

**Early Learning Coalition of Flagler & Volusia  
Quality Committee Meeting**

Date/Time: June 14, 2012 @ 9:00am

Location: Early Learning Coalition of Flagler & Volusia  
230 North Beach Street, 3rd Floor Conference Room  
Daytona Beach, FL 32114

Members Present: Christine Sikora, Jenny Adams, Sheryl Bell, Melissa Cousley, Maureen Stowell,  
Cathy Twyman, and Kim Vukelja

Members Present on Conference Call: Amy Reynolds

Coalition Staff Present: DJ Lebo, Nancy Walsh, Michele Lowe and Floridene Thompson

<i>Agenda Item</i>	<i>Summary/Discussion</i>	<i>Action/Follow-Up</i>
<b>1. Welcome and Introductions</b>	Meeting was called to order by Christine Sikora, Chair @ 9:00 a.m. Members introduced themselves.	
<b>2. Consensus of the Agenda</b>	Agenda was reviewed by the members present and approved with the group consensus	<b>There was group consensus to approve the Agenda.</b>
<b>3. Consensus for the Quality Committee Meeting Minutes of May 10, 2012</b>	Minutes for May 10, 2011 Quality Committee Meeting were reviewed by the members present and group consensus was reached.	<b>There was group consensus to approve the Quality Committee Meeting Minutes of May 10, 2012</b>
<b>4. Barnett Family Literacy Grant</b>	Nancy Walsh, Community and Provider Relations, gave an update to the Barnett Family Literacy Grant as follows: <ul style="list-style-type: none"> <li>• United Way Volusia-Flagler Counties was awarded \$100,000 split between Flagler and Volusia Counties using volunteers to work with VPK kids to build literacy skills.</li> <li>• ELCFV participation is to purchase the materials for these kits to be used by the volunteers in the SEEDS Program. We expect to have these materials delivered to the United Way office by June 21, 2012. The kits will be put together by volunteers at the United Way office.</li> <li>• A main portion of the work has to do with recruiting volunteers to be trained in the Seeds program and begin working with children in August 2012.</li> <li>• This is a 3 year grant with an option for renewal if we can show some significant gains.</li> </ul>	
<b>5. QRIS Standard – Family Involvement</b>	Nancy Walsh introduced Michele Lowe, ELCFV Program Support Representative and shared the following information: <ul style="list-style-type: none"> <li>• QRIS Standards <ul style="list-style-type: none"> <li>○ Curriculum and activities</li> <li>○ Family Engagement</li> <li>○ Child Health &amp; Safety</li> </ul> </li> </ul>	

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	<p style="text-align: center;">Screening &amp; Assessment</p> <ul style="list-style-type: none"> <li>○ Professional Development</li> <li>○ Administrative and Business Practices</li> </ul> <p>Michele Lowe gave the following Presentation on Family Engagement.</p> <ul style="list-style-type: none"> <li>● Family engagement promotes positive school readiness outcomes for prekindergarten children such as: Language, Literacy, Communication Skills, Social Competence, and Cognitive Development.</li> <li>● What can be done to encourage Family Engagement <ul style="list-style-type: none"> <li>○ Encourage families to get involved in planning, implementation and evaluations.</li> <li>○ Promote and offer parent meetings, classroom participation, training sessions, and Parent-Teacher conferences.</li> </ul> </li> <li>● How ELCFV can support programs on this standard <ul style="list-style-type: none"> <li>○ Our new Family Engagement approach will encourage Early Childhood Educators to support and promote families to become engaged at their facilities.</li> <li>○ ELCFV will offer suggested resources, share techniques and ideas to increase family engagement. e.g. “Early Educators Family Engagement Assessment”, “Parent Volunteer Sign Up Sheet”, or “Parent survey for Early Educators” forms.</li> <li>○ This will empower families with information to support their children, create communication between home and school and offer opportunities for families to volunteer and participate in their child’s early education.</li> <li>○ Family Engagement helps children achieve more and creates a family friendly environment!</li> </ul> </li> <li>● Benefits for the Child <ul style="list-style-type: none"> <li>○ Parent participation in a child’s preschool is positively associated with social adjustment, school performance and behavior.</li> <li>○ Parent engagement is more important than ever; more parents are working outside the home and other commitments that reduce time and common experiences the child and parents share.</li> <li>○ Creates a supportive home and preschool environment</li> </ul> </li> <li>● Parents Benefits</li> </ul>	

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	<ul style="list-style-type: none"> <li>○ Family engagement exposes parent to the knowledge about how children develop, discipline strategies and age appropriate behavior.</li> <li>○ Parents have opportunities to see how strategies are implemented by observing Early Educators.</li> <li>○ Dialogues and relationships are created between parents and early childhood educators that focus on the child.</li> <li>● Early Educators Benefits <ul style="list-style-type: none"> <li>○ Allow Early childhood educators to see the practical element of their education and develop a “hands on” approach to sharing their knowledge and experience</li> <li>○ Allow the Early Childhood Educator to be more informed about the child and his/her environment.</li> <li>○ Free Advertisement (word of mouth compliment of happy parents)</li> </ul> </li> <li>● Strengthening Families <ul style="list-style-type: none"> <li>○ Protective Factors <ul style="list-style-type: none"> <li>○ Parental resilience – being strong and flexible</li> <li>○ Social connections – parents need positive friends</li> <li>○ Concrete support in times of need – everybody needs help sometimes</li> <li>○ Knowledge of parenting and child development – being a parent is part natural and part learned</li> <li>○ Social and emotional competence of children – parents need to help their children communicate</li> <li>○ Healthy parent-child relationships – give your children the love and respect they need</li> </ul> </li> </ul> </li> </ul>	
<p><b>6. Quality Moving Forward - updates</b></p>	<p>Nancy Walsh, Community and Provider Relations, gave an update on “Quality Moving Forward” to the members as follows.</p> <ul style="list-style-type: none"> <li>● ELCFV has been selected as one of the coalitions to participate in the CLASS Assessment Pilot program <ul style="list-style-type: none"> <li>○ In the month of June 2012 the University of Florida is contacting providers directly and arranging to go in and do CLASS assessments in their classrooms.</li> <li>○ Some programs in our area have been selected. After the provider receives the results of their assessments ELCFV will go in and do about three months of technical assistance, intense mentoring and modeling in these classrooms.</li> </ul> </li> </ul>	

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	<ul style="list-style-type: none"> <li>○ Then a post assessment of that classroom and hopefully we can show some significant gains in that classroom. The goal of this is to have some good data to take back to legislative session to talk about why it is important for us to have the opportunity to work with these programs to increase Quality.</li> <li>● ELCFV Program Support Representatives and Nancy are going to Orlando in July to train on the CLASS tool.</li> <li>● Carlene Morgan and Nancy will be attending training on “Strategies Gold” assessment tool next week. We are transitioning away from IPAS. Nancy and Carlene will be training the providers on this new tool.</li> <li>● Gypsy Gardner, ELCFV Program Support Representative, is trained in the Outcomes Driven Training and will become our OEL trainer.</li> <li>● ELIS is a statewide data system. It is designed for input and output from providers, families and coalitions. It will go live June 24, 2013. Glynne Pascal, ELCFV Program Support Representative, will come to the next. Providers will not be required to use ELIS at first but the state seems to be moving in that direction. In the new statewide contract providers will be required to have an e-mail and direct deposit.</li> </ul>	
<p><b>7. Program Updates and Announcements</b></p>	<p><b>Department of Education (DOE)/Office of Early Learning (OEL)</b>  Marge Campany, DOE/OEL Representative, was not present. Nancy Walsh reported on VPK as follows:</p> <ul style="list-style-type: none"> <li>● Marge has been working with our providers on probation (those who did not meet the readiness rate). This year the providers had an option to purchase a curriculum or have a staff development plan which requires a lot of training which Marge provides. ELCFV has been helping with some of that.</li> <li>● Part of the training is learning how to use the VPK assessment. The governor has appropriated 4 million dollars to buy VPK assessment kits for all VPK classrooms and support pre/post assessment of all VPK children.</li> </ul> <p><b>Mid Florida Community Services, Inc. Head Start</b>  Amy Reynolds, MFCS Head Start Disability Services Coordinator, attended this meeting via conference call. She did not report any updates or announcements.</p>	

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	<p><b>Professional Family Child Care Association (PFCCA)</b>  Karan Hiester, Association President &amp; Family Home Child Care Provider, was not present. Nancy reported that the FFHCCA Conference will be held at the end of this month.</p> <p><b>Adult &amp; Community Education, Flagler County</b>  Maureen Stowell, Child Care Apprenticeship Program Manager gave the following update:</p> <ul style="list-style-type: none"> <li>• Dual graduation on June 12, 2012 with our High School GED students and our Adult Education Class. Representative Fred Costello, Republican from Ormond Beach, spoke at the graduation.</li> <li>• DJ said that since this is an election year and candidates are interested in engaging the community; now is the time to make your requests known to our local/state leaders</li> <li>• CCOP classes start June 16, 2012  Director and Renewal classes start August 25, 2012.</li> <li>• Our new FTI Coordinator is Ronnie King.</li> </ul> <p><b>Easter Seals</b>  Tarsha Larrie, Easter Seals Charter School Child Development Center Director, was not present.</p> <p><b>FL Association for the Education of Young Children</b>  Elizabeth Iannolino, Provider &amp; FLAEYC Rep. was not present.</p> <p><b>Daytona State College (DSC) CCAMPIS</b>  Gina Stafford, Coordinator III Women's Center, was not present.</p> <p><b>Healthy Start/Chiles Academy</b>  Tracey Lasenby, Child Care Director, was not present.</p> <p><b>ELCFV Directors Forum</b>  Melissa Cousley, Director, Vivid Scope Early Learning Center reported the following:</p> <ul style="list-style-type: none"> <li>• Currently the Directors are discussing the different Methods of Allocations. DJ said that the latest information is that there will be 4 different Allocation Methods offered by OEL to the Governor's office by May 31<sup>st</sup>. As of Monday OEL has completed them but the Governor's office has not had time to schedule them in. We have been assured that we will have money July 1<sup>st</sup> but we do not know under which allocation method it will be.</li> </ul> <p><b>Flagler County Early Childhood Educators Association</b></p>	

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	<p>Kathy Carey, Director of United Methodist Christian School, was not present.</p> <p><b>Daytona State College (DSC) Early Childhood</b>  Cathy Twyman, Assistant Chair/Program Mgr- Early Childhood Education, gave the following update:</p> <ul style="list-style-type: none"> <li>• Graduation June 14, 2013 for Childcare apprentice Program in June 2012</li> <li>• Lab school is closed. Christine asked about their books and Cathy said that she would try to find out information on their plan for selling the materials from the school.</li> </ul> <p><b>Department of Children and Families (DCF)  Child Care Licensing</b>  Jenny Adams, DCF Child Care Licensing Supervisor, gave the following update:</p> <ul style="list-style-type: none"> <li>• Case loads have been reassigned and Jenny is no longer doing inspections. 75% to 80% of providers will see a new inspector.</li> <li>• Providers can fill out a form to give them access to the Background screenings information for the ones that they have sent themselves. This form is available by request to the Licensing Department at DCF.</li> <li>• Nancy will send out an e-mail to providers concerning the case load reassignments and the background screening form. She will also place this information in Kite Tales.</li> </ul> <p><b>Community Pyramid Cafe</b>  Sheryl Bell, Family Representative, reported that a number of people from the community and ELCFV staff attended the training “Strengthening Families” Train the Trainer. Within the next couple of months the community will be piloting the “Living the Protective Factors” training which will be open to the community including families and providers. The next Community Pyramid Café dialogue is at 6:00 pm this Friday, June 15, 2012 at The Chiles Academy. There is a Community Café in Edgewater and in Deltona.</p>	
<b>8. Other Business/ Announcements</b>	There was no other business or announcements.	
<b>9. Public Participation</b>	There was no public participation.	
<b>Adjourn</b>	Meeting was adjourned by Christine Sikora, Chair, at 10:25 am.	

Next Meeting:

Thursday, August 9, 2012 @ 9:00am  
Early Learning Coalition of Flagler and Volusia  
230 North Beach Street  
3<sup>RD</sup> Floor Conference Room  
Daytona Beach, FL 32114

Or

CONFERENCE CALL OPTION  
Call: 1-888-670-3525 at 9:00 a.m.  
The Conference Code is: 4275265651#

QUALITY COMMITTEE MEETING MINUTES FOR MAY 10, 2012 APPROVED WITH CONSENSUS

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*Christine Sikora, Quality Committee Chair  
Early Learning Coalition of Flagler & Volusia  
Quality Committee*

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*Date*