

Print and Deliver Shipping Label Service (PDSL) Webinar

Start Time: 11:00 AM ET

United States Postal Service

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Shipping Products and Services

To listen to a recording of this presentation: [Click here](#)

Tuesday, May 12, 2015

USPS Print and Deliver Shipping Label Service

Print and Deliver Shipping Label Service (PDSL) is a unique service offered by the USPS that will provide convenience and a more efficient way to receive labels.

Options to receive Print & Deliver Shipping labels:

- Deliver to a Specified domestic Address
- Pickup at Post Office
- Pickup at Self Service Kiosk (SSK)

USPS Returns:

Priority Mail Return Service

Delivery in 1-3 days, this service offers a combination of speed and value ideal for time-sensitive or high-value returns.

First-Class Package Return Service

Delivery in 2-4 days, this service is designed for small items weighing less than 1 pound.

Ground Return Service

Delivery in 2-9 days, this return service is available for less urgent items at a lower price.



Parcel Return Service (PRS):

A workshare discount program that offers an easy and convenient way for customers to return items to merchants.

PRS Options:

- RDU - Return Delivery Unit
- RSCF - Return Sectional Center Facility
- RNDC - Return Network Distribution Center

Eligibility for Print and Deliver Shipping Label Service

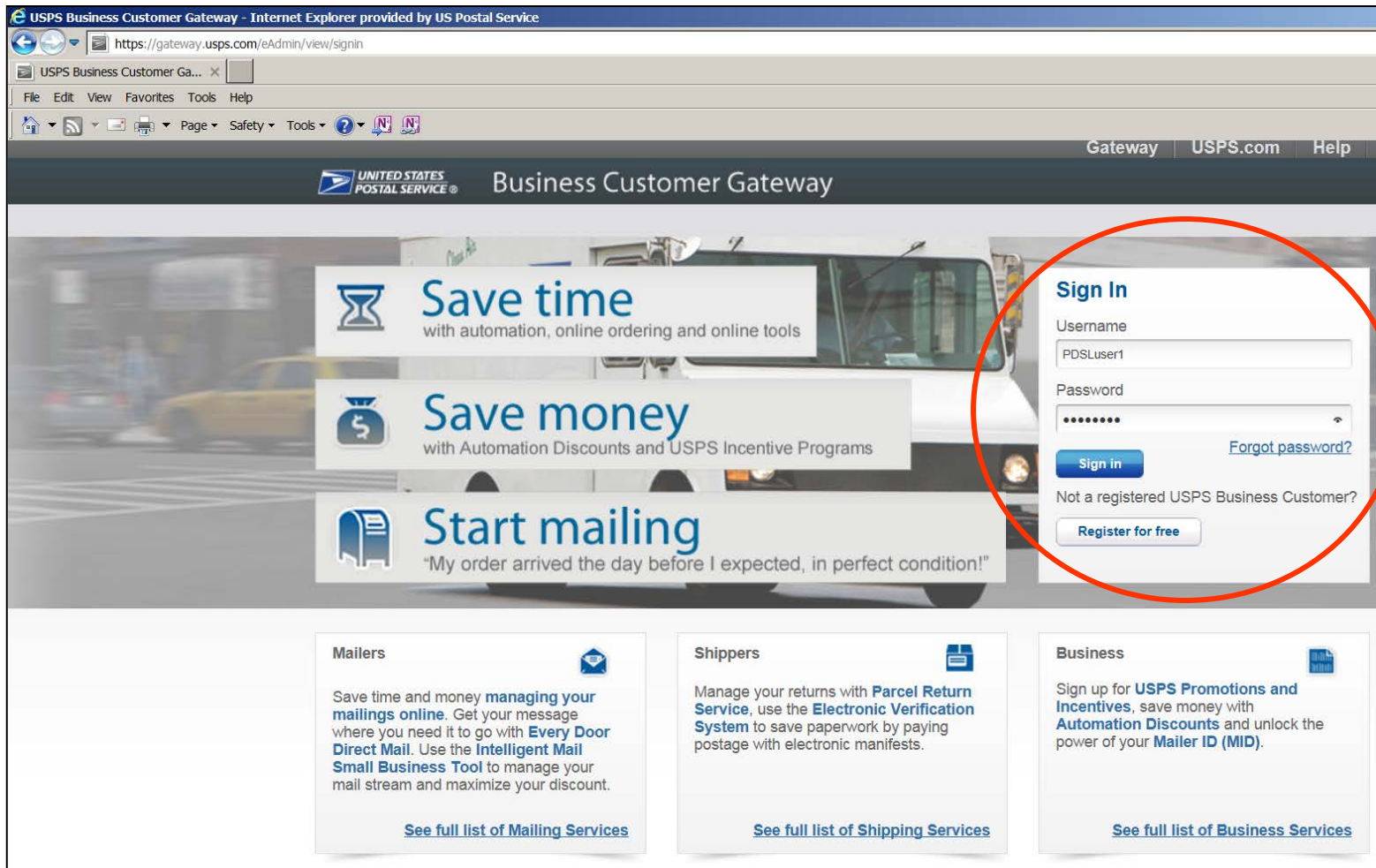
In order to use the Print and Deliver Shipping Label Service Application, you must first meet the following requirements:

	Requirement	Information and Resources
<input type="checkbox"/>	Register as a Business Customer Gateway (BCG) User	https://gateway.usps.com/eAdmin/view/signin and click the “Register for free” button. Information and help for BCG registration can be found: https://ribbs.usps.gov/intelligentmail_gateway/documents/tech_guides/BusinessCustomerGateway.pdf
<input type="checkbox"/>	Establish a Centralized Automated Payment System (CAPS) Account	https://caps.usps.gov/
<input type="checkbox"/>	Establish a permit imprint account; linked to a CAPS account.	http://pe.usps.com/businessmail101/postage/applyPermit.htm .
<input type="checkbox"/>	Establish Customer Registration IDs (CRIDs) for each location; linked to a CAPS account; be a Business Service Administrator for these CRIDS.	https://ribbs.usps.gov/intelligentmail_mail_id_app/documents/tech_guides/MIDCRIDAcquisitionQuickStep.pdf .
<input type="checkbox"/>	Obtain access to the Mailer ID (MID) and Manage Mailing Activity business services in BCG.	https://ribbs.usps.gov/index.cfm?page=intellmailmail_idapp

Business Customer Gateway

Accessing the application

1. Navigate to <https://gateway.usps.com/eAdmin/view/signin> and sign into the Business Customer Gateway (BCG).



USPS Business Customer Gateway - Internet Explorer provided by US Postal Service

https://gateway.usps.com/eAdmin/view/signin

USPS Business Customer Gateway

Gateway USPS.com Help

Save time
with automation, online ordering and online tools

Save money
with Automation Discounts and USPS Incentive Programs

Start mailing
"My order arrived the day before I expected, in perfect condition!"

Sign In

Username
PDSLuser1

Password
.....

[Forgot password?](#)

Sign in

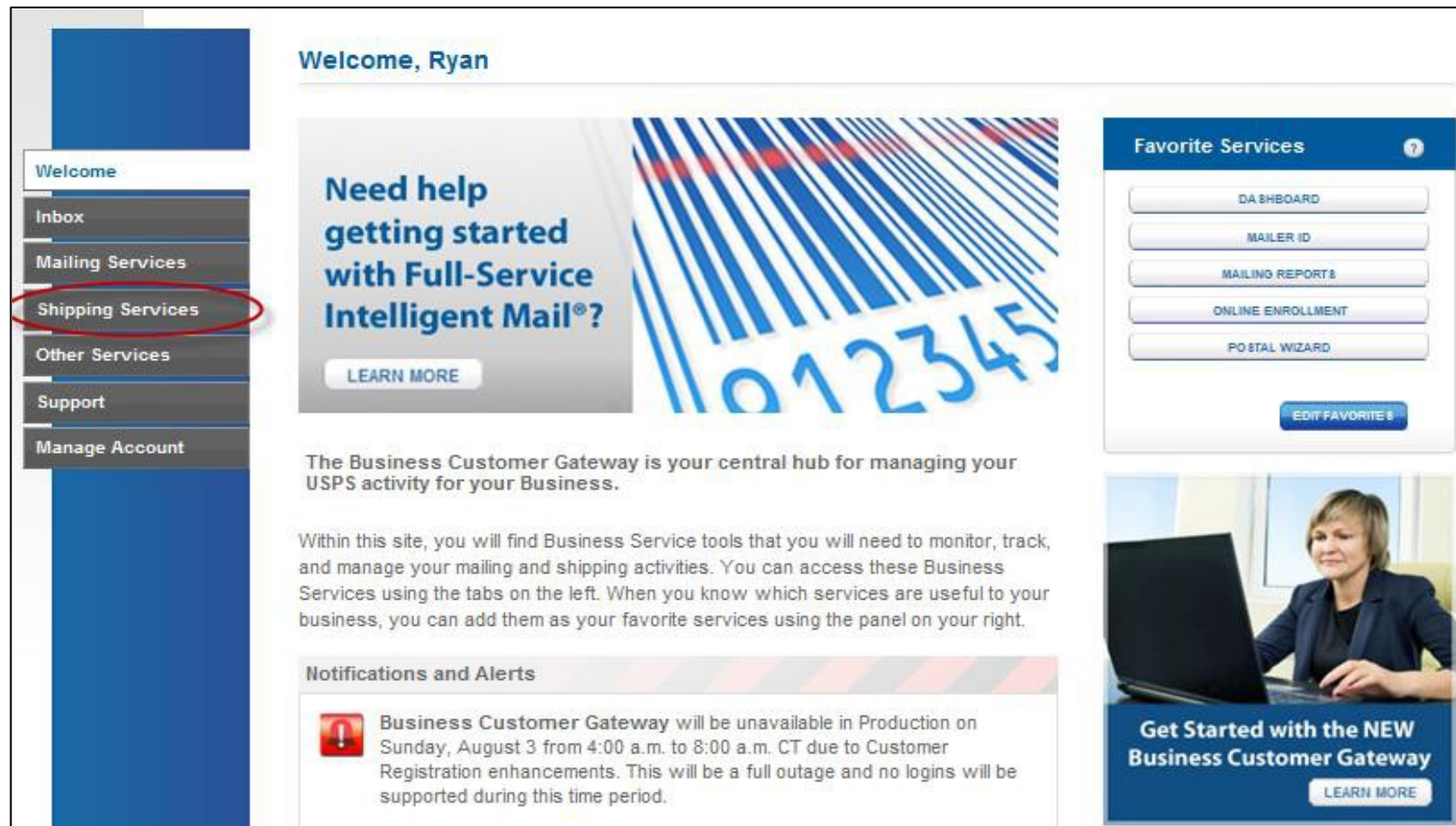
Not a registered USPS Business Customer?
[Register for free](#)

Mailers
Save time and money **managing your mailings online**. Get your message where you need it to go with **Every Door Direct Mail**. Use the **Intelligent Mail Small Business Tool** to manage your mail stream and maximize your discount.
[See full list of Mailing Services](#)

Shippers
Manage your returns with **Parcel Return Service**, use the **Electronic Verification System** to save paperwork by paying postage with electronic manifests.
[See full list of Shipping Services](#)

Business
Sign up for **USPS Promotions and Incentives**, save money with **Automation Discounts** and unlock the power of your **Mailer ID (MID)**.
[See full list of Business Services](#)

2. Click the “Shipping Services” button on the left navigation pane.



Welcome, Ryan


Need help getting started with Full-Service Intelligent Mail®?

[LEARN MORE](#)

The Business Customer Gateway is your central hub for managing your USPS activity for your Business.

Within this site, you will find Business Service tools that you will need to monitor, track, and manage your mailing and shipping activities. You can access these Business Services using the tabs on the left. When you know which services are useful to your business, you can add them as your favorite services using the panel on your right.

Notifications and Alerts

 **Business Customer Gateway** will be unavailable in Production on Sunday, August 3 from 4:00 a.m. to 8:00 a.m. CT due to Customer Registration enhancements. This will be a full outage and no logins will be supported during this time period.

Favorite Services

[DASHBOARD](#)

[MAILER ID](#)

[MAILING REPORTS](#)

[ONLINE ENROLLMENT](#)

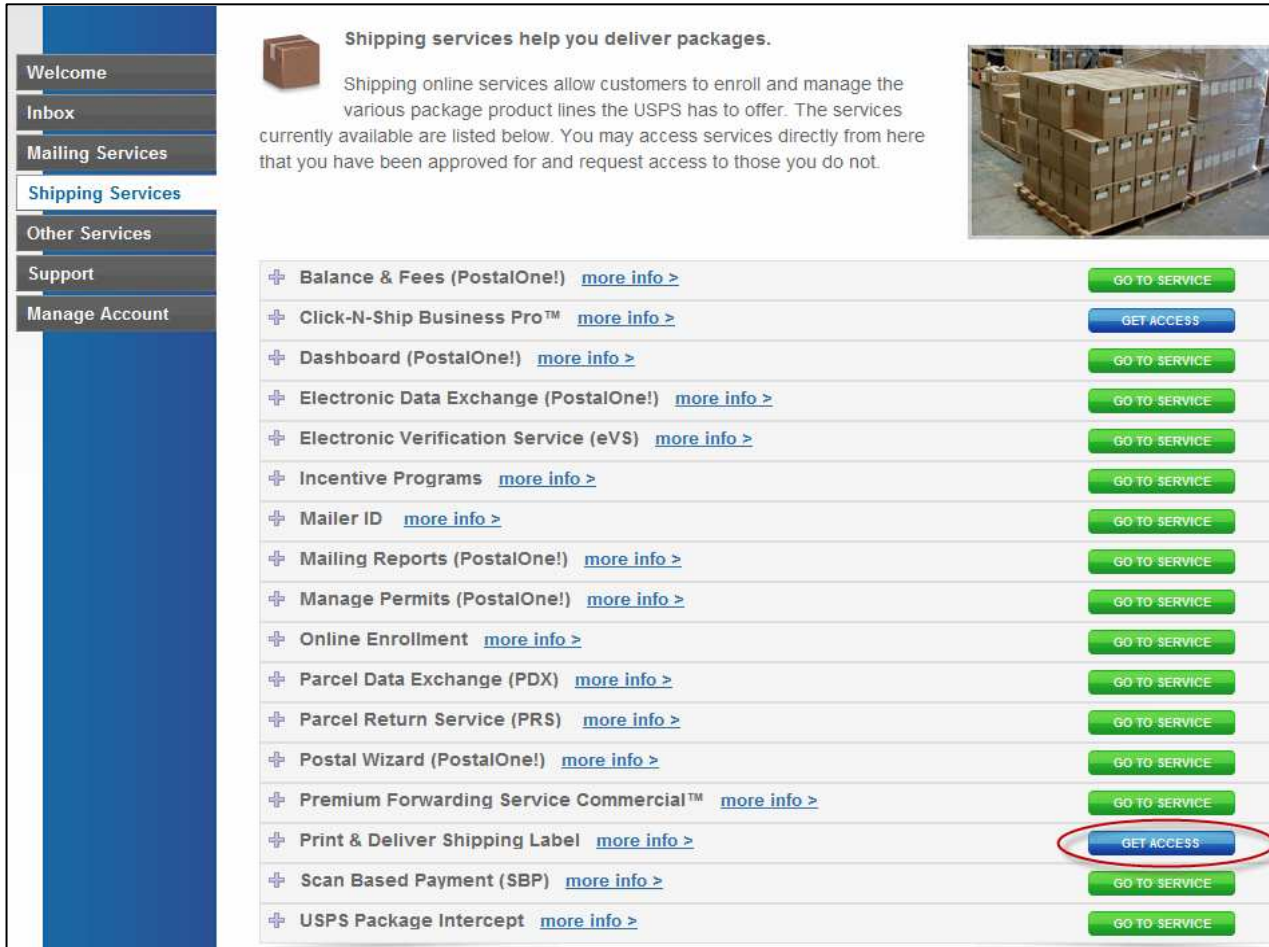
[POSTAL WIZARD](#)

[EDIT FAVORITES](#)

Get Started with the NEW Business Customer Gateway


















[LEARN MORE](#)

3. Locate “Print and Deliver Shipping Label Service” under the list of shipping services and click “Get Access” button.



Shipping services help you deliver packages.

Shipping online services allow customers to enroll and manage the various package product lines the USPS has to offer. The services currently available are listed below. You may access services directly from here that you have been approved for and request access to those you do not.

 Balance & Fees (PostalOne!) more info >	GO TO SERVICE
 Click-N-Ship Business Pro™ more info >	GET ACCESS
 Dashboard (PostalOne!) more info >	GO TO SERVICE
 Electronic Data Exchange (PostalOne!) more info >	GO TO SERVICE
 Electronic Verification Service (eVS) more info >	GO TO SERVICE
 Incentive Programs more info >	GO TO SERVICE
 Mailer ID more info >	GO TO SERVICE
 Mailing Reports (PostalOne!) more info >	GO TO SERVICE
 Manage Permits (PostalOne!) more info >	GO TO SERVICE
 Online Enrollment more info >	GO TO SERVICE
 Parcel Data Exchange (PDX) more info >	GO TO SERVICE
 Parcel Return Service (PRS) more info >	GO TO SERVICE
 Postal Wizard (PostalOne!) more info >	GO TO SERVICE
 Premium Forwarding Service Commercial™ more info >	GO TO SERVICE
 Print & Deliver Shipping Label more info >	GET ACCESS
 Scan Based Payment (SBP) more info >	GO TO SERVICE
 USPS Package Intercept more info >	GO TO SERVICE

4. Click the checkbox and then click on the “Agree” button for the Terms and Conditions.

Terms and Conditions of Use for USPS® Print and Deliver Return Label Service

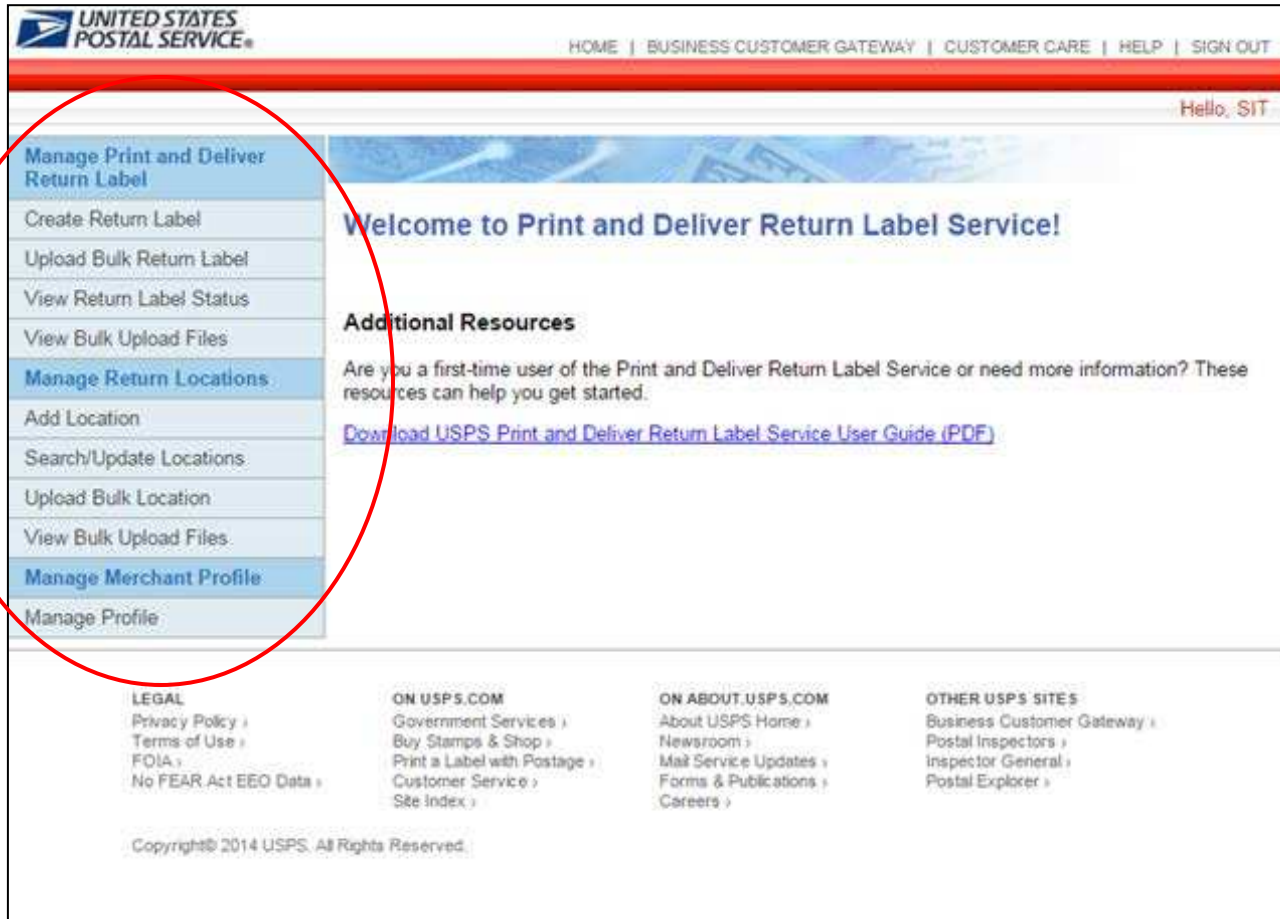
This Terms of Use Agreement (this "Agreement") is a legal agreement between you ("You", "Your" or "User") and the United States Postal Service®, an Independent Establishment of the Executive Branch of the United States Federal Government ("USPS" or "Postal Service"). The Agreement sets forth the terms and conditions for Your use of USPS Print and Deliver Return Label Service ("Service"), an online interface that allows You to send mailing labels to Your customers or clients for the return of products. This Agreement is between You and USPS only, and not with any other entity. USPS is solely responsible for the services, content and materials provided through usps.com® and the Service generally. User acknowledges and agrees that he or she is solely responsible for and shall abide by (i) the terms of this Agreement; (ii) the terms of use and guidelines of all secondary websites, services and devices affiliated with the Service, as applicable, or linked to through the Service; and (iii) all policies, procedures and regulations of the United States Postal Service, which shall include and not be limited to the requirements of the USPS Domestic Mail Manual and the USPS International Mail Manual. User warrants, represents and agrees that interaction with the Service is for the sole purpose to facilitate and manage USPS shipping transactions.

Modification of These Terms of Use

By checking this box you agree to all **Terms and Conditions**.

Print & Deliver Shipping Label Application

- Print and Deliver Shipping Label Service landing page. Use the left navigation menu to proceed.



The screenshot shows the USPS website interface for the Print and Deliver Return Label Service. The top navigation bar includes links for HOME, BUSINESS CUSTOMER GATEWAY, CUSTOMER CARE, HELP, and SIGN OUT. A user greeting "Hello, SIT" is visible in the top right. The main content area features a welcome message and a section for additional resources, including a link to a user guide PDF. The left navigation menu is highlighted with a red circle and contains the following items:

- Manage Print and Deliver Return Label
- Create Return Label
- Upload Bulk Return Label
- View Return Label Status
- View Bulk Upload Files
- Manage Return Locations
- Add Location
- Search/Update Locations
- Upload Bulk Location
- View Bulk Upload Files
- Manage Merchant Profile
- Manage Profile

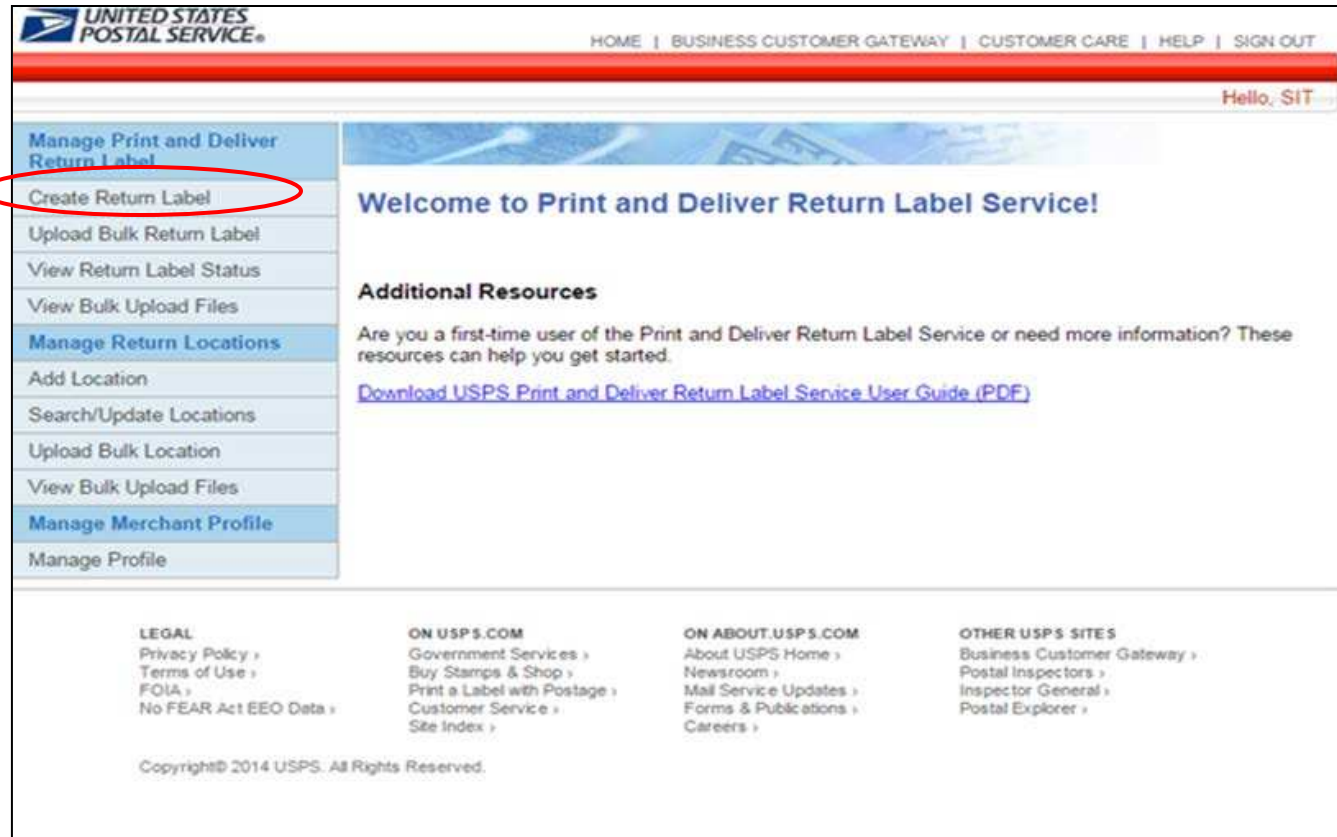
The footer contains four columns of links: LEGAL (Privacy Policy, Terms of Use, FOIA, No FEAR Act EEO Data), ON USPS.COM (Government Services, Buy Stamps & Shop, Print a Label with Postage, Customer Service, Site Index), ON ABOUT.USPS.COM (About USPS Home, Newsroom, Mail Service Updates, Forms & Publications, Careers), and OTHER USPS SITES (Business Customer Gateway, Postal Inspectors, Inspector General, Postal Explorer). Copyright © 2014 USPS. All Rights Reserved.

- The Print and Deliver Shipping Label Service navigation menu has three key functions:
 1. Manage PDSL
 2. Manage Return Locations
 3. Manage Merchant Profile

1.	Manage Print and Deliver Return Label
	Create Return Label
	Upload Bulk Return Label
	View Return Label Status
	View Bulk Upload Files
2.	Manage Return Locations
	Add Location
	Search/Update Locations
	Upload Bulk Location
	View Bulk Upload Files
3.	Manage Merchant Profile
	Manage Profile

Placing a Service Request for Print & Deliver Shipping Label

1. To create an individual PDSL Service requests, click the “Create Return Label” button (under Manage PDSL sub-section) located on the navigation menu.



The screenshot shows the USPS Business Customer Gateway interface for the 'Print and Deliver Return Label Service'. The top navigation bar includes links for HOME, BUSINESS CUSTOMER GATEWAY, CUSTOMER CARE, HELP, and SIGN OUT. A user greeting 'Hello, SIT' is visible in the top right. The left navigation menu is highlighted in blue and contains the following items: 'Manage Print and Deliver Return Label' (with a sub-menu), 'Upload Bulk Return Label', 'View Return Label Status', 'View Bulk Upload Files', 'Manage Return Locations' (with a sub-menu), 'Add Location', 'Search/Update Locations', 'Upload Bulk Location', 'View Bulk Upload Files', 'Manage Merchant Profile' (with a sub-menu), and 'Manage Profile'. The 'Create Return Label' option under the first menu item is circled in red. The main content area features a welcome message, 'Additional Resources' section with a link to a user guide PDF, and a footer with links for LEGAL, ON USPS.COM, ON ABOUT.USPS.COM, and OTHER USPS SITES.

2. Enter the recipient information in the required name and address fields.

[Manage Print and Deliver Return Label](#)

[Create Return Label](#)

[Upload Bulk Return Label](#)

[View Return Label Status](#)

[View Bulk Upload Files](#)

[Manage Return Locations](#)

[Add Location](#)

[Search/Update Locations](#)

[Upload Bulk Location](#)

[View Bulk Upload Files](#)

[Manage Merchant Profile](#)

[Manage Profile](#)

Create Print and Deliver Return Label Service Request

Customer Name and Address:

*First Name: SUZIE *Last Name: QUINN

*Address 1: 913 MILLER STREET

Address 2: _____

*City: LUZERNE

*State: Pennsylvania *ZIP Code™: 18014

Notification via: **Email** ▼

victoria.barrett@usps.gov
(to send confirmation to customer)

YES - send status updates to customer

Check Availability

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[Terms of Use](#) ›
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[No FEAR Act EEO Data](#) ›

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[Business Customer Gateway](#) ›
[Postal Inspectors](#) ›
[Inspector General](#) ›
[Postal Explorer](#) ›

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3. Select the return service type.

Manage Print and Deliver Return Label

- Create Return Label
- Upload Bulk Return Label
- View Return Label Status
- View Bulk Upload Files
- Manage Return Locations**
- Add Location
- Search/Update Locations
- Upload Bulk Location
- View Bulk Upload Files
- Manage Merchant Profile**
- Manage Profile

Create Print and Deliver Return Label Service Request - USPS Return

Customer Name and Address:
SUZIE QUINN
913 MILLER ST
LUZERNE PA 18709
Service Available!
[Edit Address](#)

Notification via Email:
victoria.barrett@usps.gov
 YES - send status updates to customer

***Return Service Type:** Priority Mail Return Service ▼

***Mailer ID (MID):** Priority Mail Return Service

***Return Location Type:** First-Class Package Return Service

***Return Location:** City: _____ State: Select ▼ ZIP Code™: _____
[Search Return Location](#) or [Add Location](#)

***Delivery Option:** Delivered ▼

***Merchant Notification via:** Email ▼
darapuneni@hp.com (to receive confirmation)
 YES - receive status updates

[Create Return Label](#)

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4. Enter the Mailer ID (MID).

Manage Print and Deliver Return Label

- Create Return Label
- Upload Bulk Return Label
- View Return Label Status
- View Bulk Upload Files
- Manage Return Locations**
- Add Location
- Search/Update Locations
- Upload Bulk Location
- View Bulk Upload Files
- Manage Merchant Profile**
- Manage Profile

Create Print and Deliver Return Label Service Request - USPS Return

Customer Name and Address:
SUZIE QUINN
913 MILLER ST
LUZERNE PA 18709
Service Available!

Notification via Email:
victoria.barrett@usps.gov
 YES - send status updates to customer

[Edit Address](#)

*Return Service Type: Priority Mail Return Service

*Mailer ID (MID): 900015377

*Extra Service: Signature Confirmation: YES

*Return Location Type: Distribution Center

*Return Location: City: State: ZIP Code™:

[Search Return Location](#) or [Add Location](#)

*Delivery Option: Delivered

*Merchant Notification via: Email
darapuneni@hp.com (to receive confirmation)
 YES - receive status updates

[Create Return Label](#)

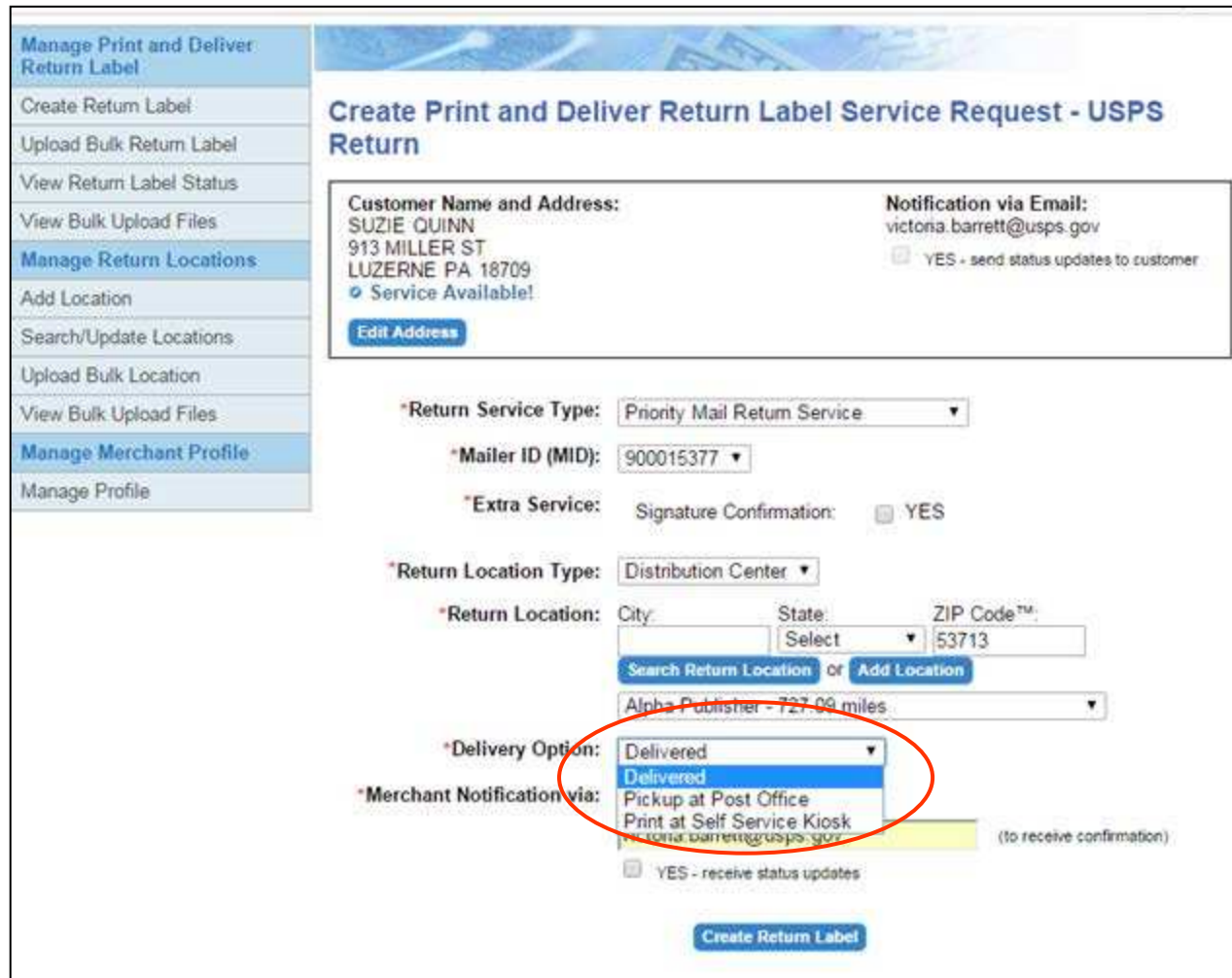
LEGAL
Privacy Policy ›
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Careers ›

OTHER USPS SITES
Business Customer Gateway ›
Postal Inspectors ›
Inspector General ›
Postal Explorer ›

5. Select the delivery option.



Manage Print and Deliver Return Label

- Create Return Label
- Upload Bulk Return Label
- View Return Label Status
- View Bulk Upload Files
- Manage Return Locations**
- Add Location
- Search/Update Locations
- Upload Bulk Location
- View Bulk Upload Files
- Manage Merchant Profile**
- Manage Profile

Create Print and Deliver Return Label Service Request - USPS Return

Customer Name and Address:
SUZIE QUINN
913 MILLER ST
LUZERNE PA 18709
[Service Available!](#)

Notification via Email:
victoria.barrett@usps.gov
 YES - send status updates to customer

[Edit Address](#)

*Return Service Type: Priority Mail Return Service

*Mailer ID (MID): 900015377

*Extra Service: Signature Confirmation: YES

*Return Location Type: Distribution Center

*Return Location: City: State: ZIP Code™:
Select 53713
[Search Return Location](#) or [Add Location](#)
Alpha Publisher - 727.00 miles

*Delivery Option: **Delivered**
Delivered
Pickup at Post Office
Print at Self Service Kiosk
victoria.barrett@usps.gov (to receive confirmation)
 YES - receive status updates

*Merchant Notification via: YES - receive status updates

[Create Return Label](#)

Successful Print and Deliver confirmation.

- Manage Print and Deliver Return Label**
- Create Return Label
- Upload Bulk Return Label
- View Return Label Status
- View Bulk Upload Files
- Manage Return Locations**
- Add Location
- Search/Update Locations
- Upload Bulk Location
- View Bulk Upload Files
- Manage Merchant Profile**
- Manage Profile



Create Print and Deliver Return Label Service Confirmation


Your Print and Deliver Return Label Service has been created successfully. The confirmation number of this Print and Deliver Return Label Service is **CTS201400396**.

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Notifications

- Merchant notification of PDSL request






[Sign In](#) | [Order History](#) | [Track Your Shipment](#) | [Customer Service](#)

Thank you for submitting a request for a Print and Deliver Return Shipping Label to be delivered to your customer(s). The details of your request are indicated below.

If you have any questions, please email returns@usps.gov.


Delivery Request For:				
FIRST NAME	LAST NAME	STREET ADDRESS	ZIP	DELIVERY TYPE
SUZIE	QUINN	913 MILLER ST	18709	Delivered
Confirmation Number: CTS201400396				
Request Date		Expected Delivery Date		
10/16/2014		10/17/2014		

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This is an automated email please do not reply to this message. This message is for the designated recipient only and may contain privileged, proprietary, or otherwise private information. If you have received it in error, please delete. Any other use of the email by you is prohibited.



- Recipient notification of PDSL request




[Sign In](#) | [Order History](#) | [Track Your Shipment](#) | [Customer Service](#)

SITCOMAPNY1108 has submitted a request for you to receive a Print and Deliver Return Shipping Label. The label will be included with your regular mail delivery. The details of the request are indicated below. If you have received this request in error or if the information below is incorrect, please contact **SITCOMAPNY1108**.

Request Details
Request Placed By: SITCOMAPNY1108
Request Placed On: 10/16/2014
Request For:
SUZIE QUINN
913 MILLER ST, LUZERNE, PA, 18709
Confirmation Number: CTS201400396
Expected Delivery Date: 10/17/2014

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This is an automated email please do not reply to this message. This message is for the designated recipient only and may contain privileged, proprietary, or otherwise private information. If you have received it in error, please delete. Any other use of the email by you is prohibited.

Add/Edit a Returns Location

1. To add a return location, please click on the “Add Location” button (under Manage Return Locations sub-section) located on the left-hand navigation menu.

Add Return Location

You can add a return location of the retail store or distribution center using the form below, or click [BulkUploadReturnLocations](#) to upload a list of return locations. Fields marked with * are required.

*Return Location Type:

*Business Name:

*Address 1:

Address 2:

*City:

*State:

*ZIP Code:

Returns Locations Fields

- A. Select the Return Location Type from the dropdown.
- B. Enter the Business Name.
- C. Enter the Address.
- D. Enter the Address 2 (if needed).
- E. Select the State from the dropdown.
- F. Enter the ZIP Code.
- G. Click on the “Add Location” button.

- To search/update return locations, click on the “Search/Update Return Locations” button (under Manage Return Locations sub-section) located on the navigation menu.

Search Fields:

Search Return Locations

You can search for the return location using the form below, and then view/update/delete the location.

*Return Location Type:

Business Name:

City:

State:

ZIP Code:

Search Results:

Row #	Name	Street	City	State	Zip	Delete
1	ABC Depot	500 W BROAD ST	FALLS CHURCH	VA	22046	<input type="checkbox"/>

3. To search/update return locations, click on the “Search/Update Return Locations” button (under Manage Return Locations sub-section) located on the left-hand navigation menu.

Update Return Location

Fields marked with * are required.

*Return Location Type:

*Business Name:

*Address 1:

Address 2:

*City:


*State:

*ZIP Code:

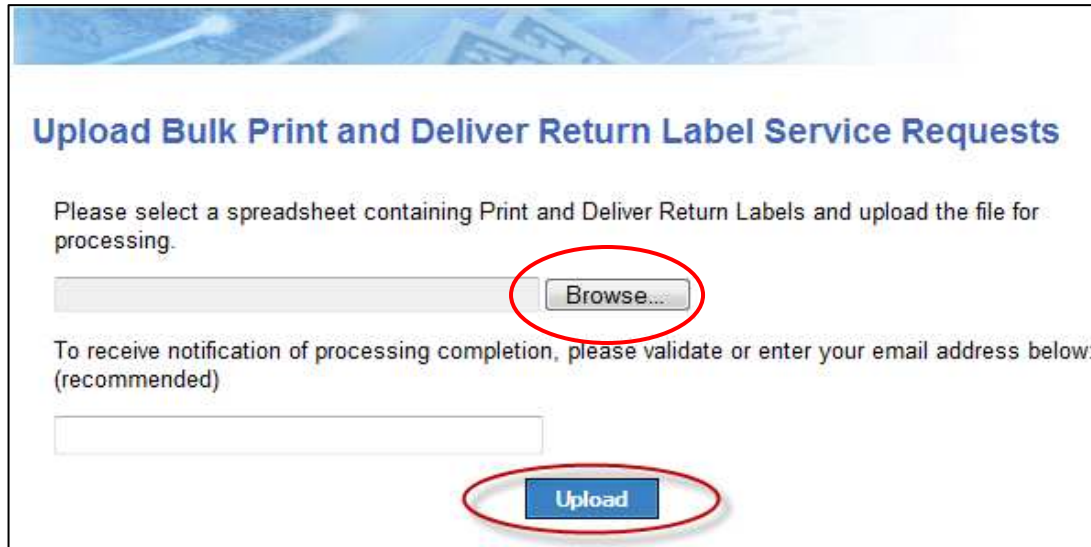
Updating a Return Location

- A. Perform search as described in the above steps.
- B. In the search results table, click on the Name of the return location you would like to update.
- C. Make any changes to the return location data fields you deem necessary.

4. Confirmation of successfully added location.

Manage Print and Deliver Return Label	 <h3>Add Return Location Confirmation</h3> <p>Your changes have been saved.</p> <p>Please click: Create Return Label to continue your Print and Deliver Return Label Service Request.</p>			
Create Return Label				
Upload Bulk Return Label				
View Return Label Status				
View Bulk Upload Files				
Manage Return Locations				
Add Location				
Search/Update Locations				
Upload Bulk Location				
View Bulk Upload Files				
Manage Merchant Profile				
Manage Profile				
LEGAL Privacy Policy › Terms of Use › FOIA › No FEAR Act EEO Data ›		ON USPS.COM Government Services › Buy Stamps & Shop › Print a Label with Postage › Customer Service › Site Index ›	ON ABOUT.USPS.COM About USPS Home › Newsroom › Mail Service Updates › Forms & Publications › Careers ›	OTHER USPS SITES Business Customer Gateway › Postal Inspectors › Inspector General › Postal Explorer ›
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5. To upload a bulk file of PDSLs, please click on the “Upload Bulk Return Label” button (under Manage PDSL sub-section).



Upload Bulk Print and Deliver Return Label Service Requests

Please select a spreadsheet containing Print and Deliver Return Labels and upload the file for processing.

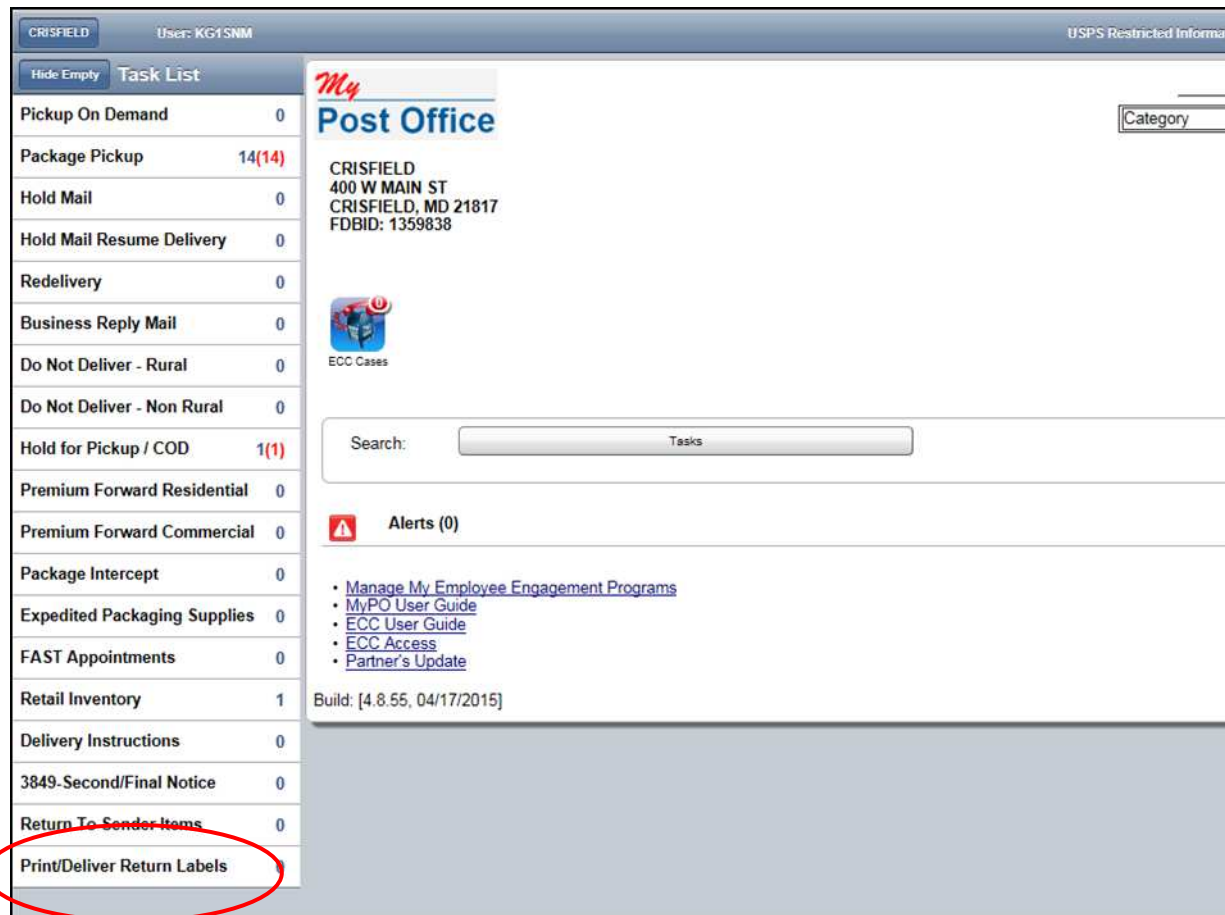
To receive notification of processing completion, please validate or enter your email address below: (recommended)

Uploading Bulk Service Request File

- A. Click on the “Browse” button.
- B. Select the .CSV bulk file for upload (file must adhere to template guidelines).
- C. Click on the “Upload” button.

Local Post Office Notification

The Print and Deliver Return Label Service will display as an accountable task on the My Post Office (MyPO) main screen. The requests will be one of two types: **Customer Will Pick Up or Carrier Delivers** .



CRISFIELD User: KG1SNM USPS Restricted Information

Hide Empty Task List

Pickup On Demand	0
Package Pickup	14(14)
Hold Mail	0
Hold Mail Resume Delivery	0
Redelivery	0
Business Reply Mail	0
Do Not Deliver - Rural	0
Do Not Deliver - Non Rural	0
Hold for Pickup / COD	1(1)
Premium Forward Residential	0
Premium Forward Commercial	0
Package Intercept	0
Expedited Packaging Supplies	0
FAST Appointments	0
Retail Inventory	1
Delivery Instructions	0
3849-Second/Final Notice	0
Return To Sender Items	0
Print/Deliver Return Labels	0

My Post Office

CRISFIELD
400 W MAIN ST
CRISFIELD, MD 21817
FDBID: 1359838

ECC Cases

Search:

Alerts (0)

- [Manage My Employee Engagement Programs](#)
- [MyPO User Guide](#)
- [ECC User Guide](#)
- [ECC Access](#)
- [Partner's Update](#)

Build: [4.8.55, 04/17/2015]

Customer Will Pick Up

Confirmation Number	Customer Information	Request Date	Customer Will Pick Up	Status
WTT199	EDWARD JOSEPH JONES 19 BROAD ST	THU 10/30/2014	Yes	Pending Pickup

Clerk will:

- Fold at perforated line.
- Put in G-10 envelope.
- Place envelope in designated holding area.
- Scan barcode “Delivered” before giving the label to the customer.

[Print All Print/Deliver Return Labels](#)

joseph X

Confirmation Number	Customer Information	Request Date	Customer Will Pick Up	Status
WTT199	EDWARD JOSEPH JONES 19 BROAD ST	THU 10/30/2014	Yes	Pending Pickup

USPS TRACKING #


9267 2900 0144 1400 0000 76

GROUND RETURN SERVICE

DAVID THOMAS MORGAN
218 FRANKLIN ST
WEST PITTSBURG PA 18643-2214

Instructions:
Hold label for customer pick up. Label will expire on 11/13/2014.
Upon customer pick up, scan "Delivered" to close out the request.

USPS SCAN



94 7580169 932004983 1118

Deliver Return Label To:
DAVID THOMAS MORGAN
218 FRANKLIN ST
WEST PITTSBURG, PA 18643-2214

Customer Instructions

1. Each Return label is unique. Labels are to be used only once. DO NOT PHOTO COPY OR ALTER LABEL.
2. Place your label so it does not wrap around the edge of the package.
3. Adhere your label to the package. If tape or glue is used, DO NOT TAPE OVER THE BARCODE. Be sure all edges are secure.



You may schedule a Package Pickup online, hand to your carrier, take to a Post Office™, or drop in a USPS Collection box.

33

Carrier Delivers

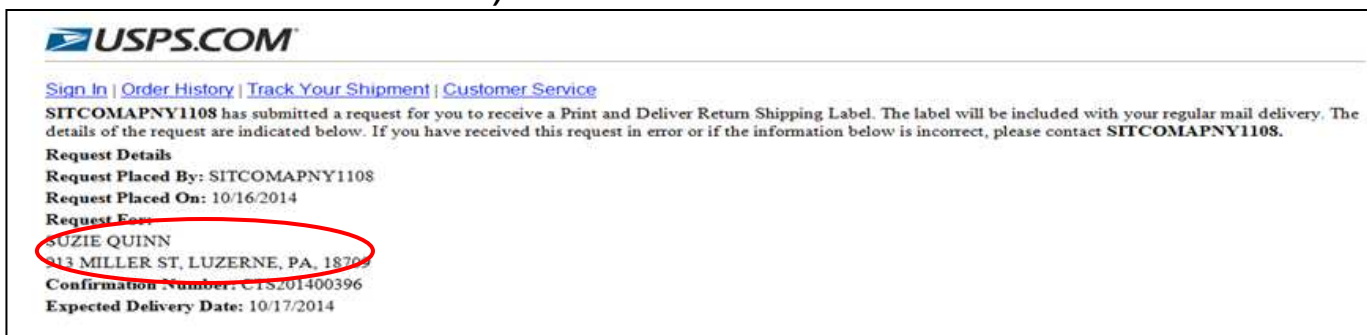
- Fold at perforated line.
- Put in G-10 envelope.
- Distribute to delivering carrier.
- Carrier will scan barcode “Delivered” before delivering the label to the customer.



 USPS TRACKING # 9201 9900 0158 5200 0014 75	TEST COMPANY 10 1000 IKEA DR ELIZABETH NJ 07201-2915	FOR3 SUE 70 NORMAN ST PITTSBURGH PA 18640-3429	P PRIORITY MAIL® RETURN SERVICE
USPS SCAN  94 7580169 932004983 1279	Instructions: Upon customer delivery, scan "Delivered" to close out the request.		
You may schedule a Package Pickup online, hand to your carrier, take to a Post Office™, or drop in a USPS Collection box.	Customer Instructions 1. Each Return label is unique. Labels are to be used only once. DO NOT PHOTO COPY OR ALTER LABEL. 2. Place your label so it does not wrap around the edge of the package. 3. Adhere your label to the package. If tape or glue is used, DO NOT TAPE OVER THE BARCODE. Be sure all edges are secure.		
	Deliver Return Label To: FOR3 SUE 70 NORMAN ST PITTSBURGH, PA 18640-3429		

Pickup at Self Service Kiosk (SSK)

For pickup at SSKs, customers must enter their 12-digit confirmation number received in their confirmation notification. (If a customer does not have their confirmation number, they must contact the merchant. USPS does not receive the confirmation number information.)

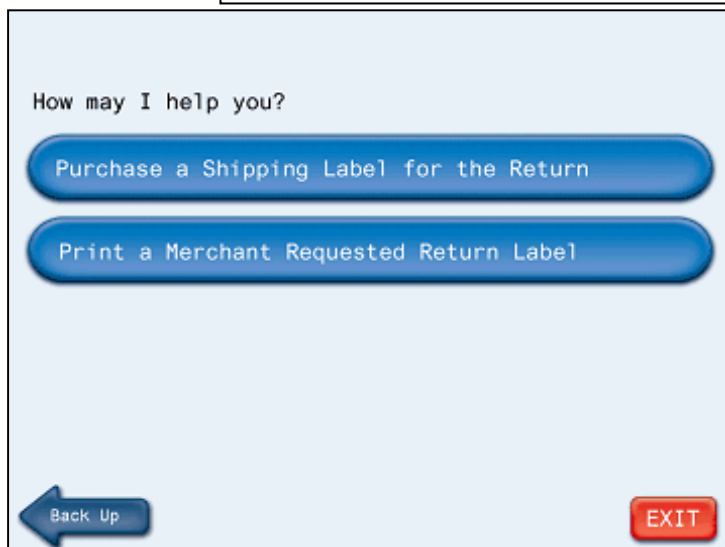


USPS.COM

[Sign In](#) | [Order History](#) | [Track Your Shipment](#) | [Customer Service](#)

SITCOMAPNY1108 has submitted a request for you to receive a Print and Deliver Return Shipping Label. The label will be included with your regular mail delivery. The details of the request are indicated below. If you have received this request in error or if the information below is incorrect, please contact **SITCOMAPNY1108**.

Request Details
Request Placed By: SITCOMAPNY1108
Request Placed On: 10/16/2014
Request For:
SUZIE QUINN
213 MILLER ST, LUZERNE, PA, 18702
Confirmation Number: CTS201400396
Expected Delivery Date: 10/17/2014



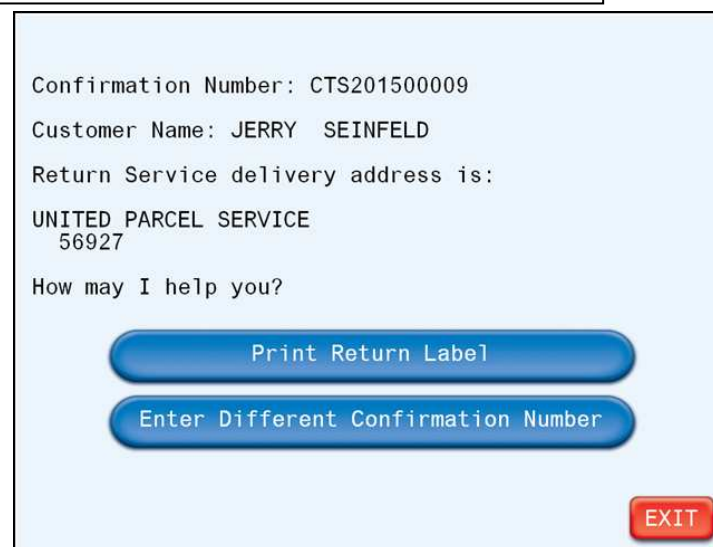
How may I help you?

Purchase a Shipping Label for the Return

Print a Merchant Requested Return Label

Back Up

EXIT



Confirmation Number: CTS201500009

Customer Name: JERRY SEINFELD

Return Service delivery address is:

UNITED PARCEL SERVICE
56927

How may I help you?

Print Return Label

Enter Different Confirmation Number

EXIT

Reports

(Internal Only)

- Locate Enterprise Data Warehouse (EDW)

Blue United States Postal Service
You deliver for the country, we deliver for you.

Home | **My Work** | **My Life** | **Inside USPS**

Essential Links

- Connecting with Customers
- Corporate Information Security
- Continuous Improvement
- CSDC
- DRIVE
- eAccess
- eAwards
- eBuy/eBuy2
- eHRSSC forms
- eIdeas
- ePayroll
- ePassword Reset
- eTravel
- Employee Deals
- Find It
- Forms
- IT Self Help
- Learning Management System
- My Post Office
- News
- NPA
- Performance Evaluation System (PES)
- Phone Directory
- PolicyNet
- Postal Bulletin
- PostalEASE
- Postal Explorer
- PostalOne!
- Relocation and

General Tools

- ACE
- Automated Enrollment System
- CAMS
- eAccess
- eBuy/eBuy2
- eDeploy
- eFlash
- eFleet
- eIdeas
- eRMS
- eTravel
- Enterprise Data Whse
- GetThere
- Network Operations Dashboard
- Postal Explorer
- Section 508
- SPEC (Pub112)
- TACS
- Transfer of Accountability Forms
- UPU

Safety Resource Tools

- HR Safety Dashboard
- Safety Toolkit
- Safety Depends on Me
- Serious Accident Report
- Suspicious Mail

HR Professionals' Info

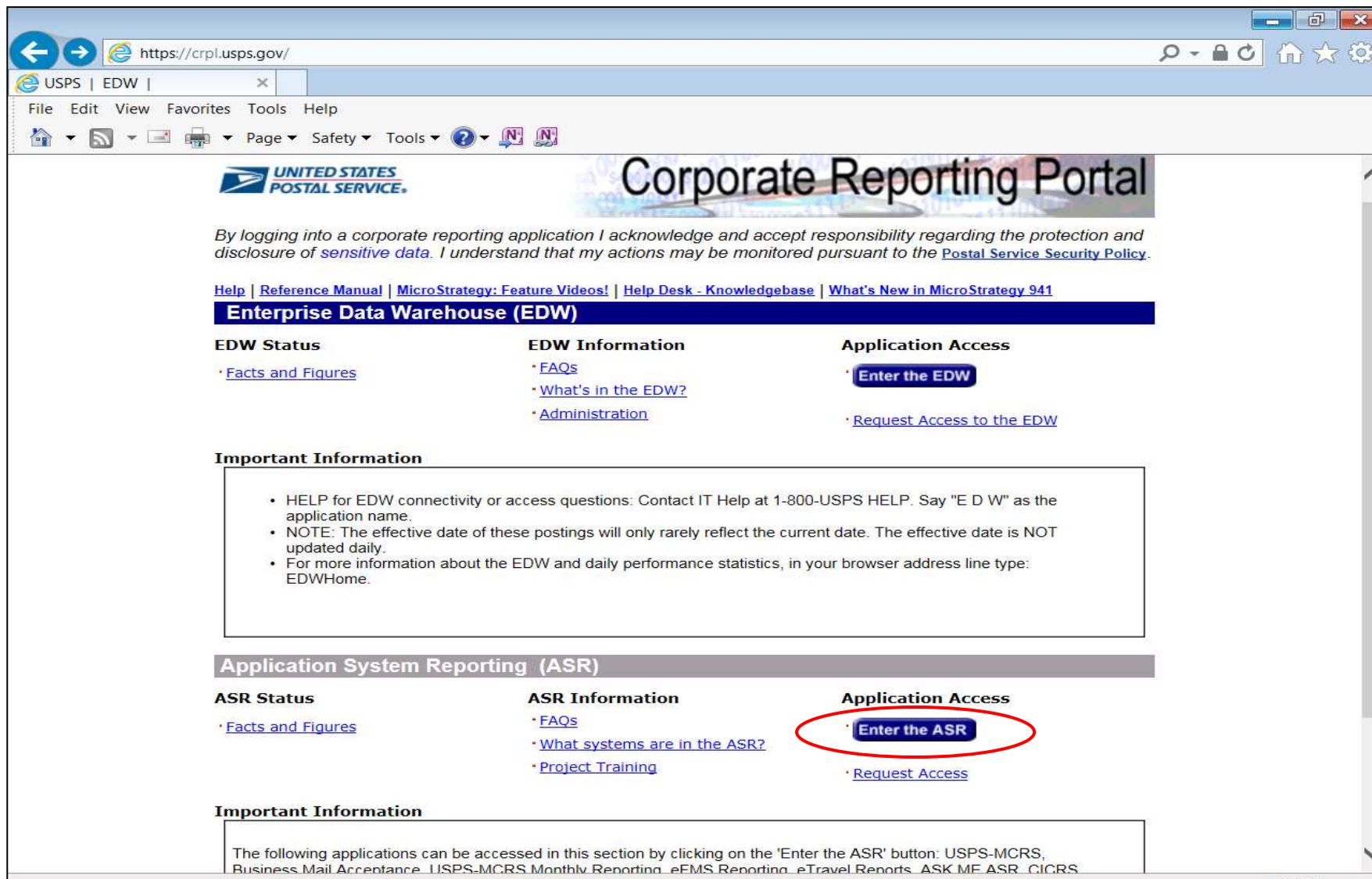
- Benefits Calculators
- Compensation Calculators
- Computerized Bidding Info
- eMedical Assessment
- ICPAS
- Overview of Personnel Selection Methods
- Qualification Standards

Moving The Mail Tools

- AMS DPFNow
- AVUS
- CPMS
- CSDRS
- Delivery Helper
- DOIS
- EDDM Lookup
- eMARS
- eMIR
- Employee BarCode
- EMPOWER
- eUARS
- FAMS
- IMDHELP
- MHTS
- MSP
- MTSC
- PO Boxes Blue
- Postmaster's Toolkits
- Product Tracking & Reporting
- Rate Calculators
- RIBBS
- Track and Confirm
- TTMS (EXFC)
- Variance Programs
- WebBATS

Customer Contact Tools

- Business Connect
- CICRS
- COARS
- Customer Insights
- EDW Home
- Marketing Intelligence Library
- PostalOne!
- Sales Force Resource



https://crpl.usps.gov/

USPS | EDW |

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UNITED STATES
POSTAL SERVICE®

Corporate Reporting Portal

By logging into a corporate reporting application I acknowledge and accept responsibility regarding the protection and disclosure of *sensitive data*. I understand that my actions may be monitored pursuant to the [Postal Service Security Policy](#).

[Help](#) | [Reference Manual](#) | [MicroStrategy: Feature Videos!](#) | [Help Desk - Knowledgebase](#) | [What's New in MicroStrategy 941](#)

Enterprise Data Warehouse (EDW)

EDW Status	EDW Information	Application Access
· Facts and Figures	· FAQs · What's in the EDW? · Administration	· Enter the EDW · Request Access to the EDW

Important Information

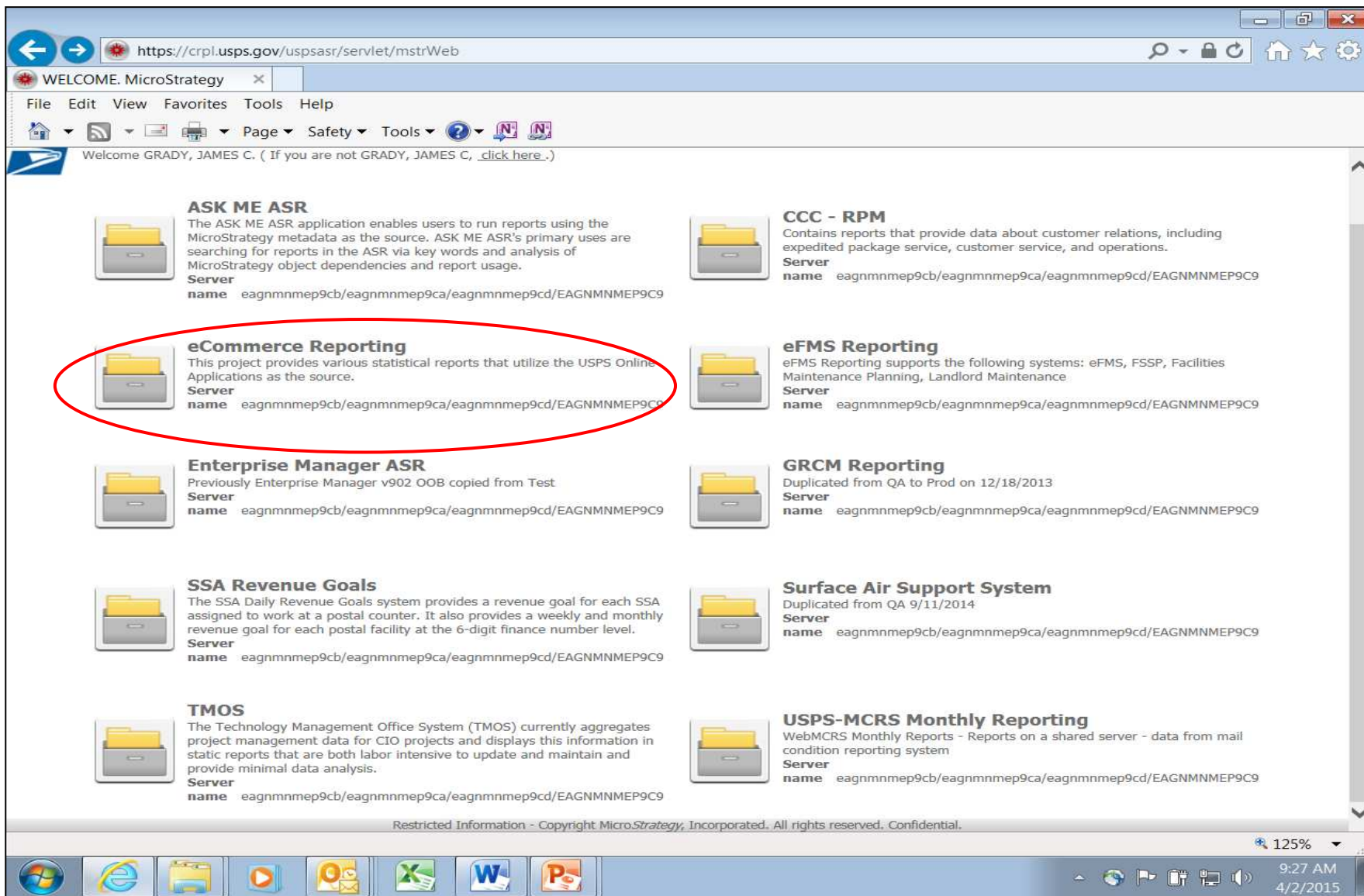
- HELP for EDW connectivity or access questions: Contact IT Help at 1-800-USPS HELP. Say "E D W" as the application name.
- NOTE: The effective date of these postings will only rarely reflect the current date. The effective date is NOT updated daily.
- For more information about the EDW and daily performance statistics, in your browser address line type: EDWHome.

Application System Reporting (ASR)

ASR Status	ASR Information	Application Access
· Facts and Figures	· FAQs · What systems are in the ASR? · Project Training	· Enter the ASR · Request Access

Important Information

The following applications can be accessed in this section by clicking on the 'Enter the ASR' button: USPS-MCRS, Business Mail Acceptance, USPS-MCRS Monthly Reporting, eFMS Reporting, eTravel Reports, ASK ME ASR, CICRS



WELCOME. MicroStrategy

File Edit View Favorites Tools Help

Welcome GRADY, JAMES C. (If you are not GRADY, JAMES C, [click here.](#))

- ASK ME ASR**
The ASK ME ASR application enables users to run reports using the MicroStrategy metadata as the source. ASK ME ASR's primary uses are searching for reports in the ASR via key words and analysis of MicroStrategy object dependencies and report usage.
Server name eagnnmnep9cb/eagnnmnep9ca/eagnnmnep9cd/EAGNMNMEP9C9
- CCC - RPM**
Contains reports that provide data about customer relations, including expedited package service, customer service, and operations.
Server name eagnnmnep9cb/eagnnmnep9ca/eagnnmnep9cd/EAGNMNMEP9C9
- eCommerce Reporting**
This project provides various statistical reports that utilize the USPS Online Applications as the source.
Server name eagnnmnep9cb/eagnnmnep9ca/eagnnmnep9cd/EAGNMNMEP9C9
- Enterprise Manager ASR**
Previously Enterprise Manager v902 OOB copied from Test
Server name eagnnmnep9cb/eagnnmnep9ca/eagnnmnep9cd/EAGNMNMEP9C9
- SSA Revenue Goals**
The SSA Daily Revenue Goals system provides a revenue goal for each SSA assigned to work at a postal counter. It also provides a weekly and monthly revenue goal for each postal facility at the 6-digit finance number level.
Server name eagnnmnep9cb/eagnnmnep9ca/eagnnmnep9cd/EAGNMNMEP9C9
- TMOS**
The Technology Management Office System (TMOS) currently aggregates project management data for CIO projects and displays this information in static reports that are both labor intensive to update and maintain and provide minimal data analysis.
Server name eagnnmnep9cb/eagnnmnep9ca/eagnnmnep9cd/EAGNMNMEP9C9
- eFMS Reporting**
eFMS Reporting supports the following systems: eFMS, FSSP, Facilities Maintenance Planning, Landlord Maintenance
Server name eagnnmnep9cb/eagnnmnep9ca/eagnnmnep9cd/EAGNMNMEP9C9
- GRCM Reporting**
Duplicated from QA to Prod on 12/18/2013
Server name eagnnmnep9cb/eagnnmnep9ca/eagnnmnep9cd/EAGNMNMEP9C9
- Surface Air Support System**
Duplicated from QA 9/11/2014
Server name eagnnmnep9cb/eagnnmnep9ca/eagnnmnep9cd/EAGNMNMEP9C9
- USPS-MCRS Monthly Reporting**
WebMCRS Monthly Reports - Reports on a shared server - data from mail condition reporting system
Server name eagnnmnep9cb/eagnnmnep9ca/eagnnmnep9cd/EAGNMNMEP9C9



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125%

9:27 AM
4/2/2015

- Reports are under the Postal Store Folder, then click on Operational Reports.

	Name	Owner	Modified	Description
	Inventory and Fulfillment	Administrator	3/15/11 9:39:14 AM	Inventory Management, Inv
	Postal Store	Administrator	7/31/13 2:25:27 PM	Postal Store Reports Folder

	Name	Owner	Modified	Description
	Operational Reports	Administrator	4/29/15 8:42:31 AM	
	Order Merchandise	Administrator	6/19/13 3:30:29 PM	Order Merchandise

There are two (2) standard reports

	Print and Deliver Return Label Service My...	Administrator	2/4/15 10:31:45 AM	This report provides counts of label r
	Print and Deliver Return Label Service Su...	Administrator	2/4/15 10:31:45 AM	This report provides total counts of l

Information	Resources
Business Customer Gateway (BCG)	https://gateway.usps.com/eAdmin/view/signin
Centralized Automated Payment System (CAPS) Account	https://caps.usps.gov/
Permit Imprint Account.	http://pe.usps.com/businessmail101/postage/applyPermit.htm .
Customer Registration IDs (CRIDs)	https://ribbs.usps.gov/intelligentmail_mail_id_app/documents/tech_guides/MIDCRIDAcquisitionQuickStep.pdf .
Mailer ID (MID)	https://ribbs.usps.gov/index.cfm?page=intellmailmailidapp
User's Guide for Print and Deliver Shipping Label Service	https://ribbs.usps.gov/index.cfm?page=shipproductsservices
Onboarding contact USPS Technical Integration Specialist	HQTIS@usps.gov

Print and Delivery Shipping Label Service (PDSL) Webinar

Question and Answer Session

United States Postal Service

Sherry D. Evans
Manager Shipping Development
Shipping Products and Services

Print and Delivery Shipping Label Service (PDSL) Webinar

The webinar is now concluded

RIBBS Website: <https://ribbs.usps.gov>