

Community Bulletin Board Submission Form

The Madison Metropolitan School District (MMSD) recognizes that young people benefit greatly from the activities and services offered in the community. Read the MMSD distribution guidelines and policy online at www.mmsd.org. If your activity meets the criteria complete the form below and submit your materials. All fields marked with a star (*) are required.

Is this an event/activity for school-aged children?: * Yes / No

Are you a non-profit or not-for-profit organization?: * Yes / No

If you did not answer "Yes" to both of the above questions, STOP. You cannot continue with this form.

Name of Organization:* _____

Title of Event/Activity:* _____

Contact Person:* _____

Phone Number:* _____ - _____ - _____
Please format number 000-000-0000

Email Address: * _____

Mailing Address: _____

Describe the purpose or subject of materials being submitted: *

Suggested date of posting: ____ / ____ / ____
Please allow at least 10-15 business days for processing of your request and posting to the website.

School Attendance Area: *

Please choose which school attendance area is the target audience for this event/activity. If you don't know your attendance area, please visit: <https://drupal.madison.k12.wi.us/areas.htm>.

- All Schools
- East Attendance Area
- La Follette Attendance Area
- Memorial Attendance Area
- West Attendance Area

Suggested Grade Level:

Select which grade level is the target audience for this event/activity, if any. If no answer selected, it will be posted for all age groups.

- Elementary school
- Middle school
- High school
- All ages

Flyer/Announcement: *

Please submit a printed copy of your flyer or announcement with this application form. If you have more than one page (e.g. if your flyer comes in more than 1 language), please submit them all.

Comments:

If any other information is pertinent to your request, please list it here:

If you have any questions or need assistance filling out this form, please call us at 608-663-1879. Si necesita ayuda en español, por favor llame al 608-663-1879 (hablamos español).