

Students who are pursuing their studies outside Québec must send this form to Aide financière aux études to receive the student financial assistance to which they are entitled, if applicable.

Reserved for Aide financière aux études

It must be duly completed by an authorized officer of the educational institution. That person must refer to the information in the letter sent to the student and the *Useful Information* section of this form.

Section 1 – Student’s Personal Information

Last name <input style="width: 95%; height: 20px;" type="text"/>	Permanent code assigned by the Ministère <input style="width: 95%; height: 20px;" type="text"/>
First name <input style="width: 95%; height: 20px;" type="text"/>	Date of birth Y M D <input style="width: 95%; height: 20px;" type="text"/>
Social insurance number <input style="width: 95%; height: 20px;" type="text"/>	

Section 2 – Educational Institution

Name of educational institution <input style="width: 95%; height: 20px;" type="text"/>	Code assigned by the Ministère <input style="width: 95%; height: 20px;" type="text"/>
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Section 3 – Confirmation of Attendance

This section must be completed by an authorized officer of the registrar’s office or the financial assistance office of the educational institution concerned, or by the person in charge of the program of study concerned.

Study period concerned (as specified in the letter sent to the student)

Fall (study period beginning between September 1 and December 31, 2016)
 Winter (study period beginning between January 1 and April 30, 2017)
 Other academic year (course start date and end date must be between July 1, 2016, and October 31, 2017)

If the dates indicated in the letter sent to the student are inaccurate, please specify the exact start and end dates of the courses in the space below.

Start date of courses Y M D <input style="width: 95%; height: 20px;" type="text"/>	End date of courses Y M D <input style="width: 95%; height: 20px;" type="text"/>
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Program of study

Name of program of study <input style="width: 95%; height: 20px;" type="text"/>	Code assigned by the Ministère <input style="width: 95%; height: 20px;" type="text"/>
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Specify the student’s main activity during that period.

Bachelor’s cycle	University Master’s	Doctoral	College
<input type="checkbox"/> Full-time studies <input type="checkbox"/> Full-time practicum	<input type="checkbox"/> Full-time studies <input type="checkbox"/> Full-time practicum <input type="checkbox"/> Thesis or dissertation	<input type="checkbox"/> Full-time studies <input type="checkbox"/> Full-time practicum <input type="checkbox"/> Thesis or dissertation	<input type="checkbox"/> Full-time studies <input type="checkbox"/> Full-time practicum

Confirmation of attendance

Check the appropriate box below to specify the student’s circumstances during the study period concerned and specify the date of withdrawal from courses, if applicable.

1. The student is or was registered for full-time studies.
2. The student withdrew from all his or her courses on
Y M D
3. The student withdrew from one or more of his or her courses (but not all courses) on
Y M D

I hereby certify that the information I have provided is accurate and complete.

X _____
Date
 Y M D

Signature of the authorized officer of the educational institution

Last name _____

First name _____

Permanent code assigned by the Ministère

Section 4 – Confirmation of Continued Studies

This section must be completed by an authorized officer of the registrar's office or the financial assistance office of the educational institution concerned, or by the person in charge of the program of study concerned.

Study period concerned (as specified in the letter sent to the student)

- Winter (study period beginning between January 1 and April 30, 2017)
- Summer (study period beginning between May 1 and August 31, 2017)

If the dates indicated in the letter sent to the student are inaccurate, please specify the exact start and end dates of the study period concerned in the space below.

Start date of study period

Y	M	D

End date of study period

Y	M	D

Program of study

Name of program of study

Code assigned by the Ministère

Specify the student's main activity during that period.

Bachelor's cycle	University Master's	Doctoral	College
<input type="checkbox"/> Full-time studies <input type="checkbox"/> Full-time practicum	<input type="checkbox"/> Full-time studies <input type="checkbox"/> Full-time practicum <input type="checkbox"/> Thesis or dissertation	<input type="checkbox"/> Full-time studies <input type="checkbox"/> Full-time practicum <input type="checkbox"/> Thesis or dissertation	<input type="checkbox"/> Full-time studies <input type="checkbox"/> Full-time practicum

Confirmation of continued studies

This student will continue to pursue full-time studies during the study period specified in this section. Yes No

X _____

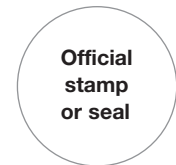
Date

Y	M	D

Signature of authorized officer of the educational institution

Section 5 – Official Stamp or Seal

The authorized officer of the educational institution must affix the institution's official stamp or seal, because it attests to the authenticity of the information reported.



Useful Information

Academic year

Aide financière aux études divides the academic year into three study periods of approximately four months: the fall, winter and summer study periods. It is important to declare the student's study periods within the structure of Aide financière aux études' academic year. The following information must therefore be considered.

- If your academic year is divided into four periods (i.e. fall, winter, spring and summer), the winter and spring periods must be merged.
- If your academic year is divided into three terms (i.e. fall, spring and summer), your spring term must be considered the winter study period.
- If your academic year is divided into three terms (i.e. fall, winter, spring), your spring term must be considered the summer study period.
- If your academic year is divided into two semesters, to which a shorter summer session is added, the first semester corresponds to the fall study period and the second to the winter study period.
- If the student's study periods do not match one of the structures described above, you must check off the box corresponding to *Other academic year* under *Study period concerned* in Section 3.

Confirmation of information required

Confirmation of attendance attests that the student is or was studying on a full-time basis during the period concerned (i.e. the period mentioned in the letter sent to the student).

Confirmation of continued studies attests that the student will continue to study on a full-time basis at your educational institution during the period mentioned in the letter sent to him or her.