

NOTE: If you're a victim of identity theft, you should file a report with your local police department and follow it up with this letter. You may also want to send a copy of your letter to the police department in the city where the identity theft occurred. And, because identity theft is a federal crime, you should send a third copy of the letter to the U.S. Secret Service:

United States Secret Service
Financial Crimes Division, Fraud Department
950 H Street, NW, Suite 5300
Washington, DC 20373

Be sure to send a copy of your police report to all three credit bureaus so that the information is removed from all three versions of your credit file.

[Date]
[Your Name]
[Address]
[City, State, ZIP Code]

Case: *[Enter your name and Social Security Number]*
Case No.: *[List the number provided to you by the police]*

Dear [Name of Investigating Officer],

On *[insert date]*, I called to report that I had become a victim of identity theft. This letter is to request that you send me a copy of that report as soon as possible so that I can share it with my creditors, banks and other businesses that have my Fraud Alert on file.

If an arrest is made in this case, I would like to receive a copy of the arrest report, as well as a list of any information about me found in the possession of the perpetrator.

I'll be happy to pay for any costs associated with the above requests. If you need to contact me, please call me at [daytime phone number] during the day or [evening phone number] in the evening.

Thank you for your prompt attention to these matters.

Sincerely,

[Signature]
[Printed Name]