

**APPENDIX - III**  
**FORM OF APPLICATION FOR APPLYING FIRE LICENCE**  
**(See Section 13 of Tamil Nadu Fire Service Rules)**

1. Premises Number and same of building :
2. Occupants:
  - (a) Name of firm or company or Business factory :
  - (b) Name of the proprietor / owner :
  - (c) Name of contract :
3. Description of
  - (a) Nature of business, trade or process :
  - (b) Commodities and quantities applied for :
  - (c) Position of storage in relation to number of rooms, floor area etc. :
  - (d) Commodities already licenced together with quantities (by Municipality. State or Central Government) State Licence number. :
  - (e) trade, business or commodities applied for disapproved with reasons if any :
4. Building
  - (a) Construction features (Fire resistance of the building in hours) :
- (i) General
  - Low fire risk – Cement concrete or brick-walled
  - medium fire risk–brick-walled and timber framed
  - High fire risk – Mostly timber framed such as
  - timber-floors,timber-roof, timber-staircase, etc... :
- (ii) Particulars
  - Number of storeys and basement, if any :
  - Walls :
  - Doors :
  - Windows (barred, etc) :
  - Verandahs or balconies :
  - Floors :
  - (Allics, Mezzanine floors, lofts, etc.)
  - Ceiling :
  - Roof (or terrace) :
  - Number of staircases and position enclosed or open :

(b)Other occupations within immediate 20/all-around  
the proposed building Shops, godowns, factories, :  
workshops, hotels, departmental stores, schools,  
hospitals, residences, offices, etc.)

5. Observation

- (i) Width of road / street / lane :
- (ii) Accessibility for Fire engines :
- (iii) Nearest Fire Hydrant :
- (iv) Bounded on (if open space, state width and  
whether road, lane, by-lane or sweeper's lane.  
If structures, state shed building, etc, and  
proximity

NORTH :

SOUTH :

EAST :

WEST :

6. Nearest means of communication

- (i) Telephone :
- (ii) Street Fire Alarm :
- (iii) Fire Station :
- (iv) Police Chowki or Station / Telephone No :

7. Installed fire-fighting equipments, if any(buckets,s and,  
fire-extinguishers and their types, first-aid, hose reel,  
private hydrants and hose, sprinklers, pumps, etc.. :

8. Fire detection...

- (i) Fire-detecting and alarms system, if any :
- (j) Watchman, if any :

9. Water-supply, other sources, if any

Lakes, Static Tanks, Wells, Ponds, etc., Storage  
tanks (Overhead, surface or underground) :

Certified that the above particulars furnished are true to the best of my knowledge.

**Signature of the applicant**