

Global Sources Exhibitions, October 2016
17 – 22 October, 2016
Panda Hotel Reservation Form (Buyer)

1. Hotel guests are required to email to **both** Global Sources hotel@globalsources.com **AND** hotel pennyhui@pandahotel.com.hk to make the booking to enjoy the special rate and official hotel shuttle bus services (if any) at AsiaWorld-Expo. Global Sources reserves the right to reject guests to travel the official hotel shuttle bus services (if any) at AsiaWorld-Expo if Global Sources has no record.

2. If by fax, hotel guests are required to fax to **both** Global Sources fax number 852-2814 5615 **AND** hotel **852- 2409 1100**

To book the rooms, please fill this reservation form and email to both hotel & Global Sources to entitle the special rate.

To: Panda **HOTEL** **Copy To:** Global Sources
Address: 3 Tsuen Wah Street, Tsuen Wan, Hong Kong **Fax:** (852) 2814 5615
Contact Person: Ms. Penny Chui **Email:** hotel@globalsources.com
Tel No.: (852) 2409 3295
Fax: (852) 2409 1100 / E-mail: pennyhui@pandahotel.com.hk

Booking Deadline: September 27, 2016
Room rates are included round trip transfer Hotel/Asia-world Expo during the fair period (1 scheduled run in morning/evening)

Personal Particulars

Name as shown on passport (Mr. / Mrs. / Ms)		Surname	First Name
Mobile Number	Office Number	Fax Number	E-mail
			Country
Company Name and Address		Booth No. (Exhibitor Only)	Buyer Confirmation No.
Arrival Date	Arrival Flight No. / Time	Departure Date	Departure Flight No. / Time

Hotel Accommodation * All special request is subject to hotel room availability.

Number of Room(s)	Number of Person(s)	Check In Date	Check Out Date	Total Room Nights	TT Bank Charges (Applicable for TT client only)	Grand Total
Deluxe Room (Included Free WiFi service)					HK\$200.00	HKD
<input type="checkbox"/> HK\$1,200 net per room per night						
Room Type : <input type="checkbox"/> Single Room (1 king bed) * <input type="checkbox"/> Twin Room (2 single beds) *			<input type="checkbox"/> Smoking * <input type="checkbox"/> Non Smoking *		Share room with (if applicable)	

Room Guarantee and Payment Method (Minimum 3 nights staying or above)

- Credit Card for ROOM PAYMENT in HKD Dollars**
* The room charge for the whole period will be debited directly to the credit card provided below.
- Credit Card for ROOM GUARANTEE only**
* The credit card provided below is only used for guarantee purpose; Hotel reserves the right to pre-authorize credit cards for the whole period of stay prior to arrival. Thus the room charge for the whole period will be collected upon check-in.

Types of credit card VISA MASTER
 (* Please attach copies of FRONT and BACK sides of the card **on or before September 27, 2016**)

I AGREE TO GUARANTEE /PAY THIS RESERVATION BY THE CREDIT CARD LISTED BELOW:

Name of cardholder: _____ Valid Till: _____
 Credit Card No.: _____ Holder's Signature: _____

- Telegraphic Transfer (TT)** (Bank details will be provided once booking is confirmed)

Remarks

- Hotel room rates are inclusive of 10% service charge and prevailing government tax on per room per night basis.
- Hotel rates are valid for **17-22 October 2016**, applicable for reservations made through Global Sources registered buyers (please provide buyer confirmation no.) Rooms are offered on a **first-come-first-served basis**. If hotel room blocked is full, hotel will advise the availability of other room type / rates or arrange refund. The refund amount might be deducted the bank charges before returning to customer.
- All reservations will only be processed if the required payment is settled by the deadline, otherwise, the application will automatically be cancelled and rooms will be released.
- Deposit for the incidental charge is required to make upon check-in.
- Please fax back the completed form to hotel. Fax no.: (852) 2409 1100 and Hotel will reply once received the reservation form.
- **Please note the following Hotel policy:**

Any cancellation made on or before September 27, 2016	One-night room charge will be levied as cancellation fee
Any cancellation or shortened of stay made on or after September 28, 2016 /no-show on the arrival day	Full period room charge will be levied as cancellation fee

Note: October is the peak season in Hong Kong. Rooms are in very high demand. Please reserve your accommodation at your earliest convenience.