

# DOCTORAL TRACKING SHEET

Name of Student: \_\_\_\_\_

**NOTE: All forms\*(including the Non-Scheduled Course Forms to register for PSY 797 and PSY 799 hours) MUST be submitted to Roberta for signatures. She will FAX them to the appropriate office and keep a copy in your file.**

## Enroute to Ph.D.

- MA Comps Project Completed ( capstone paper, MA Project *or* MA Thesis)
- Apply for Graduation\*** with MA degree (application on Graduate School website; should be submitted early in the semester in which you will graduate).

## Ph.D. Students (these steps must be completed in sequence)

- RESEARCH APPRENTICESHIP**
  1. Working Agreement **date**\_\_\_\_\_
  2. Completed Paper **date**\_\_\_\_\_
- Complete a "**Plan of Study**" form and submit to Grad School & department (form can be found on Graduate School website) **date**\_\_\_\_\_
- Complete a "**Request for Appointment of Doctoral Committee**" (form on Graduate School website) **date**\_\_\_\_\_
- NEW PROCEDURE:** Hold a "**Comprehensive Project Approval Meeting**" (in house form) **date**\_\_\_\_\_
- Turn in the "**Permission to Take Comps** " form (In house form) **date**\_\_\_\_\_
- Results of Written Comprehensive Exam sent to Graduate School (Roberta generates). **date**\_\_\_\_\_

