

Complete one form per child and return with registration fee to

Florence G. Heller JCC Early Childhood • 524 W. Melrose St. • Chicago, IL 60657 • 773.871.6780

Director: Rachel Weber 773.871.6780 • rweber@jccchicago.org

Asst. Director: Sarah Abbott 773.871.6780 • sabbott@jccchicago.org

CHILD INFORMATION

Child's Name last first ☐ Boy ☐ Girl

Address

City State Zip

Home Phone

Parent Name Parent Birthdate (for record verification)

Parent Email Address (required)

Parent Address (if different than child's) City, State, Zip

Home Phone Work Phone Cell Phone

Parent Name Parent Birthdate (for record verification)

Parent Email Address (required)

Parent Address (if different than child's) City, State, Zip

Home Phone Work Phone Cell Phone

PAYMENT INFORMATION

PAYMENT METHOD FOR REGISTRATION FEES DUE NOW

☐ Cash ☐ Check payable to JCC Chicago ☐ Credit Card below

PROGRAM PAYMENT AUTHORIZATION FOR TUITION

Full-Day Preschool or Infant/Toddler Care –10 or 12 Equal Installments

- ☐ Automatically charge the credit card below (2% convenience charge will apply; authorization and card number will be kept confidential)
- ☐ Automatic Bank Draft (please fill out bank information below or attach voided check)
- ☐ Check

Half-Day Preschool–8 Equal Installments

- ☐ Automatically charge the credit card below on April 15, 2017 (2% convenience charge will apply; authorization and card number will be kept confidential)
- ☐ Automatically draft bank account beginning on April 20, 2017

Registration Fee (\$150) \$ _____

Add'l Child Registration Fee (\$75) \$ _____

Total Enclosed \$ _____

- ☐ I would like to apply for Financial Assistance.
(fee assistance application available at jccchicago.org/fee-assistance)

AUTOMATIC BANK DRAFT INFORMATION

Account Type ☐ Checking ☐ Savings

Bank Name

Account number Routing Number

Name on Account

Bank City Bank State

Account Holder Signature Date

AUTHORIZATION – Registration is valid only with signature below

Payment Agreement I have read the payment information on all pages of this form. I understand the provisions, and I agree to the payment obligations stated.

JCC Policies I agree to abide by all the JCC Early Childhood payment and registration policies ([available at jccchicago.org/policies](http://jccchicago.org/policies)).

Permission to Participate For participants under the age of 18–the above named individual(s) has my permission to participate. JCC Chicago is hereby released from any liability or actions, suits, etc. for accidents or sickness through participation.

Signature _____ Date _____

CREDIT CARD INFORMATION

Please charge my ☐ VISA ☐ MasterCard ☐ Discover ☐ AmEx

Account Number Expiration Date V-code

Print Name of Cardholder

Billing Address of Credit Cardholder City State Zip

Cardholder Signature Date

Prices and programs subject to change.

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Child's Name _____ Birth Date _____

Full-Day Preschool (all ages are as of Sept 1, 2017)

12-month 8/28/17–8/18/18 • 10-month 8/28/17–6/29/18

UNDER 2 YRS				
Infant/Toddler Child Care	Months	Time	Price/mo	Register
5-Day Infant/Tot (6 wks–15 mos)	12	7:30am–6:00pm	\$2,350	<input type="radio"/>
5-Day Toddlers (15–23 mos)	12	7:30am–6:00pm	\$2,270	<input type="radio"/>
2 YRS				
Full-Day Preschool	Months	Time	Price/yr	Register
5-Day 2s	12	7:30am–6:00pm	\$2,120	<input type="radio"/>
3 YRS				
Full-Day Preschool	Months	Time	Price/mo	Register
5-Day 3s	12	7:30am–6:00pm	\$1,730	<input type="radio"/>
4 YRS				
Full-Day Preschool	Months	Time	Price/mo	Register
5-Day 4s Jr. K	10	7:30am–6:00pm	\$1,670	<input type="radio"/>

Questions? Please call or meet with us anytime to talk about your child's needs and JCC Early Childhood offerings. We are happy to help you choose the best option for your family.

Rachel Weber
rweber@jccchicago.org

Sarah Abbott
sabbott@jccchicago.org

Half-Day Preschool (all ages are as of Sept 1, 2017)

9-month 9/5/17–5/25/18

2 YRS				
Half-Day Preschool	Days	Time	Price/yr	Register
2-Day 2s	T/Th	9am–11:30am	\$4,770	<input type="radio"/>
2s Extended Day	T/Th	11:30am–3:30pm	\$3,100	<input type="radio"/>
3-Day 2s	M/W/F	9am–11:30am	\$6,940	<input type="radio"/>
2s Extended Day	M/W/F	11:30am–3:30pm	\$3,900	<input type="radio"/>
3 YRS				
Half-Day Preschool	Days	Time	Price/yr	Register
3-Day 3s	M/W/F	9am–11:30am	\$5,940	<input type="radio"/>
3-day 3s Extended Day	M/W/F	11:30am–3:30pm	\$3,900	<input type="radio"/>
5-Day 3s	M–F	9am–11:30am	\$8,910	<input type="radio"/>
5-Day 3s Extended Day	M–F	11:30am–3:30pm	\$4,200	<input type="radio"/>
4 YRS				
Half-Day Preschool	Days	Time	Price/yr	Register
5-Day 4s Jr. K	M–F	9am–1pm	\$11,660	<input type="radio"/>
5-Day 4s Extended Day	M–F	1pm–3:30pm	\$4,200	<input type="radio"/>

For Office Use Only

Member Number _____

2017-2018



REGISTRATION

Registration is on a first-come first-served basis. We are unable to guarantee spots. Re-enrolling participants, their siblings, and alumni are given a two week priority registration period. If a class is full, you will be notified and placed on a waiting list. If your class is closed or cancelled, JCC staff will contact you to help you choose another class. Registrations are not processed on Shabbat.

REGISTRATION FEE

In order to register and to hold your child's spot, a fee is required at the time of registration. The registration fee is \$150 for your first child and \$75 for each additional child. This fee is non-refundable and non-transferable.

PROCESSING FEE

A \$25 processing fee will be assessed for changes in program registration.

PAYMENTS

PAYMENT POLICY You are encouraged to pay for educational services by check or automatic bank draft. For anyone choosing to pay for long term programming by credit card, a 2% non-refundable convenience charge will be applied.

HALF-DAY PRESCHOOL Program fees are due in 8 equal installments: Other payment options may be arranged by contacting your director.

INFANT/TODDLER CARE, FULL-DAY PRESCHOOL & KINDERGARTEN

Program fees are due monthly and are due one month in advance of service. Tuition is based on class placement, not the age of the child.

REFUNDS

Refunds are not given for illness, vacation, holidays or temporary child care arrangements and participants may not switch days due to illness or school closure.

CANCELLATION POLICY

All cancellations must be in writing.

INFANT/TODDLER CARE, FULL-DAY PRESCHOOL & KINDERGARTEN

All cancellations must be made in writing at least one month (30 days) in advance in order to cancel remaining payment obligations. The participant will be responsible for payment during this 30 day cancellation period.

HALF-DAY PRESCHOOL Prior to July 15, \$500 of paid program fees will be withheld. Fees paid for programs cancelled after June 15, 2017 will not be refunded.

PRORATING

Pro-rations will be completed for a late start or early leave on a full week basis.

SAVINGS OPPORTUNITIES

JUF RIGHT START™ provides a financial incentive of up to \$2,000 for families enrolling their children in a Jewish early childhood program for the first time. Please visit juf.org/rightstart for more information on eligibility.

REFER-A-FRIEND For every child you refer that registers for a long term program you and your friend will each receive a \$150 credit. Ask your Director for details about this incentive.

SIBLING Please refer to JUF Right Start at juf.org/rightstart for information regarding sibling discounts for new students.

FEE ASSISTANCE

Fee assistance is available to encourage participation by those families unable to afford full tuition. All requests for fee assistance are handled with complete confidentiality. To receive a fee assistance application, please visit our website at jccchicago.org/fee-assistance.

DISCONTINUATION OF SERVICES

If we determine that continued participation in JCC programs or services is not appropriate, JCC reserves the right to discontinue services. In such circumstances, any unused portion of program fees paid to date will be refunded. The JCC reserves the right to cancel the enrollment of a child for reasons not limited to the following; failure to observe the rules of the JCC as outlined in the Parent Guide and Code of Honor, special needs of a child that cannot be adequately met with current staffing, physical and/or verbal abuse of staff or children by adult or child, or non-payment of fees.

DOCUMENTATION

If your child is new to JCC Early Childhood programs, you must bring his/her original birth certificate to verify age. We will make and retain a copy, and return the original to you. Please note this policy is mandated by The Illinois Department of Children and Family Services.

EMERGENCY CLOSURE POLICY

In the event of an emergency closure due to weather or other unforeseen causes, you will be notified through an emergency call system. Updates will also be available on our website at www.gojcc.org. Refunds will not be given for weather related or other closings that are out of our control.

IMMUNIZATION POLICY

Illinois Department of Children and Family Services requires all licensed programs to have a policy in place regarding immunizations. JCC requires evidence of immunization against certain diseases including polio, measles, rubella, mumps, diphtheria, pertussis, tetanus, Hib, hepatitis B, and varicella. Exceptions made for children who should not be subject to immunizations for medical reasons shall be indicated by the physician on the child's medical form.

By registering, you are agreeing to accept the full payment and registration policies. Complete JCC Chicago policies are available at jccchicago.org/policies.

Questions? Please call or meet with us anytime to talk about your child's needs and JCC Early Childhood offerings. We are happy to help you choose the best option for your family.

jccchicago.org

JCC Chicago is a non-profit organization inspired by Jewish values, bridging traditions and generations to create a more vibrant, connected community. JCC is a partner with the Jewish United Fund in serving our community. ©2016 JCC Chicago

