Preparation for the Sacrament of Marriage
Checklist for Diocese of Orlando

Please check and date all items requested, these will be place in your nuptial file.

Check box when complete	Suggested Timeline from wedding date	Description of Marriage Prep Process	Date completed
At Parish Community:			
	1 year before	First meeting with the priest/deacon who will be witnessing our marriage. With priest/deacon fill in Pre-Nuptial Questionnaire/Form A	
	Before Marriage Prep	**FOCCUS** inventory taken	
	1 or 2 weeks after taking inventory	**FOCCUS** inventory reviewed	
Documents: (**Please note only original or certified copies will be accepted.**)			
	Before or	Certificate of **Baptism** (dated within six months) Requested	
	occur during	Gave to priest/deacon	
		If one or both in couple was **married before** we will need:	
	marriage	• Annulment Decree • or Death Certificate from the previous marriage Gave to priest/deacon	
		Letter of Freedom to Marry/Form B Requested	
	preparation	Gave to priest/deacon	
		Canonical Dispensations (if necessary) submit with $50.00 fee (check # ___)Requested	
	process	**Canonical Permissions** (if necessary) Requested	
Marriage Preparation Classes *(Diocesan or Parish communities)*: Please register for **ONE** of the below			
After FOCCUS	(Please mark only one)	____ Pre Cana One Day Location: ____ Parish Based Location: ____Marriage Prep Weekend Retreat Location: ____ Convalidation Location:	
	After Engagement	Registered for **Natural Family Planning** class (optional) Location:	
	At minister's discretion	Follow-up meeting(s) with priest/deacon. Date: _____ Date: _____ Date: _____ (wedding rehearsal) Gave priest/deacon certificate of participation from Marriage Preparation Workshop	
	Before get marriage license	Request from parish Certificate of Completion for State for Marriage License **(discount –**$32.50 and waives 3 day waiting period)	
	Before wedding	**Marriage License**	
Other:_____			