



**THE CORPORATION OF THE TOWN OF SMITHS FALLS  
COMMITTEE OF THE WHOLE MEETING  
MEETING MINUTES**

**DATE:** Monday, January 26, 2009  
**LOCATION:** Council Chamber, Town Hall

**TIME:** 5:00 p.m.  
**ADJOURNED:** 6:47 p.m.

**COUNCIL PRESENT:** Chairperson Councillor K. Graham, Councillors J Traynor, D. Quinn, R. Hawe, R. Peters and C. Cummings.

**ABSENT:** Mayor D. Staples

**STAFF PRESENT:** W Brown, Chief Administrative Officer/Treasurer, K Costello, Supervisor of Administrative & Planning Services/Clerk, R. St. Dennis, Director of Community Services, D. Prest, CBO/Acting Planning Coordinator, C. Hudson, Economic Development Officer and Lynda McKimm, Administrative Coordinator

---

**1. AMENDMENTS TO AGENDA**

- W. Brown deferred Priority Item 7B – Smiths Falls Memorial Community Centre to the next COW meeting
- W. Brown requested that Priority Item 7G – Economic Development Department be removed from the Agenda
- R. St. Dennis deferred Item 7A – Victoria Park Contract for 2009 to the next COW meeting
- R. Hawe requested that Priority Item 7M – Legacy Fund be removed from the Agenda
- W. Brown deferred Item 7J – Regional Economic Development Study to the next COW meeting

**2. ADOPTION OF MINUTES** – January 12, 2009 Regular Meeting Minutes  
January 19, 2009 Special Meeting Minutes

Moved by: R. Hawe

Seconded by: D. Quinn

THAT the January 12, 2009, Regular Meeting minutes, and the January 19, 2009 Special Meeting minutes be approved as circulated.

Disposition: CARRIED (6-0)

**3. DISCLOSURE OF MONETARY INTEREST:** None noted.

**4. DELEGATIONS**

**A) Melissa Francis, Project Coordinator, Parks Canada**

**TOPIC: The Rideau Corridor Landscape Strategy**

Ms. Heather Thompson, Parks Canada, provided Council with a summary of the Rideau Corridor Landscape Strategy. The purpose of the study is to create a common strategy would be sustainable and marketable. Ms. Thompson advised that Parks Canada are requesting Council's support in the form of a letter and advised that there would not be a financial contribution required from Council.

**ACTION:** Council to consider this request as Priority Item #7O as an addition to the Agenda.

**5. C.A.O./DIRECTOR REPORTS**

The Town C.A.O. and Directors provided updates regarding operations within their departments.

**6. CORRESPONDENCE:**

- A) December 15, 2008 Letter from Debbie Zimmerman, Chair MPAC Board of Directors  
Re: 2008 Assessment Update  
Action: Distributed to staff for comment. Staff has no concerns. Receive and file.
- B) December 12, 2008 Letter from Debbie Zimmerman, Chair MPAC Board of Directors  
Re: Current Value Interpretation  
Action: Place on the next COW Agenda as a Priority Item.
- C) December 19, 2008, Letter from Peter Hume, President AMO  
Re: Multi-Prong Approach to Infrastructure Investment  
Action: To be discussed as Priority Item #7P
- D) December 16, 2008 Members Advisory from Jean Perrault, FCM President  
Re: Federal Budget 2009-Infrastructure as Economic Stimulus  
Action: To be discussed as Priority Item #7P

**7. PRIORITY ISSUES**

**A) Victoria Park Contract for 2009**

Deferred to the next COW meeting.

ACTION: Deferred to the next COW meeting

**B) Smiths Falls Memorial Community Centre (Height & Harness)**

Deferred to the next COW meeting.

ACTION: Deferred to the next COW meeting

**C) Supporting Resolution: Clarington, Lottery Licencing-Request for Streamlining**

Council agreed to support this request for a supporting resolution.

ACTION: Bring supporting resolution forward to the next Council meeting.

**D) DBA Appointment to the EDAB**

C. Cummings advised that the DBA had advised the Town that Valerie Hudson would be their appointment to the Economic Development Advisory Board.

ACTION: Bring resolution forward to the next Council meeting.

**E) Small Business Contact Program Report #2**

K. Costello advised that that she had spoken to E. Mallory, Director of Administrative & Planning Services and they both support a staff member continuing to visit the businesses in town along with C. James, Lanark North Leeds Enterprise Centre, through the Small Business Contact Program.

ACTION: Council agreed to have staff continue with this program.

**F) Elmsley Street Parking at Hospital**

D. Prest advised that staff are requesting an amendment to the Town's parking bylaw to restrict parking on a portion of Elmsley Street North. Council agreed with this request.

ACTION: Bring forward amending bylaw (Parking bylaw) to the next council meeting.

**G) Economic Development Department**

This item was removed from the Agenda.

ACTION: This item was removed from the Agenda

**H) YMCA**

R. Hawe advised Council that he contacted Mr. Pacheco, President & CEO, National Capital Region YMCA-YWCA, and they are prepared to discuss, with Council, the possibility of satellite YMCA being located within Smiths Falls. R. Hawe advised that Mr. Paccico will be a delegation at the COW meeting scheduled for February 9<sup>th</sup>, 2009.

ACTION: For council's information only.

**I) OGRA Delegations**

K. Costello advised that requests for OGRA Delegations need to be submitted ASAP.

ACTION: This item is to be placed on the Special COW Agenda for February 2, 2009.

**J) Regional Economic Development Study (C. Hudson)**

This item was deferred to the next COW meeting.

ACTION: This item was deferred to the next COW meeting.

**K) Rescinding of Easement By-Law (K. Costello)**

K. Costello advised that the Easement By-Law passed in 2008 for 94 Main St. E., needs to be rescinded as there is already an agreement registered on title.

ACTION: Bring forward to the next Council meeting.

**l) 2009 FCM (C. Cummings)**

C. Cummings advised that he would like to attend the 2009 FCM Conference. D. Quinn advised that she also would also like to attend this Conference. It was suggested that this item be discussed at a Special COW meeting on February 2, 2009.

ACTION: Bring forward at the Special COW meeting to be held on February 2, 2009.

**m) Legacy Fund (R. Hawe)**

This item was removed from the Agenda

ACTION: This item was removed from the Agenda

**n) Township of Montague – Official Plan**

K. Costello advised that information respecting this item has been placed on the Town's Intranet Site for Council's review.

ACTION: For Council's information only.

**o) Parks Canada's - The Rideau Corridor Landscape Strategy**

Council agreed to support the request from Parks Canada, in principle, for the Parks Canada Rideau Corridor Landscape Strategy.

ACTION: Bring support motion forward to the next Council meeting.

**p) December 19, 2008, Letter from Peter Hume, President AMO  
Correspondence Items #6C and 4D above.**

Council agreed to support these two items.

ACTION: Bring supporting motions forward to the next Council meeting.

**8. STANDING ITEMS**

- A) Health and Safety
- B) Canada-Ontario Municipal Rural Infrastructure Fund (COMRIF)
- C) Underserviced Area Designation
- D) Rideau Regional Centre (RRC)
- E) Strategic Plan Review (Quarterly Updates)
- F) Unfinished Business
- G) Energy Audit - R. Peters inquired about the cost associated with the illumination of the water tower. W. Brown advised that staff would obtain this information and report back.
- H) Water Issues (*Ont. Clean Water Act/Drinking Water Quality Management Standard/Lead in Drinking Water*)
- I) Waste Disposal Contract
- J) Tourism/Marketing (To be discussed as a Priority Item)
- K) Refreshment Vehicle Licencing – K. Costello advised that a report has been prepared for Council which will allow this item to be removed from Standing Items.
- L) VIA Meeting Update

**9. IN-CAMERA ISSUES**

Moved by: R. Hawe

Seconded by: R. Peters

THAT Committee move to a closed session at 6:19 p.m. to approve In Camera Minutes

Disposition: CARRIED (6-0)

*Media and guests were excused. Staff and Council remained.*

Moved by: C. Cummings

Seconded by: R. Hawe

That Committee revert to open session at 6:45 p.m.

Disposition: CARRIED (6-0)

**RISE AND REPORT**

Chairperson Graham reported discussions on the following topic took place:

**A) In Camera Minutes Adopted:**

REPORT: Council approved the following In Camera Minutes

July 28, 2008	August 11, 2008
August 18, 2008	September 2, 2008
September 8, 2008	September 22, 2008
October 14, 2008	October 20, 2008
October 27, 2008	November 17, 2008
November 26, 2008	December 1, 2008
December 8, 2008	December 15, 2008
December 22, 2008	

**B) Land Sale**

Council reported on a discussion of a potential land sale.

**10. ADJOURNMENT**

Moved by: C. Cummings

Seconded by: R. Hawe

THAT the Committee adjourn its proceedings at 6:47 p.m., and stand so adjourned until the next duly called Committee meeting.

Disposition: CARRIED (6-0)

**CONFIRMED**

---

Acting Mayor

---

Clerk