



**ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED**

**VIDYUT SOUDHA :: HYDERABAD**

**Tender Specification No:**

**RFx61000097/CGM/(Adm,IS&ERP)/ERP&IT/APGENCO/2016**

**For**

**APGENCO- Supply and Installation of Scanners in APGENCO.**

**TENDER SPECIFICATION**

Consisting of

PREQUALIFICATION REQUIREMENTS, INSTRUCTIONS TO TENDERERS, TERMS &  
CONDITIONS OF CONTRACT

GENERAL REQUIREMENTS

TECHNICAL SPECIFICATIONS AND SCHEDULES

Chief General Manager/(Adm.,IS&ERP)  
'A' Block, APGENCO,  
VIDYUT SOUDHA,  
HYDERABAD- 500 082.  
Ph:- 040 23499611/612  
Fax:- 040 23499199



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## NOTICE INVITING TENDER

1.	Department Name	ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED
2.	Circle/Division Name	Chief General Manager/(Adm.,IS&ERP)/ Vidyut Soudha, Purchases Division
3.	Tender Notice No.	RFx610000097/CGM/(Adm,IS&ERP)/ERP&IT/APGENCO/2016
4.	Name of Work	APGENCO- ERP Project SHAKTHI Supply and Installation of Scanners in APGENCO.
5.	Estimated Contract Value	Approx. Rs 17.5 Lakhs
6.	Period of Contract	30 Days from placement of Order
7.	Form of Contract	Item-wise
8.	Tender Type	Open Tender(Two Part)
9.	Tender Category	Products/Supply and installation
10.	Bid Security (EMD)	<b>Rs 8,750/-</b>
11.	Bid Security Payable to	By way of DD drawn on nationalized bank in favour of 'Pay Officer, APGENCO, Vidyut Soudha, Hyderabad - 500 082' payable at Hyderabad.
14.	Schedule Available Date & Time	<b>28.09.2016,01:00 PM</b>
15.	Bid Submission closing Date & time	<b>20.10.2016, 03:00 PM</b>
16.	Bid Submission	<b>Online</b>
17.	Bid Validity	180 days from the date of opening of Price bids.
18.	Pre Bid Meeting	NA
19.	Pre Qualification/ Technical Bid Opening Date (Qualification and Eligibility Stage)	<b>20.10.2016, 04:00 PM</b>
20.	Technical Specifications Bid Opening Date (Technical Bid Stage)	NA

21.	Price Bid Opening Date & Time	<b>24.10.2016, 04:00 PM</b>
22	Eligibility Criteria	<p>i. The Company should be in existence for the last 5 financial years in similar line of business.</p> <p>ii. The bidder should have executed two similar works each equivalent to the estimated tender value during last three financial years.</p> <p>iii. The vendor should have an average annual turnover of atleast Rs 20 lakhs during last three financial years.</p> <p>iv. The bidders should not have been blacklisted by any Government/Semi Government Organization, unless such blacklisting has been cancelled/ removed</p> <p>The bidder should enclose the information on all past supplies and satisfactory performance reports, copies of purchase orders and other documents in support of the above criteria.</p> <p>Bids not satisfying the above pre-qualification requirements will be rejected.</p> <p><b>Notwithstanding anything stated above, the purchaser reserves the right to assess the bidders' capability and capacity to perform the contract, should the circumstances warrant such assessment in the overall interest of the purchaser and also reserve the right to reject any or all bids without furnishing any reason what so ever.</b></p>
23.	Place of Opening of Tenders	Room No. 201, O/o The GM(ERP&IT)/ERP Project Office/GTS Colony/Kalyan Nagar, Hyderabad – 45.
24.	Officer Inviting Bids	Chief General Manager/(Adm., IS &ERP)/APGENCO/ Vidyut Soudha, Hyderabad-82.
25.	General Terms &Conditions	As per tender document.
26.	Address &Contact details (E-mail id, Phone, Fax)	E-mail: <a href="mailto:gmerp@apgenco.gov.in">gmerp@apgenco.gov.in</a> , <a href="mailto:deis1@apgenco.gov.in">deis1@apgenco.gov.in</a> , Ph: 040-23840244, 040-23499611/612. Fax: 040- 23499199
27.	Procedure for bid submission	<p><b>a)</b> The intending bidders shall enrol themselves on the APGENCO e-procurement platform <a href="http://www.etender.apgenco.gov.in">www.etender.apgenco.gov.in</a>. Those contractors who register themselves in the 'e' procurement market place can download the tender schedules free of cost.</p> <p><b>b)</b> Intending bidders can contact office of Chief General Manager(Adm., IS &amp;ERP)/APGENCO/ Vidyut Soudha, Hyderabad-82 for any clarification / information on any</p>

		<p>working day during working hours.</p> <p><b>c)</b> The bidders who are desirous of participating in e- procurement shall submit their technical bids, price bids etc., in the standard formats prescribed in the tender documents, displayed at "e" market place. The bidders should invariably upload the statement showing the list of documents etc., in the "e" market place in support of their Technical bids. The bidder should upload scanned copies of all relevant certificates including EMD/PEMD. <b>All the supporting documents are to be uploaded in one file.</b></p> <p><b>d)</b> If any tenderer fails to submit original DD/BG for EMD, hard copies of uploaded documents on or before the stipulated time prior to issue of LOI/Purchase order, the tenderer will be suspended/disqualified from participating in the tenders on e- procurement platform for a period of three years from the date of bid submission. The suspension of tenderer shall be automatically enforced by the e- procurement system</p> <p><b>e)</b> Technical bid evaluation of the tenderers would be done on the certificates/ documents uploaded towards qualification criteria furnished by them</p> <p><b>f)</b> The bidder shall sign &amp; stamp company seal on the statements, documents, certificates uploaded by him, owning responsibility for their correctness/authenticity.</p>
28.	Statutory Requirements	<p>The Tenderer shall fulfill the following statutory requirements.</p> <p><b>a) Income tax Clearance Certificate:</b></p> <p>Furnishing of income tax certificate is dispensed with; however, the contractor shall furnish their copy of Permanent Account Number (PAN) card and a copy of latest income tax return shall be submitted along with the proof of receipt.</p> <p><b>b) Insurance:</b></p> <p>The insurance policy is to be taken in favour of employer i.e., department by the agency at the time of concluding the agreement. It should form part of agreement. Agreement will not be concluded without insurance policy.</p> <p><b>c)Value added tax:</b></p> <p>Value added tax at source at the applicable rate shall be recovered from the work bills of the contractor for all the payments made. The tenderer should furnish the proof of registration under Value Added Tax, along with Tax payers Identification Number (TIN) from the Commercial tax department.</p>
29.	Documents to be submitted (Hard copies) to the Tender inviting authority*	<p>The tenderer is liable for disqualification, if he is found to have mislead or furnished false information in the Forms / Statements / Certificates submitted in proof of qualification requirements and record of performance such as abandoning of work, not properly completing of earlier contracts, inordinate delay in completion of works, litigation history, Financial failures and/or participated in the previous tendering for the same work and has quoted</p>

		<p>unreasonably high price, etc.</p> <p>Even while execution of the work, if found that the contractor had produced false/fake certificates of experience, he will be black listed, the contract will be terminated and his Bid security will be forfeited and <u>work will be carried out through other agency at his cost and risk.</u></p> <p><b>The tenderer shall furnish the declaration that:</b></p> <ol style="list-style-type: none"> <li>1) They have not been black listed in any department due to any reasons.</li> <li>2) They have not been demoted to lower category in any department for not filing the tenders after buying the tender schedules in a whole year and their registration have not been cancelled for a similar default in two consecutive years.</li> <li>3) They will agree to get disqualified themselves for any wrong declaration in respect of the above and get their tender summarily rejected.</li> <li>4) The soft copies uploaded by them shall be genuine. Any incorrectness / deviation noticed will be viewed seriously apart from canceling the work duly forfeiting the Bid security. Criminal action will be initiated including suspension of business and/ or black listing.</li> </ol>
30.	Other relevant information	<p><u>Opening of Tenders:</u></p> <p><b>Part-I i.e., 'Pre-qualification and Technical Bid' or PQB</b>, will be opened ONLINE, at the time and place indicated. Only those tenders which contain full information and comply with the requirements regarding experience, technical and financial requirements etc, will qualify for opening of <b>Part-II: 'Price Bid' or 'COMMERCIAL BID'</b>. The date and time of opening of <b>Part-II</b> will be intimated to the qualified bidders, separately. It is the responsibility of the Bidder to ensure that the PRICE BID, is completely in line with the PQB. In case the terms indicated in Part-II are found to be different from those indicated in Part-I, APGENCO reserves the right to either consider the terms more favorable to APGENCO, or to reject the Bid, outright.</p> <p>Bidders are requested to ensure that they do not upload <b>Part-II, i.e., Price Bid/ Commercial Bid, along with Part-I: i.e., Pre-Qualification/Technical Bid</b>. APGENCO reserves the right to disqualify those Bidders, whose PQBs are found to contain Price Bids.</p> <p><b>Regarding Online Bidding:</b></p> <ol style="list-style-type: none"> <li>(i) Notwithstanding the particulars/guidelines stipulated in this document, all the bidders are advised to get themselves acquainted with the latest rules &amp; regulations governing submission of Bids, on the eProcurement platform.</li> <li>(ii) It is the responsibility of the Bidder, to ensure that the scanned copies uploaded to the eProcurement platform, are legible.</li> <li>(iii) Online Offers which are found to be either incomplete or corrupted, are liable to be rejected. In order to avoid any</li> </ol>

		<p>such possibility, it is recommended that once the Bid is completely uploaded, the Bidder shall verify the uploaded documents &amp; particulars, downloading the documents, if necessary. The Bidder shall be solely responsible for ensuring that all requisite documents have been successfully uploaded.</p> <ol style="list-style-type: none"> <li>1. APGENCO reserves the right to split the order on more than one bidder, in any manner or reject any or all the tenders without assigning any reasons there of.</li> <li>2. APGENCO reserves the right to amend or modify the tender and its conditions before bid submission closing date &amp; time of tenders under intimation to the tenderers.</li> <li>3. Any other condition regarding receipt of tenders in conventional method appearing in the tender documents may please be treated as not applicable.</li> <li>4. The contractors have to upload the information preferably in Zip format.</li> <li>5. The contractors should upload the documents duly signing each and every paper.</li> <li>6. Payment towards Transaction fee and Corpus fund is not applicable.</li> <li>7. For all clarifications &amp; guidance, the bidders may contact the Chief General Manager/(Adm.,IS&amp;ERP)/APGENCO, 3<sup>rd</sup> Floor, Vidyut Soudha, Hyderabad – 500 082.</li> </ol>
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**\* Note: Only the Successful Bidder should submit the Hard Copies.**

For further details regarding detailed Tender Notification, specifications and digital certificate please visit [www.apgenco.gov.in](http://www.apgenco.gov.in) or <https://etender.apgenco.gov.in>.

Note: Uploading of the documents, the correctness/authenticity is the responsibility of the bidder only.

CHIEF GENERAL MANAGER/(ADM.,IS&ERP)  
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