



3001 S.R. 19 Tavares, FL 32778

Phone: (352) 343-3003 Fax: (352) 343-7876

Website: www.RALSC.org E-Mail: recept@ralsc.org

Secondary REALTOR® ONLY

The following information is for individual(s) who are actively engaged in the real estate profession other than as principals, partners, corporate officers or branch office manager, and hold primary membership in another Association of REALTORS® within the state and maintains a valid real estate broker's or salesperson's license or be licensed or certified by an appropriate state regulatory agency to engage in the appraisal of real property, has completed a course of instruction covering the Bylaws and Rules and Regulations of the Association, the Bylaws of the State Association, and the Constitution and Bylaws and Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®. As a Secondary member I agree that my name or the name of my real estate firm will not appear on any rosters of RALSC unless my Broker holds either primary or secondary membership in the Association.

Secondary members pay all dues/fees through their primary Association which include the National and State Association dues/fees, and are only obligated to pay RALSC dues and appropriate application fees at the time of submission of application.

1. **Complete the Secondary REALTOR® Membership Application!** Mail or fax the application after you have completed it to the address or fax number stated above, along with the appropriate dues. The Association accepts the following forms of payment: Cash, Check, Visa, MasterCard, American Express, and Discover.

Membership dues for RALSC are prorated quarterly and are as follows for the calendar year of **2016**:

See chart below; dues are prorated for the month in which you join

Jan. 2016 – Dec. 2016	\$380.00	July 2016 – Dec. 2016	\$290.00
Feb. 2016 – Dec. 2016	\$365.00	Aug. 2016 – Dec. 2016	\$275.00
Mar. 2016 – Dec. 2016	\$350.00	Sept. 2016 – Dec. 2016	\$260.00
Apr. 2016 – Dec. 2016	\$335.00	Oct. 2016 – Dec. 2016	\$245.00
May 2016 – Dec. 2016	\$320.00	Nov. 2016 – Dec. 2017	\$410.00
June 2016 – Dec. 2016	\$305.00	Dec. 2016 – Dec. 2017	\$395.00

The fees that are included in your dues are as follows:

(Example below reflects January 2016 breakdown)

REALTORS® Association of Lake & Sumter Counties Application fee <u>(one time fee)</u>	\$200.00
REALTORS® Association of Lake & Sumter Counties Dues (Prorate Monthly)	\$180.00

2. RALSC is the service center for Mid-Florida Regional Multiple Listing Service (MFRMLS). MLS is just one of the many services RALSC offers to its members, however in order to receive the MLS service you must be the licensed Broker of the real estate firm or hold membership with a licensed broker member of the MFRMLS. **Real Estate agents cannot receive the services of MLS unless the Firm's Principal Broker is a member participant of the MLS.**

NOTE: The Supra Lockbox System is not a service of the MLS; please refer to the attached cooperating access form.

ASSOCIATION REQUIREMENTS

In accordance with the Bylaws of the REALTORS® Association of Lake & Sumter Counties, Inc., and the National Association of REALTORS®, the following must occur within 90 days of joining:

- **Application approved by Board of Directors**
- **Pass Code of Ethics**
- **Attend Orientation**

PLEASE NOTE: These items are not required to happen in any particular order. *Failure to complete **Code of Ethics training** and/or attend **Orientation** within the 90 day window will result in termination of Association Membership.*

MLS REQUIREMENTS

In accordance with the Bylaws of Mid-Florida Regional MLS, each member must complete MFRMLS Training within 90days of joining. Please contact MFRMLS to sign up for the next available MFRMLS class.

PLEASE NOTE: *Failure to complete MFRMLS Training will result in immediate suspension of MLS services.*

Effective January 1, 2007

All members joining the MFRMLS will be provided with *display* access ONLY.

All Individuals requesting data entry capability will require Designated Broker's authorization, and Listing Maintenance Training.

***"Broker's Authorization for Listing Maintenance Access"form is available upon request at the Association Office**



APPLICATION FOR SECONDARY REALTOR® MEMBERSHIP

YOUR PREFERRED E-MAIL ADDRESS: _____

To the REALTORS® Association of Lake & Sumter Counties, Inc. (RALSC), hereby apply for REALTOR® Membership in the above named Association and am enclosing payment in the amount of \$_____ either by cash, check or credit card **for my Dues/Fees payable to RALSC.** In the event I am accepted into membership, I agree to abide by the Code of Ethics of the National Association of REALTORS®, and the Constitution, Bylaws and Rules and Regulations of the above named Association, the State Association, and if required, I further agree to satisfactorily complete a reasonable and non-discriminatory written examination on such Code, Constitutions, Bylaws and Rules and Regulations. I consent that the Association, through its Membership Committee or otherwise, may invite and receive information and comment about me from any member or other person, and I further agree that any information and comment furnished to the Association by any person in response to the invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character. I understand membership brings certain privileges and obligations that require compliance. Secondary members are not required to take new member orientation, however Membership is provisional and may be revoked should completion of any other requirements, not be completed within times indicated in the Bylaws.

***NOTE:** Applicant acknowledges that if accepted as a member and he/she subsequently resigns from the Board or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant's certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR®. Applicant agrees to accept that all application dues/fees are retained by the Association and are non-refundable.*

* Amount shown is prorated according to quarter joining. I hereby submit the following information for your consideration:

Name: _____ Real Estate License #: _____

Office Name: _____

Office Address: _____

Phone: _____ Email: _____ Fax: _____

Residence Address: _____

Phone: _____ Cell: _____ Fax: _____

Have you ever been refused secondary membership in any other real estate Association/Board? _____

If yes, state the basis for each such refusal and detail the circumstances related thereto: _____

Have there been any complaints, within the last five years, against you or the firm with which you are associated? _____

If so, please specify: _____

NAR membership (NRDS) #: _____

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Association, I shall pay the fees and dues as from time to time established.

NOTE: Payments to the REALTORS® Association of Lake & Sumter Counties, Inc. are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. Membership Application dues/fees are non-refundable.

Dated: _____ Signature: _____



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CREDIT CARD AUTHORIZATION FORM

I, _____ of _____, authorize
(Cardholder's Name) (Name of Company)

REALTORS® Association of Lake & Sumter Counties, Inc., to charge the following credit
card in the amount of \$_____, for Board Membership.
(Reason for Charge)

☐ Visa ☐ Master Card ☐ American Express ☐ Discover



_____/_____
(Card Number) (Expiration Date)

(Credit Card Billing Address)

(City/State & Zip code)

_____/_____/_____
(Signature) (Date)



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INFORMATION

MFRMLS SALESPERSON PARTICIPATION

Joining the MLS service is not a requirement of Association membership, however if your broker is currently a participant in the service, you are required to join the service. Licensed real estate agents cannot join the MLS without the Broker joining the service.

You will need to mail or submit the [MFRMLS participation form](#) along with the fees stated below to the RALSC office at the time of your application for membership into the Association

Connection to the MLS system will take place within 7 business days from the date of application and payment of all applicable fees. **You must complete the required training on the MLS system within 90 days from the date of your application into the service; otherwise your access to the MLS will be terminated.**

To obtain information on the dates and times of the MLXchange Training go to: www.RALSC.org click on the **Members Area**. The Calendar of events will be the first thing you will see, scroll down the page then click on the date where the training appears and a pop-up box will open with the information on the class or just click on **Education** and you will be able to see all the times and dates that are scheduled in the Association office in the current calendar year.

MFRMLS participation fees are prorate monthly, simply find the month below in which your participation will commence and submit the appropriate fees along with your application to the address above. The below fees include the one time application fee of \$90.00.

2016 - 2017 Annual Fees

June 2016 - May 2017	\$462.00
July 2016 - May 2017	\$431.00
August 2016 - May 2017	\$400.00
September 2016 – May 2017	\$369.00
October 2016 – May 2017	\$338.00
November 2016 – May 2017	\$307.00
December 2016 – May 2017	\$276.00
January 2017 – May 2017	\$245.00
February 2017 – May 2017	\$214.00
March 2017 – May 2017	\$183.00
April 2017 - May 2018	\$524.00
May 2017 – May 2018	\$493.00

Make the check for your MLS participation fees payable to RALSC or fill out the credit card information on the application.
Send all applications and/or payments to the Association office!

NOTE: *The Supra Lockbox System is a RALSC service and not a service of the MFRMLS. For Lockbox access refer to the Key Coop Agreement MFRMLS Area on RALSC.org or call RALSC @ (352) 343-3003*



Primary Association/Board _____

MY FLORIDA REGIONAL MULTIPLE LISTING SERVICE

PARTICIPATION FEE/NEW OFFICE/ACTIVATION AGREEMENT

BROKER PARTICIPANT/SUBSCRIBER

This agreement is made on _____, 20____ between the PARTICIPANT or Subscriber and My Florida Regional Multiple Listing Service...

☐ Annual Participation Fee \$_____ ☐ New Member Setup \$90 ☐ New Company Processing Fee \$215
☐ Member Reactivation Fee \$150

The access issued to each Participant or Subscriber is unique and strictly confidential to that person. Authorized Participant,/Subscriber agrees that should a disclosure of account information result in access by an unauthorized third party, Authorized Participant,/Subscriber may be subject to penalties as follows:

- 1) A fine of up to \$5,000 as determined by the Board of Directors for each occurrence will be assessed against any Participant/Subscriber found to have allowed or provided access to the MFRMLS system by an unauthorized person.
- 2) Permanent revocation of on-line access rights for the second instance.

In compliance with MFRMLS Rules and Regulations, this Agreement provides for the Participant,/Subscriber as a primary or secondary member, to gain immediate access to the MLS and Public Record database for use in listing, searching and retrieving the data contained therein. *This right is contingent upon the PARTICIPANT, SUBSCRIBER completing the required training course within the 60-day period allowed. Failure to do so will result in suspension of the right to access the MLS database.* The Participant,/Subscriber agrees to comply with MFRMLS Rules and Regulations. Any other use, reuse, or resale of this data is prohibited. The term of this Agreement shall commence upon initiation of service to the Participant,/Subscriber. The Agreement is not assignable. The Participant,/Subscriber hereby indemnifies the Service and any Reciprocal Service and agrees to hold harmless from and against all claims, losses, damages, costs and expenses of any kind, including attorney's fees, and from liability to any person arising from a Participant,/Subscriber.

Definition of MLS Participant. Any REALTOR® of any other Association/Board or any non-Realtor® who is a principal, partner, corporate officer, or branch office manager acting on behalf of a principal, without further qualification, except as otherwise stipulated in these rules, shall be eligible to participate in MFRMLS upon agreeing in writing to conform to the rules and regulations thereof and to pay the costs incidental thereto.* However, under no circumstances is any individual or firm, regardless of membership status, entitled to Multiple Listing Service "membership" or "participation" unless they hold a current, valid real estate broker's license and offer or accept cooperation and compensation to and from other Participants or are licensed.

****** Use of information developed by or published by MFRMLS is strictly limited to the activities authorized under a Participant's licensure(s) or certification and unauthorized use is prohibited. Further, none of the foregoing is intended to convey "participation" or "membership" or any right of access to information developed by or published by a Board Multiple Listing Service where access to such information is prohibited by law.

COMPANY / PARTICIPANT, SUBSCRIBER INFORMATION

NEW (or current) Office/Company Name: _____ Firm#: _____
(Please Print)

OLD Office/Company Name: _____ Firm#: _____
(Please Print)

Your Name: _____ Member#: _____
(Please Print)

Attention Participant/Subscriber: MLS participation fees are paid by the authorized user directly to RALSC, 3001 State Road 19, Tavares, FL 32778. Due date is May 15 (annual). Penalties will apply to all payments not received by 5:00 P.M. The Principal Broker is ultimately responsible for the payment of all fees for participating licenses in his/her company.

NOTE: MLS FEES OR PRO-RATED MLS FEES ARE NOT REFUNDABLE.

**** SIGNATURE:** _____

***** SIGNATURE REQUIRED STATING YOU AGREE TO THE ABOVE TERMS *****



MY FLORIDA REGIONAL MLS MEMBERSHIP FORM BROKER/SALESPERSON

Primary Association/Board: _____ Date: _____

FIRM INFORMATION

☐ New Firm ☐ Name Change ☐ Firm Address Chg ☐ Phone/Fax Chg ☐ Other _____

Firm Name: _____ Firm MLS #: _____

Firm Address: _____
Street/P.O./Apt City State Zip

Firm Phone#: _____ Fax #: _____

E-Mail: _____ Web: _____

Firm FREC License#: _____ FREC License Type: _____

Is this firm an: ☐ Individual ☐ DBA ☐ Partnership ☐ Corporation

State the names and title of all other principals, partners or corporate officers of your firm.

Name _____ Title _____

PARTICIPANT/SUBSCRIBER INFORMATION

☐ New Agent ☐ New Broker ☐ Multi License ☐ Activate ☐ Transfer ☐ Reinstatement

Mail Preference: ☐ Home ☐ Office

Nickname to appear on your listings. _____

* Name: _____

* Agent Direct Phone: _____ Fax: _____ Cell# _____

* Home Address: _____
Street/P.O./Apt City State Zip

License#: _____ MLS ID# _____

* E-Mail: _____ Web: _____

* Firm Name: _____ Firm MLS #: _____

* Password: _____
(Minimum 8 letters + 1 number...additional characters can be added once that criteria is met)

ACTIVATION INFORMATION

☐ \$90.00 Activation Fee ☐ \$215.00 New Firm Processing Fee ☐ \$150.00 Member Reactivation Fee

Prorated Participation Fee from _____ to _____ Yr _____ Amt \$ _____

PAYMENT TYPE (Credit Card account numbers appear on RALSC Activation Form)

☐ CHECK# _____ ☐ CASH ☐ VISA ☐ MC ☐ Disc ☐ Amex

I agree to abide by the Multiple Listing Service Rules and Regulations of the My Florida Regional Multiple Listing Service and to attend the mandatory MLXchange training within ninety days of this application. I understand that if I do not attend mandatory training within sixty days my fees will be forfeited and I will be suspended from the Service.

**** NOTE: MLS FEES OR PRO-RATED FEES ARE NOT REFUNDABLE.**

* SIGNATURE _____ Date _____



Primary Association/Board: _____ Date: _____

MY FLORIDA REGIONAL MULTIPLE LISTING SERVICE

PARTICIPATION FEE/NEW OFFICE/ACTIVATION AGREEMENT

PARTICIPANT/SUBSCRIBER

PAYMENT AUTHORIZATION

Member Name: _____
First (please print) Last (please print)

Office Name: _____

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PLEASE CHOOSE ONE: ☐ MasterCard ☐ Visa ☐ AMEX ☐ Discover

Amount: \$ _____

CC# _____ / _____ Exp Date

Name On Credit Card (exactly as printed card): _____

Billing Address for Credit Card: _____

SIGNATURE: _____

*** Per Rules & Regulations, No refunds of participation fees will be issued.**

OFFICE USE ONLY

Member ID: _____

Breakdown on Fees: From _____ through _____
(Month/year) (Month/year)

LSC Fee: \$ _____ MFR Fee: \$ _____ Set up Fee: \$ _____ Reactivation Fee: \$ _____

Total: \$ _____