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# 2007 Continuum of Care Application: Exhibit 1

## Part I: CoC Organizational Structure

|                              |                   |
|------------------------------|-------------------|
| <b>HUD-Defined CoC Name:</b> | <b>CoC Number</b> |
| Southwest Minnesota CoC      | MN-511            |

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### A: CoC Lead Organization Chart

|  |  |                                 |                   |
|--|--|---------------------------------|-------------------|
| <b>CoC Lead Organization: Southwest Minnesota Housing Partnership</b>              |  |                                 |                   |
| <b>CoC Contact Person: Jennifer Schuller</b>                                       |  |                                 |                   |
| <b>Contact Person’s Organization Name: Southwest Minnesota Housing Partnership</b> |  |                                 |                   |
| <b>Street Address: 2401 Broadway Avenue, Suite 4</b>                               |  |                                 |                   |
| <b>City: Slayton</b>   |  | <b>State: MN</b>                | <b>Zip: 56172</b> |
| <b>Phone Number: 507-836-8673 x409</b>   |  | <b>Fax Number: 507-836-8866</b> |                   |
| <b>Email Address: jschuller@swmhp.org</b>  |  |                                 |                   |

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### B: CoC Geography Chart

| <b>Geographic Area Name</b> | <b>6-digit Code</b> | <b>Geographic Area Name</b> | <b>6-digit Code</b> |
|-----------------------------|---------------------|-----------------------------|---------------------|
| Big Stone County            | 279011              | Meeker County               | 279093              |
| Chippewa County             | 279023              | Murray County               | 279101              |
| Cottonwood County           | 279033              | Nobles County               | 279105              |
| Jackson County              | 279063              | Pipestone County            | 279117              |
| Kandiyohi County            | 279067              | Redwood County              | 279127              |
| Lac Qui Parle County        | 279073              | Renville County             | 279129              |
| Lincoln County              | 279081              | Rock County                 | 279133              |
| Lyon County                 | 279083              | Swift County                | 279151              |
| McLeod County               | 279085              | Yellow Medicine County      | 279173              |

# CoC Structure and Decision-Making Processes

## C: CoC Groups and Meetings Chart

| CoC Planning Groups   |   | Meeting Frequency<br>(check only one column) |                    |                     |          | Enter the number of organizations/entities that are members of each CoC planning group listed on this chart. |
|---|---|--|--------------------|---------------------|----------|--|
|   |   | At Least Monthly                             | At Least Quarterly | At Least Biannually | Annually |  |
| <b>CoC Primary Decision-Making Group</b>                      |   |  |                    |                     |          |  |
| <b>Name:</b>  | Southwest Minnesota Continuum of Care Committee   | X  |                    |                     |          | 21   |
| <b>Role:</b>  | Creates and reviews progress of workplans/goals; addresses Continuum needs and issues, establishes policies; conducts project reviews and rankings; and reviews regional efforts related to discharge planning, mainstream resources, HMIS, and coordination with State homeless initiatives. |  |                    |                     |          |  |
| <b>Other CoC Committees, Sub-Committees, Workgroups, etc.</b> |   |  |                    |                     |          |  |
| <b>Name:</b>  | SW CoC - Project Renewal Sub-Committee  |  |                    | X                   |          | 3  |
| <b>Role:</b>  | Reviews APRs and other project progress information, conducts site visits to each project in the continuum, and reviews client satisfaction surveys. Also, compiles this data for regular report to the CoC Committee.  |  |                    |                     |          |  |
| <b>Name:</b>  | Heartland Family Homeless Prevention Committee  |  | X                  |                     |          | 19   |
| <b>Role:</b>  | Discusses local homeless prevention as well as providing shelter, transitional and permanent supportive housing in a four county area of the continuum; also provides feedback to the full continuum on local gaps and needs.   |  |                    |                     |          |  |
| <b>Name:</b>  | Homeless Task Force   |  | X                  |                     |          | 12   |
| <b>Role:</b>  | Addresses gaps and needs in the largest community of the Continuum, the City of Willmar; also builds public awareness of homelessness and education of general public, schools, business and other groups in the area.  |  |                    |                     |          |  |
| <b>Name:</b>  | SW Minnesota Adult Mental Health Consortium   | X  |                    |                     |          | 25   |
| <b>Role:</b>  | Representing all 18 counties, focuses on mental health and related housing concerns including homelessness, and identifies specific supportive services and housing needs related to those with a serious and persistent mental illness.  |  |                    |                     |          |  |
| <b>Name:</b>  | Regional Housing Advisory Group   |  |                    |                     | X        | 22   |
| <b>Role:</b>  | Provides speakers and educational opportunities to elected officials, city staff, and service providers on supportive housing and affordable housing topics. Members are updated on trends, needs, service and housing opportunities related to homelessness.                                 |  |                    |                     |          |  |
| <b>Name:</b>  | Willmar Area FEMA Committee   |  |                    | X                   |          | 6  |
| <b>Role:</b>  | Discusses homeless issues and concerns for the area and identify local gaps and needs. Discusses allocation of FEMA funds for homeless service and housing needs.   |  |                    |                     |          |  |
| <b>Name:</b>  | Transitional Housing Committee of Meeker County   |  |                    | X                   |          | 8  |
| <b>Role:</b>  | Identifies transitional and permanent housing needs of homeless persons in Meeker County, coordinates agency resources, and promotes improvements to discharge planning and access to mainstream resources.   |  |                    |                     |          |  |

|              |   |   |   |   |  |           |
|--------------|---|---|---|---|--|-----------|
| <b>Name:</b> | Homelessness and Hunger Task Force  |   | X |   |  | <b>26</b> |
| <b>Role:</b> | Focuses on local homeless prevention as well as providing shelter, transitional and permanent supportive housing in a five county area of the continuum; provides feedback to the full continuum on local gaps and needs.                               |   |   |   |  |           |
| <b>Name:</b> | Ending Long Term Homelessness Advisory Council  |   |   | X |  | <b>22</b> |
| <b>Role:</b> | Provides ongoing advice and support to the state in implementing the plan to end chronic homelessness and holds the state accountable for implementation of the plan in a cost effective manner.  |   |   |   |  |           |
| <b>Name:</b> | Ending Long-Term Homelessness – Evaluation Committee  |   | X |   |  | <b>9</b>  |
| <b>Role:</b> | Oversees comprehensive evaluation of the State Business Plan to End Long-Term Homelessness, including advising on the design of the evaluation, understanding the results, and soliciting funds to pay for the evaluation.                              |   |   |   |  |           |
| <b>Name:</b> | Ending Long-Term Homelessness – Services Funding Committee  |   | X |   |  | <b>9</b>  |
| <b>Role:</b> | Advises Department of Humans Services (DHS) on flexible services fund, develops expertise in mainstream funding for supportive housing, and advises DHS on selection criteria for projects.   |   |   |   |  |           |
| <b>Name:</b> | Ending Long-Term Homelessness – Landlord Committee  |   | X |   |  | <b>2</b>  |
| <b>Role:</b> | Analyzes and addresses barriers for landlords reluctant to rent to long-term homeless persons, and aims to develop a cadre of landlords willing to rent to long-term homeless persons.  |   |   |   |  |           |
| <b>Name:</b> | Ending Long-Term Homelessness – Best Practices: Housing and Construction Rehab Committee  |   | X |   |  | <b>3</b>  |
| <b>Role:</b> | Monitors development costs, advises MN Housing on construction decisions related to State Business Plan, and advises MN Housing on selection criteria for projects.   |   |   |   |  |           |
| <b>Name:</b> | Ending Long-Term Homelessness – Regional Needs and Analysis   |   | X |   |  | <b>3</b>  |
| <b>Role:</b> | Oversees alignment of regional plans with State Business Plan, determines needs by region, identifies technical assistance needs in developing projects to meet determined needs.   |   |   |   |  |           |
| <b>Name:</b> | Ending Long-Term Homelessness – Community Support Task Force  |   | X |   |  | <b>5</b>  |
| <b>Role:</b> | Develops private sector resources to support State Business Plan and develops broad base of private (corporate and philanthropic) supporters knowledgeable about and supportive of the plan.  |   |   |   |  |           |
| <b>Name:</b> | HMIS Implementation Group   |   | X |   |  | <b>26</b> |
| <b>Role:</b> | Coordinates HMIS for the CoC and entire state of Minnesota; address any issues surrounding HMIS, establishes policies and procedures as needed, disseminates implementation updates to the CoC, and ensures trainings are conducted on a regular basis. |   |   |   |  |           |
| <b>Name:</b> | Interagency Task Force  | X |   |   |  | <b>18</b> |
| <b>Role:</b> | Develops the homeless sections related to the State’s Consolidated Plan and serves as a vehicle to strengthen the state’s response to homelessness including the Southwest Continuum.   |   |   |   |  |           |
| <b>Name:</b> | Interagency Task Force – Greater Minnesota Supportive Housing Workgroup   |   | X |   |  | <b>8</b>  |
| <b>Role:</b> | Provides pre-development technical assistance for chronic and other homelessness permanent supportive housing.  |   |   |   |  |           |
| <b>Name:</b> | MN Comprehensive Offender Reentry Plan Committee  |   | X |   |  | <b>8</b>  |

|              |  |  |          |  |  |          |
|--------------|--|--|----------|--|--|----------|
| <b>Role:</b> | Addresses statewide and Continuum reintegration strategies for ex-offenders, coordinates efforts of eight state agencies.                                  |  |          |  |  |          |
| <b>Name:</b> | The Refuge – Emergency Shelter Planning Group  |  | <b>X</b> |  |  | <b>8</b> |
| <b>Role:</b> | Raises community awareness of homelessness in the Marshall-Lyon County area and plans for permanent homeless shelter options for families and individuals. |  |          |  |  |          |

## D: CoC Planning Process Organizations Chart

|                      | Specific Names of All CoC Organizations                     | Geographic Area Represented  | Subpopulations Represented, if any* (no more than 2) |    |
|----------------------|---|--|--|----|
| <b>PUBLIC SECTOR</b> | <b>STATE GOVERNMENT AGENCIES</b>                            |  |  |    |
|                      | Minnesota Department of Corrections                         | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 | SMI  | SA |
|                      | Minnesota Department of Education                           | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 | Y  |    |
|                      | Minnesota Department of Employment and Economic Development | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 | VET  |    |
|                      | Minnesota Department of Health                              | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 | HIV  |    |
|                      | Minnesota Department of Human Services                      | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 | SMI  | SA |

|               |   |  |     |    |
|---------------|---|--|-----|----|
| PUBLIC SECTOR | Minnesota Department of Public Safety                 | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 | DV  |    |
|               | Minnesota Department of Veterans Affairs              | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 | VET |    |
|               | Minnesota Housing Finance Agency                      | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 | HIV |    |
|               | Minnesota State Council on Disability                 | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |     |    |
|               | Minnesota State Courts Administration                 | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 | DV  |    |
|               | Minnesota Veterans Homes                              | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 | VET |    |
|               | Southwestern Minnesota Adult Mental Health Consortium | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 | SMI | SA |
|               | <b>LOCAL GOVERNMENT AGENCIES</b>                      |  |     |    |
|               | Big Stone County Human Services                       | 279011   | SMI |    |
|               | Chippewa County Human Services                        | 279023   | SMI |    |
|               | Cottonwood County Human Services                      | 279033   | SMI |    |
|               | Jackson County Human Services                         | 279063   | SMI |    |
|               | Kandiyohi County Human Services                       | 279067   | SMI |    |
|               | Lac Qui Parle County Human Services                   | 279073   | SMI |    |

|               |  |  |     |    |
|---------------|--|--|-----|----|
| PUBLIC SECTOR | Lincoln County Board of Commissioners                | 279081   |     |    |
|               | Lincoln/Lyon/Murray Human Services                   | 279081, 279083, 279101   | SMI |    |
|               | Lyon County Courts – Probation                       | 279083   |     |    |
|               | Lyon County Sheriff's Department                     | 279083   |     |    |
|               | Lyon County Veterans Service Office                  | 279083   | VET |    |
|               | McLeod County Human Services                         | 279085   | SMI |    |
|               | Meeker County Court Services-Probation               | 279093   | SMI | SA |
|               | Meeker County Human Services                         | 279093   | SMI |    |
|               | Murray County Economic Development Authority         | 279101   |     |    |
|               | Nobles County Human Services                         | 279105   | SMI |    |
|               | Pipestone County Human Services                      | 279117   | SMI |    |
|               | Redwood County Human Services                        | 279127   | SMI |    |
|               | Renville County Human Services                       | 279129   | SMI |    |
|               | Rock County Human Services                           | 279133   | SMI |    |
|               | Swift County Human Services                          | 279151   | SMI |    |
|               | Yellow Medicine Human Services                       | 279173   | SMI |    |
|               | City of Dawson                                       | 279073   |     |    |
|               | <b>PUBLIC HOUSING AGENCIES</b>                       |  |     |    |
|               | Hutchinson HRA                                       | 279085   |     |    |
|               | Kandiyohi County Housing and Redevelopment Authority | 279067   |     |    |
|               | Meeker County HRA                                    | 279093   |     |    |
|               | Willmar Housing and Redevelopment Authority          | 279067   |     |    |
|               | Worthington Housing and Redevelopment Authority      | 279105   |     |    |
|               | <b>SCHOOL SYSTEMS / UNIVERSITIES</b>                 |  |     |    |
|               | ACGC School District                                 | 279067, 279093   |     |    |
|               | Southwest Minnesota State University                 | 279083   |     |    |
|               | <b>LAW ENFORCEMENT / CORRECTIONS</b>                 |  |     |    |
|               | Kandiyohi County Community Corrections               | 279067   | SMI | SA |
|               | Meeker County Corrections                            | 279093   | SMI | SA |
|               | Willmar Police Department                            | 279067   |     |    |
|               | <b>LOCAL WORKFORCE INVESTMENT ACT (WIA) BOARDS</b>   |  |     |    |
|               | Central Minnesota Jobs and Training                  | 279093, 279085, 279067, 279129   |     |    |
|               | Southwest Minnesota Private Industry Council         | 279083, 279023, 279063, 279081, 279011, 279101, 279033, 279073, 279105, 279117, 279133, 279127, 279151, 279173 |     |    |

|                      |                                      |  |  |  |
|----------------------|--------------------------------------|--|--|--|
| <b>PUBLIC SECTOR</b> | <b>OTHER</b>                         |  |  |  |
|                      | USDA – Rural Development             | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |  |  |
|                      | Minnesota River Area Agency on Aging | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |  |  |

|                       |   |  |     |  |
|-----------------------|---|--|-----|--|
| <b>PRIVATE SECTOR</b> | <b>NON-PROFIT ORGANIZATIONS</b>           |  |     |  |
|                       | American Red Cross                        | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |     |  |
|                       | Habitat for Humanity                      | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |     |  |
|                       | Heartland Community Action Agency         | 279085, 279093, 279129<br>279067   |     |  |
|                       | Hecla Adult Foster Care Homes             | 279093   |     |  |
|                       | Kitchen Table Food Shelf                  | 279083   |     |  |
|                       | Lutheran Social Services                  | 279173, 279127, 279073, 279151, 279023, 279093, 279129, 279067   | Y   |  |
|                       | Meeker County Victims Advocate            | 279093   | DV  |  |
|                       | Minnesota Community Action Association    | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |     |  |
|                       | Minnesota Assistance Council for Veterans | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 | VET |  |

|                |   |  |     |  |
|----------------|---|--|-----|--|
| PRIVATE SECTOR | Motivation, Education and Training, Inc.    | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |     |  |
|                | New Horizons Crisis Center                  | 279083   | DV  |  |
|                | PACT 4                                      | 279067, 279093, 279129, 279173   |     |  |
|                | Prairie Five Community Action Council, Inc. | 279011 279023 279073 279151 279173   | VET |  |
|                | Sexual Violence and Abuse Center            | 279067   | DV  |  |
|                | Shelter House                               | 279067   | DV  |  |
|                | Southwest Center for Independent Living     | 279081, 279083, 279133, 279117, 279127, 279101, 279105, 279033, 279063   |     |  |
|                | Southwest Minnesota Housing Partnership     | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |     |  |
|                | Southwest Minnesota Opportunity Council     | 279101, 279105, 279133, 279117   |     |  |
|                | Western Community Action, Inc.              | 279083, 279127, 279081, 279063, 279033   |     |  |
|                | Wilder Research                             | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |     |  |
|                | Willmar Area Food Shelf                     | 279067   |     |  |
|                | <b>FAITH-BASED ORGANIZATIONS</b>            |  |     |  |
|                | Catholic Charities                          | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |     |  |
|                | Common Cup Ministry                         | 279085   |     |  |
|                | Evangelical Free Church                     | 279067   |     |  |
|                | Holy Redeemer Catholic Church               | 279083   |     |  |



|                |   |  |  |  |
|----------------|---|--|--|--|
| PRIVATE SECTOR | Salvation Army – Northern District Division       | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |  |  |
|                | Salvation Army-Southwest Field Rep                | 279033, 279083, 279063, 279081, 279085, 279105, 279093, 279101, 279117, 279133, 279129, 279127   |  |  |
|                | Salvation Army-Willmar Corps                      | 279067   |  |  |
|                | Wesley United Methodist Church                    | 279083   |  |  |
|                | <b>FUNDERS / ADVOCACY GROUPS</b>                  |  |  |  |
|                | Corporation for Supportive Housing                | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |  |  |
|                | General Mills Foundation                          | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |  |  |
|                | Greater Minnesota Housing Fund                    | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |  |  |
|                | Hunger Solutions Minnesota                        | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |  |  |
|                | League of Minnesota Cities                        | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |  |  |
|                | Lutheran Coalition for Public Policy in Minnesota | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |  |  |

|                |  |  |     |  |
|----------------|--|--|-----|--|
| PRIVATE SECTOR | Minnesota Coalition for Battered Women                             | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |     |  |
|                | Minnesota Coalition for the Homeless                               | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |     |  |
|                | Minnesota Housing Partnership                                      | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 | SMI |  |
|                | Minnesota Multi-Housing Association                                | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |     |  |
|                | United Way of Kandiyohi County                                     | 279067   |     |  |
|                | United Way of Southwest Minnesota                                  | 279081, 279083, 279129, 279033, 279063   |     |  |
|                | <b>BUSINESSES (BANKS, DEVELOPERS, BUSINESS ASSOCIATIONS, ETC.)</b> |  |     |  |
|                | Bremer Bank  | 279083, 279127   |     |  |
|                | Fannie Mae   | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |     |  |
|                | Minnesota Association of Realtors                                  | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |     |  |
|                | Minnesota Business Partnership                                     | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 |     |  |

|                |   |  |     |    |
|----------------|---|--|-----|----|
| PRIVATE SECTOR | Peterson Brothers Funeral Home                                | 279067   |     |    |
|                | Rental Locators   | 279085   |     |    |
|                | Security Management and Reality                               | 279067, 279085, 279093, 279129   |     |    |
|                | West Central Tribune  | 279067   |     |    |
|                | <b>HOSPITALS / MEDICAL REPRESENTATIVES</b>                    |  |     |    |
|                | Beverly Healthcare Inc.                                       | 279127, 279151, 279129   |     |    |
|                | Meeker County Public Health                                   | 279093   | HIV |    |
|                | Rice Memorial Hospital  | 279067   | HIV |    |
|                | Southwest Mental Health Center                                | 279105, 279063, 279133, 279117   | SMI | SA |
|                | State Operated Services – Willmar (Regional Treatment Center) | 279011, 279023, 279033, 279063, 279067, 279073, 279081, 279083, 279085, 279093, 279101, 279105, 279117, 279127, 279129, 279133, 279151, 279173 | SMI | SA |
|                | Western Mental Health Center                                  | 279083, 279081, 279127, 279173, 279101,  | SMI | SA |
|                | Woodland Centers  | 279023, 279067, 279073, 279093, 279129, 279151   | SMI | SA |
|                | <b>HOMELESS PERSONS</b>                                       |  |     |    |
|                | Chris-Hutchinson  | 279085   |     |    |
|                | Paula-Marshall  | 279083   |     |    |
|                | Sharee-Marshall   | 279083   |     |    |
|                | <b>OTHER</b>  |  |     |    |
|                | Cityside Townhomes Management                                 | 279083   |     |    |
|                | Concerned Citizens – Dan and Nancy                            | 279083   |     |    |
|                | Concerned Citizens – Renee                                    | 279127   |     |    |
|                | Concerned Citizen – Amanda                                    | 279081   |     |    |
|                | J&J Apartments  | 279083   |     |    |
|                | Mental Health Consumer Rep-Lac Qui Parle County               | 279073   |     |    |
|                | Mental Health Consumer Rep-Rock County                        | 279133   |     |    |
|                | Mountain Lake Apartments                                      | 279033   |     |    |
|                | Paul White – Landlord   | 279067   |     |    |
|                | Vince Vahn – Landlord   | 279067   |     |    |
|                | Wagoner Apartments  | 279085   |     |    |

**\*Subpopulations Key:** Seriously Mentally Ill (SMI), Substance Abuse (SA), Veterans (VET), HIV/AIDS (HIV), Domestic Violence (DV), and Youth (Y).

## E: CoC Governing Structure Chart

|   |                    |
|---|--------------------|
| <p>1. Is the CoC's primary decision-making body a legally recognized organization (check one)?</p> <p> <input type="checkbox"/> Yes, a 501(c)(3)<br/> <input type="checkbox"/> Yes, a 501(c)(4)<br/> <input type="checkbox"/> Yes, other – specify: _____<br/> <input checked="" type="checkbox"/> No, not legally recognized         </p>  |                    |
| <p>2. If your CoC were provided with additional administrative funds from HUD, would the primary decision-making body, or an agent designated by it (e.g. a city or non-profit organization), be able to be responsible for activities such as applying for HUD funding and serving as the grantee, providing project oversight, and monitoring? Explain.</p> <p>Yes, provided that the following conditions be met: 1) CoCs review the proposed duties, fees, and other requirements before the changes are made; 2) training/technical assistance is provided to CoCs regarding the required activities; and 3) funds used to support these activities do not come from current Homeless Assistance fund allocations.</p> |                    |
| <p>3. What percentage of the decision-making body membership represents the private sector, including non-profit providers, homeless or formerly homeless persons, advocates and consumer interests, etc.?</p>  | <p><u>57</u> %</p> |
| <p>4a. Indicate how the <b>members</b> of the primary decision-making body are selected (check all that apply):</p> <p> <input type="checkbox"/> Elected                      <input checked="" type="checkbox"/> Assigned/Volunteer<br/> <input type="checkbox"/> Appointed                  <input type="checkbox"/> Other – specify: _____         </p>  |                    |
| <p>4b. Briefly explain the selection process.</p> <p>The Southwest Minnesota CoC strives to select members in an open and democratic way. The members of the Continuum of Care committee are representatives of all agencies in the region that receive funding dedicated for homeless persons. Each agency selects a representative (or several) to be a member of the Continuum of Care committee. Other agencies and persons interested or engaged in addressing homelessness are encouraged to participate. This is done through email list serves, solicitation at other local planning groups and committees, and CoC committee new-member open houses held approximately every three years.</p>                      |                    |
| <p>5. Indicate how the <b>leaders</b> of the primary decision-making body are selected (check all that apply):</p> <p> <input checked="" type="checkbox"/> Elected                      <input type="checkbox"/> Assigned/Volunteer<br/> <input type="checkbox"/> Appointed                  <input type="checkbox"/> Other – specify: _____         </p>   |                    |

## F: CoC Project Review and Selection Chart

|   |  |
|---|--|
| <b>1. Open Solicitation</b>   |  |
| a. Newspapers <input checked="" type="checkbox"/>                             | d. Outreach to Faith-Based Groups <input checked="" type="checkbox"/>  |
| b. Letters/Emails to CoC Membership <input checked="" type="checkbox"/>       | e. Announcements at CoC Meetings <input checked="" type="checkbox"/>   |
| c. Responsive to Public Inquiries <input checked="" type="checkbox"/>         | f. Announcements at Other Meetings <input checked="" type="checkbox"/>   |
| <b>2. Objective Rating Measures and Performance Assessment</b>                |  |
| a. CoC Rating & Review Committee Exists <input checked="" type="checkbox"/>   | j. Assess Spending (fast or slow) <input checked="" type="checkbox"/>  |
| b. Review CoC Monitoring Findings <input checked="" type="checkbox"/>         | k. Assess Cost Effectiveness <input checked="" type="checkbox"/>   |
| c. Review HUD Monitoring Findings <input checked="" type="checkbox"/>         | l. Assess Provider Organization Experience <input checked="" type="checkbox"/>                                   |
| d. Review Independent Audit <input checked="" type="checkbox"/>               | m. Assess Provider Organization Capacity <input checked="" type="checkbox"/>                                     |
| e. Review HUD APR for Performance Results <input checked="" type="checkbox"/> | n. Evaluate Project Presentation <input checked="" type="checkbox"/>   |
| f. Review Unexecuted Grants <input checked="" type="checkbox"/>               | o. Review CoC Membership Involvement <input checked="" type="checkbox"/>   |
| g. Site Visit(s) <input checked="" type="checkbox"/>                          | p. Review Match <input checked="" type="checkbox"/>  |
| h. Survey Clients <input checked="" type="checkbox"/>                         | q. Review All Leveraging Letters (to ensure that they meet HUD requirements) <input checked="" type="checkbox"/> |
| i. Evaluate Project Readiness <input checked="" type="checkbox"/>             |  |
| <b>3. Voting/Decision System</b>  |  |
| a. Unbiased Panel / Review Committee <input checked="" type="checkbox"/>      | d. One Vote per Organization <input checked="" type="checkbox"/>   |
| b. Consumer Representative Has a Vote <input checked="" type="checkbox"/>     | e. Consensus (general agreement) <input type="checkbox"/>  |
| c. All CoC Members Present Can Vote <input type="checkbox"/>                  | f. Voting Members Abstain if Conflict of Interest <input checked="" type="checkbox"/>                            |

## G: CoC Written Complaints Chart

|   |  |
|---|--|
| Were there any written complaints received by the CoC regarding any CoC matter in the last 12 months? | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No |
| If Yes, briefly describe the complaints and how they were resolved.                                   |  |
| Not applicable – No written complaints were received.   |  |

## Part II: CoC Housing and Service Needs

### H: CoC Services Inventory Chart

| (1)<br><br>Provider Organizations   | (2)<br>Prevention   |                   |                      |                     |                  | (3)<br>Outreach |               |                 | (4)<br>Supportive Services |             |                      |                          |            |          |           |            |            |                |
|---|---------------------|-------------------|----------------------|---------------------|------------------|-----------------|---------------|-----------------|----------------------------|-------------|----------------------|--------------------------|------------|----------|-----------|------------|------------|----------------|
|   | Mortgage Assistance | Rental Assistance | Utilities Assistance | Counseling/Advocacy | Legal Assistance | Street Outreach | Mobile Clinic | Law Enforcement | Case Management            | Life Skills | Alcohol & Drug Abuse | Mental Health Counseling | Healthcare | HIV/AIDS | Education | Employment | Child Care | Transportation |
| Alcoholics Anonymous  |                     |                   |                      |                     |                  |                 |               |                 |                            |             | X                    |                          |            |          |           |            |            |                |
| Adult Basic Education (ABE) and English Language Learner (ELL) - all school districts |                     |                   |                      |                     |                  |                 |               |                 |                            | X           |                      |                          |            |          | X         |            |            |                |
| American Legion   | X                   | X                 |                      |                     |                  |                 |               |                 |                            |             |                      |                          |            |          |           |            |            |                |
| ATLAS   |                     |                   |                      | X                   |                  |                 |               |                 |                            | X           |                      |                          |            |          | X         | X          |            |                |
| Big Stone County HRA  |                     | X                 | X                    |                     |                  |                 |               |                 |                            |             |                      |                          |            |          |           |            |            |                |
| Big Stone County Sheriff  |                     |                   |                      |                     |                  |                 |               | X               |                            |             |                      |                          |            |          |           |            |            |                |
| Big Stone-Chippewa-Lac qui Parle-Swift- Yellow Medicine Public Health                 |                     |                   |                      |                     |                  |                 |               |                 |                            |             |                      |                          | X          | X        | X         |            |            |                |
| Catholic Charities  |                     | X                 | X                    | X                   |                  |                 |               |                 |                            | X           |                      | X                        |            |          |           |            |            |                |
| Central Minnesota Legal Services  |                     |                   |                      | X                   | X                |                 |               | X               | X                          |             |                      |                          |            |          | X         |            |            |                |
| Central Minnesota Jobs and Training Services  | X                   | X                 | X                    |                     |                  |                 |               |                 | X                          |             |                      |                          |            |          | X         | X          | X          | X              |
| Chemical Dependency of Luverne  |                     |                   |                      |                     |                  |                 |               |                 | X                          |             | X                    |                          | X          |          |           |            |            |                |
| Child Care Resource & Referral  |                     |                   |                      |                     |                  |                 |               |                 |                            |             |                      |                          |            |          | X         |            | X          |                |
| Chippewa County HRA   | X                   | X                 | X                    |                     |                  |                 |               |                 |                            |             |                      |                          |            |          |           |            |            |                |
| Chippewa County Human Services  | X                   | X                 | X                    | X                   |                  |                 |               |                 | X                          | X           | X                    | X                        |            | X        | X         | X          | X          | X              |
| Chippewa County Sheriff   |                     |                   |                      |                     |                  |                 |               | X               |                            |             |                      |                          |            |          |           |            |            |                |
| Cottonwood-Jackson Public Health  |                     |                   |                      |                     |                  |                 |               |                 |                            |             |                      |                          | X          | X        | X         |            |            |                |
| Cottonwood County Sheriff   |                     |                   |                      |                     |                  |                 |               | X               |                            |             |                      |                          |            |          |           |            |            |                |
| Greater Minnesota Affiliated Medical Center   |                     |                   |                      |                     |                  |                 |               |                 |                            |             |                      | X                        | X          | X        |           |            |            |                |
| Greater Minnesota Family Services   |                     |                   |                      |                     |                  |                 |               |                 | X                          |             |                      | X                        |            |          | X         |            |            |                |
| Habitat for Humanity  | X                   | X                 |                      |                     |                  |                 |               |                 |                            |             |                      |                          |            |          |           |            |            |                |
| Headstart - Heartland, Prairie Five, SMOC, Western Community Action Agencies          |                     |                   |                      |                     |                  |                 |               |                 |                            |             |                      |                          |            |          | X         |            |            |                |
| Heartland Community Action  | X                   | X                 | X                    | X                   |                  |                 |               |                 | X                          | X           |                      |                          | X          | X        | X         | X          | X          | X              |
| Hutchinson Area Health Care   |                     |                   |                      |                     |                  |                 |               |                 |                            |             | X                    | X                        | X          | X        |           |            |            |                |
| Hutchinson HRA  |                     | X                 | X                    |                     |                  |                 |               |                 |                            |             |                      |                          |            |          | X         |            |            |                |
| Jackson County Sheriff  |                     |                   |                      |                     |                  |                 |               | X               |                            |             |                      |                          |            |          |           |            |            |                |
| Kandiyohi County Community Corrections  |                     |                   |                      |                     |                  |                 |               | X               | X                          | X           |                      |                          |            |          |           |            |            |                |
| Kandiyohi County HRA  | X                   | X                 |                      |                     |                  |                 |               |                 |                            |             |                      |                          |            |          |           |            |            |                |
| Kandiyohi County Human Services   | X                   | X                 | X                    | X                   |                  |                 |               |                 | X                          | X           | X                    | X                        |            | X        | X         | X          | X          | X              |

|  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Kandiyohi County Public Health   |   |   |   |   |   |   | X |   |   |   |   |   | X | X |   |   |   |   |
| Kandiyohi County Sheriff   |   |   |   |   |   |   |   | X |   |   |   |   |   |   |   |   |   |   |
| Kinderkare   |   |   |   |   |   |   |   |   |   |   |   |   |   |   | X |   | X |   |
| Lac Qui Parle County Sheriff   |   |   |   |   |   |   |   | X |   |   |   |   |   |   |   |   |   |   |
| Lincoln-Lyon-Murray-Pipestone Public Health  |   |   |   |   |   |   |   |   |   |   |   |   | X | X | X |   |   |   |
| Lincoln County Sheriff   |   |   |   |   |   |   |   | X |   |   |   |   |   |   |   |   |   |   |
| Lincoln-Lyon-Murray Human Services   | X | X | X | X |   |   |   |   | X | X | X | X |   | X | X | X | X | X |
| Lutheran Social Services   | X | X |   | X |   | X |   |   | X | X |   | X |   |   | X | X |   | X |
| Lyon County Sheriff  |   |   |   |   |   |   |   | X |   |   |   |   |   |   |   |   |   |   |
| Madison Hospital   |   |   |   |   |   |   |   |   |   |   | X |   | X | X |   |   |   |   |
| Marshall YMCA  |   |   |   |   |   |   |   |   |   | X |   |   |   |   |   |   | X | X |
| McLeod County Alliance for Victims of Domestic Violence                                  |   |   |   |   | X | X |   |   |   |   |   | X | X |   |   |   |   |   |
| McLeod County HRA  | X | X | X |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| McLeod County Sheriff  |   |   |   |   |   |   |   | X |   |   |   |   |   |   |   |   |   |   |
| Medallion Program  |   |   |   |   |   |   |   |   | X |   | X |   | X |   |   |   |   |   |
| Meeker County HRA  | X | X | X |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Meeker County Sheriff  |   |   |   |   |   |   |   | X |   |   |   |   |   |   |   |   |   |   |
| Meeker-McLeod-Sibley Public Health   |   |   |   |   |   |   |   |   |   |   |   |   | X | X | X |   |   |   |
| Migrant Health Services  |   |   |   |   |   |   | X |   | X |   | X |   | X |   |   |   |   |   |
| Migrant Legal Services   |   |   |   | X | X |   | X |   |   |   |   |   |   |   |   |   |   |   |
| Minnesota AIDS Project   |   |   |   | X |   |   |   |   |   |   |   |   | X | X | X |   |   | X |
| Minnesota Assistance Council for Veterans  | X | X |   |   | X |   |   |   | X | X | X |   | X |   | X | X |   | X |
| Minnesota Child Care Assistance Program  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   | X |   |
| Minnesota West CTC   |   |   |   |   |   |   |   |   |   | X |   | X |   |   | X |   |   |   |
| Minnesota Workforce Center – Marshall  |   |   |   |   |   |   |   |   |   | X |   |   |   |   | X | X | X |   |
| Minnesota Workforce Center – Montevideo  |   |   |   |   |   |   |   |   |   | X |   |   |   |   | X | X | X |   |
| Minnesota Workforce Center – Willmar   |   |   |   |   |   |   |   |   |   | X |   |   |   |   | X | X | X |   |
| Minnesota Workforce Center – Worthington   |   |   |   |   |   |   |   |   |   | X |   |   |   |   | X | X | X |   |
| Motivation, Education, & Training, Inc.  | X | X | X | X |   |   | X |   |   | X |   |   |   |   | X | X |   | X |
| Murray County Sheriff  |   |   |   |   |   |   |   | X |   |   |   |   |   |   |   |   |   |   |
| NAMI (National Alliance on Mental Illness) Affiliates - Hutchinson, Willmar, Worthington |   |   |   |   | X | X |   |   |   |   |   | X |   |   | X |   |   |   |
| New Beginnings   |   |   |   |   |   |   |   |   | X |   | X |   |   |   |   |   |   |   |
| New Careers for Older Workers  |   |   |   |   |   |   |   |   | X | X |   |   |   |   | X | X |   |   |
| New Horizons Crisis Center   |   |   |   | X |   |   |   |   |   |   |   | X |   |   | X |   | X |   |
| New Life Treatment Center  |   |   |   |   |   |   |   |   | X |   | X | X |   |   |   |   |   |   |
| Nobles County Human Services   | X | X | X | X |   |   |   |   | X | X | X | X |   | X | X | X | X | X |
| Nobles/Rock Public Health  |   |   |   |   |   |   |   |   |   |   |   |   | X | X | X |   |   |   |
| Nobles County Sheriff  |   |   |   |   |   |   |   | X |   |   |   |   |   |   |   |   |   |   |
| Pact 4   |   |   |   |   |   |   |   |   |   |   |   | X |   |   |   |   |   |   |
| PATH, Inc.   |   |   |   |   |   |   |   |   | X |   |   | X |   |   | X |   |   |   |
| Pipestone Area Alternative Learning Center   |   |   |   |   |   |   |   |   |   |   |   |   |   |   | X | X |   |   |
| Pipestone County HRA   | X | X |   |   |   |   |   |   |   |   |   |   |   |   | X |   |   |   |
| Pipestone County Human Services  | X | X | X | X |   |   |   |   | X | X | X | X |   | X | X | X | X | X |
| Pipestone County Sheriff   |   |   |   |   |   |   |   | X |   |   |   |   |   |   |   |   |   |   |

|   |   |   |   |   |   |   |   |  |   |   |   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|--|---|---|---|---|---|---|---|---|---|---|---|
| Prairie Community Services                        |   |   |   |   |   |   |   |  |   | X | X |   | X |   |   | X |   |   |   |
| Prairie Five Community Action Council             | X | X | X | X |   |   |   |  |   | X | X |   |   |   |   | X | X | X | X |
| Project Turnabout                                 |   |   |   |   |   |   |   |  |   | X | X | X |   |   |   |   |   |   |   |
| Rainbow Behavioral Health Services                |   |   |   |   |   |   |   |  |   |   |   | X |   |   |   |   |   |   |   |
| Reach Out for Warmth                              |   |   | X |   |   |   |   |  |   |   |   |   |   |   |   |   |   |   |   |
| Recovery Resources of Winsted                     |   |   |   |   |   |   |   |  |   | X |   | X |   |   |   |   |   |   |   |
| Redwood County Human Services                     | X | X | X | X |   |   |   |  |   | X | X | X | X |   | X | X | X | X | X |
| Redwood County Sheriff                            |   |   |   |   |   |   |   |  | X |   |   |   |   |   |   |   |   |   |   |
| Redwood Falls Literacy Project                    |   |   |   |   |   |   |   |  |   |   |   |   |   |   |   | X |   |   |   |
| Redwood-Renville Public Health                    |   |   |   |   |   |   |   |  |   |   |   |   |   | X | X | X |   |   |   |
| Renville County Energy Assistance Program         |   |   | X |   |   |   |   |  |   |   |   |   |   |   |   |   |   |   |   |
| Renville County Human Services                    | X | X | X | X |   |   |   |  |   | X | X | X | X |   | X | X | X | X | X |
| Renville County Sheriff                           |   |   |   |   |   |   |   |  | X |   |   |   |   |   |   |   |   |   |   |
| Rice Hospital                                     |   |   |   |   |   |   | X |  |   |   |   | X | X | X | X |   |   |   |   |
| Rice Institute                                    |   |   |   |   |   |   |   |  |   | X |   |   | X |   |   |   |   |   |   |
| Road to Recovery                                  |   |   |   |   |   |   |   |  |   |   | X | X |   |   |   |   |   |   |   |
| Rock County Chemical Dependency                   |   |   |   |   |   |   |   |  |   |   |   | X |   |   |   |   |   |   |   |
| Rock County Human Services                        | X | X | X | X |   |   |   |  |   | X | X | X | X |   | X | X | X | X | X |
| Rock County Literacy Project                      |   |   |   |   |   |   |   |  |   |   |   |   |   |   |   | X |   |   |   |
| Rock County Sheriff                               |   |   |   |   |   |   |   |  | X |   |   |   |   |   |   |   |   |   |   |
| Rural AIDS Action Network (RAAN)                  |   |   |   | X | X |   |   |  |   |   |   |   |   |   | X | X |   |   | X |
| Salvation Army of Kandiyohi County                | X | X | X | X |   | X |   |  |   | X | X |   |   |   |   |   |   |   | X |
| Salvation Army – Southwest Regional Service Teams |   |   |   |   |   | X |   |  |   | X | X |   |   |   |   | X | X |   | X |
| Senior American Program                           |   |   |   |   |   |   |   |  |   |   |   |   |   |   |   | X | X |   | X |
| Shelter House                                     |   |   |   | X |   |   |   |  |   | X | X |   |   |   | X |   |   |   | X |
| Southern Minnesota Regional Legal Services        | X | X | X | X | X |   |   |  | X |   |   |   |   |   |   |   |   |   |   |
| Southwest Center for Independent Living           |   |   |   | X |   |   |   |  |   | X | X |   |   |   |   | X | X |   | X |
| Southwest Crisis Center                           |   |   |   | X | X |   |   |  |   |   |   |   | X | X |   |   |   |   |   |
| Southwest Mental Health Center                    |   |   |   |   |   | X |   |  | X | X | X | X | X |   |   |   |   |   | X |
| Southwest MN Adult Mental Health Consortium       | X | X | X |   |   |   |   |  |   | X | X | X | X |   |   | X | X |   | X |
| Southwest Minnesota Housing Partnership           | X |   |   |   |   |   |   |  |   |   | X |   |   |   |   |   |   |   |   |
| Southwestern MN Opportunity Council               | X | X | X | X |   |   |   |  |   | X | X |   |   | X | X | X | X | X | X |
| Swift County HRA                                  | X | X | X |   |   |   |   |  |   |   | X |   |   |   |   | X |   |   |   |
| Swift County Sheriff                              |   |   |   |   |   |   |   |  | X |   |   |   |   |   |   |   |   |   |   |
| University of Minnesota Extension Service         |   |   |   |   |   |   |   |  |   |   | X |   |   |   |   | X |   |   |   |
| Veterans Administration Center                    |   |   |   |   |   |   |   |  |   | X | X | X |   | X |   |   | X |   | X |
| Veterans Service Offices                          |   |   |   |   |   |   |   |  |   | X |   |   | X |   |   |   |   |   |   |
| Vineyard Growth Associates                        |   |   |   |   |   |   |   |  |   |   |   |   | X |   |   |   |   |   |   |
| Volunteers in Mercy                               |   | X | X |   |   |   |   |  |   |   |   |   |   |   |   |   |   | X | X |
| Wabasso Health Care Center                        |   |   |   |   |   |   |   |  |   |   |   | X |   | X | X |   |   |   |   |
| Western Community Action                          | X | X | X | X |   |   |   |  |   | X | X |   |   | X | X | X | X | X | X |
| Western Mental Health Center                      |   |   |   | X |   |   |   |  |   | X | X | X | X |   |   |   |   |   |   |
| Western Minnesota Legal Services                  |   |   |   | X | X |   |   |  |   |   |   |   |   |   |   | X |   |   |   |
| Willmar HRA                                       | X | X |   |   |   |   |   |  |   |   |   |   |   |   |   |   |   |   |   |
| Willmar Regional Treatment Center                 | X | X |   |   |   |   |   |  |   | X |   | X | X | X | X |   |   |   |   |
| Willmar YMCA                                      |   |   |   |   |   |   |   |  |   |   |   |   |   |   |   | X |   | X |   |



|                                       |   |   |   |   |   |  |  |   |   |   |   |   |  |   |   |   |   |   |
|---------------------------------------|---|---|---|---|---|--|--|---|---|---|---|---|--|---|---|---|---|---|
| Women's Rural Advocacy Program        |   |   |   | X | X |  |  | X | X | X |   | X |  |   | X | X |   | X |
| Woodland Centers                      |   |   |   |   |   |  |  |   | X | X | X | X |  |   | X |   |   | X |
| Worthington Area Learning Center      |   |   |   |   |   |  |  |   |   |   |   |   |  |   | X |   |   |   |
| Worthington HRA                       | X | X | X |   |   |  |  |   |   |   |   |   |  |   |   |   |   |   |
| Yellow Medicine County HRA            | X | X | X |   |   |  |  |   |   |   |   |   |  |   |   |   |   |   |
| Yellow Medicine County Human Services | X | X | X | X |   |  |  |   | X | X | X | X |  | X | X | X | X | X |
| Yellow Medicine County Sheriff        |   |   |   |   |   |  |  | X |   |   |   |   |  |   |   |   |   |   |

# CoC Housing Inventory and Unmet Needs

## I: CoC Housing Inventory Charts

| Emergency Shelter: Fundamental Components in CoC System – Housing Inventory Chart               |  |                 |                                   |      |                                      |            |    |            |           |             |                       |            |      |
|---|--|-----------------|-----------------------------------|------|--------------------------------------|------------|----|------------|-----------|-------------|-----------------------|------------|------|
| Provider Name   | Facility Name*<br><small>*Place an asterisk after the facility name if it receives HUD McKinney-Vento dollars.</small> | HMIS Part. Code | Number of Year-Round Beds in HMIS |      | Geo Code<br><input type="checkbox"/> | Target Pop |    | Year-Round |           |             | Total Year-Round Beds | Other Beds |      |
|   |  |                 |                                   |      |                                      | A          | B  | Fam. Units | Fam. Beds | Indiv. Beds |                       | Seasonal   | O/V* |
| <b>Current Inventory</b><br>(Available for Occupancy on or before Jan. 31, 2006)                |  |                 | Ind.                              | Fam. |                                      |            |    |            |           |             |                       |            |      |
| Shelter House   | Shelter House  | DV              | 0                                 | 0    | 279067                               | FC         | DV | 1          | 16        | 0           | 16                    | 0          | 0    |
| Heartland Community Action Agency   | Hotel/Motel Vouchers   | PA              | 0                                 | 0    | 279067                               | M          |    | 0          | 0         | 0           | 0                     | 0          | 1    |
| Redwood County Human Services   | Hotel/Motel Vouchers   | D               | 0                                 | 0    | 279127                               | M          |    | 0          | 0         | 0           | 0                     | 0          | 1    |
| Western Community Action Agency   | Hotel/Motel Vouchers   | PA              | 0                                 | 0    | 279083                               | M          |    | 0          | 0         | 0           | 0                     | 0          | 2    |
| Southern Minnesota Opportunity Council  | Hotel/Motel Vouchers   | PA              | 0                                 | 0    | 279105                               | M          |    | 0          | 0         | 0           | 0                     | 0          | 11   |
| Salvation Army – Kandiyohi County   | Hotel/Motel Vouchers   | PA              | 0                                 | 0    | 279067                               | M          |    | 0          | 0         | 0           | 0                     | 0          | 9    |
| SUBTOTALS:  |  |                 | 0                                 | 0    | SUBTOTAL CURRENT INVENTORY:          |            |    | 1          | 16        | 0           | 16                    | 0          | 24   |
| <b>New Inventory in Place in 2006</b><br>(Available for Occupancy Feb. 1, 2006 – Jan. 31, 2007) |  |                 | Ind.                              | Fam. |                                      |            |    |            |           |             |                       |            |      |
| None  |  |                 |                                   |      |                                      |            |    |            |           |             |                       |            |      |
| SUBTOTALS:  |  |                 |                                   |      | SUBTOTAL NEW INVENTORY:              |            |    | 0          | 0         | 0           | 0                     | 0          | 0    |
| <b>Inventory Under Development</b><br>(Available for Occupancy after January 31, 2007)          |  |                 | Anticipated Occupancy Date        |      |                                      |            |    |            |           |             |                       |            |      |
| None  |  |                 |                                   |      |                                      |            |    |            |           |             |                       |            |      |
| SUBTOTAL INVENTORY UNDER DEVELOPMENT:   |  |                 |                                   |      |                                      |            |    | 0          | 0         | 0           | 0                     | 0          | 0    |
| <b>Unmet Need</b>   |  |                 |                                   |      | UNMET NEED TOTALS:                   |            |    | 2          | 3         | 5           | 8                     | 0          | 0    |

| <b>Total Year-Round Beds—Individuals</b>  |     | <b>Total Year-Round Beds—Families</b>  |     |
|---|-----|--|-----|
| 1. Total Year-Round Individual Emergency Shelter (ES) Beds:   | 0   | 6. Total Year-Round Family Emergency Shelter (ES) Beds:  | 16  |
| 2. Number of DV Year-Round Individual ES Beds:  | 0   | 7. Number of DV Year-Round Family ES Beds:   | 16  |
| 3. Subtotal, non-DV Year-Round Individual ES Beds (Line 1 minus Line 2):                                    | 0   | 8. Subtotal, non-DV Year-Round Family ES Beds (Line 6 minus Line 7):                                     | 0   |
| 4. Total Year-Round Individual ES Beds in HMIS:   | 0   | 9. Total Year-Round Family ES Beds in HMIS   | 0   |
| 5. HMIS Coverage—Individual ES Beds (Divide Line 4 by Line 3 and multiply by 100. Round to a whole number): | 0 % | 10. HMIS Coverage—Family ES Beds (Divide Line 9 by Line 8 and multiply by 100. Round to a whole number): | 0 % |

\*In the column labeled “O/V,” enter the number of Overflow and Voucher Beds

## I: CoC Housing Inventory Charts

| Transitional Housing: Fundamental Components in CoC System – Housing Inventory Chart            |  |                 |                                   |   |                                      |            |   |                    |           |             |                       |   |    |
|---|--|-----------------|-----------------------------------|---|--------------------------------------|------------|---|--------------------|-----------|-------------|-----------------------|---|----|
| Provider Name   | Facility Name*<br><small>*Place an asterisk after the facility name if it receives HUD McKinney-Vento dollars.</small> | HMIS Part. Code | Number of Year-Round Beds in HMIS |   | Geo Code<br><input type="checkbox"/> | Target Pop |   | Year-Round         |           |             | Total Year-Round Beds |   |    |
|   |  |                 |                                   |   |                                      | A          | B | Fam. Units         | Fam. Beds | Indiv. Beds |                       |   |    |
| <b>Current Inventory</b><br>(Available for Occupancy on or before January 31, 2006)             |  |                 | Ind.                              | Fam.  |                                      |            |   |                    |           |             |                       |   |    |
| Heartland Community Action Agency   | Transitional Housing Program   | PA              | 0                                 | 6   | 279067                               | FC         |   | 2                  | 6         | 0           | 6                     |   |    |
| Lutheran Social Services  | SEARCH   | PA              | 14                                | 4   | 279067                               | M          |   | 2                  | 4         | 14          | 18                    |   |    |
| Southwestern Minnesota Opportunity Council  | Transitional Housing Program   | PA              | 2                                 | 12  | 279105                               | M          |   | 3                  | 12        | 2           | 14                    |   |    |
| Western Community Action Agency   | Transitional Housing Program   | PA              | 9                                 | 12  | 279083                               | M          |   | 4                  | 12        | 9           | 21                    |   |    |
| SUBTOTALS:  |  |                 | 25                                | 34  | SUBTOTAL CURRENT INVENTORY:          |            |   | 11                 | 34        | 25          | 59                    |   |    |
| <b>New Inventory in Place in 2006</b><br>(Available for Occupancy Feb. 1, 2006 – Jan. 31, 2007) |  |                 | Ind.                              | Fam.  |                                      |            |   |                    |           |             |                       |   |    |
| None  |  |                 |                                   |   |                                      |            |   |                    |           |             |                       |   |    |
| SUBTOTALS:  |  |                 | 0                                 | 0   | SUBTOTAL NEW INVENTORY:              |            |   | 0                  | 0         | 0           | 0                     |   |    |
| <b>Inventory Under Development</b><br>(Available for Occupancy after January 31, 2007)          |  |                 | Anticipated Occupancy Date        |   |                                      |            |   |                    |           |             |                       |   |    |
| None  |  |                 |                                   |   |                                      |            |   | 0                  | 0         | 0           | 0                     |   |    |
| SUBTOTAL INVENTORY UNDER DEVELOPMENT:   |  |                 |                                   |   |                                      |            |   | 0                  | 0         | 0           | 0                     |   |    |
| <b>Unmet Need</b>   |  |                 |                                   |   |                                      |            |   | UNMET NEED TOTALS: |           | 3           | 10                    | 4 | 14 |
| <b>Total Year-Round Beds—Individuals</b>  |  |                 |                                   | <b>Total Year-Round Beds—Families</b>                 |                                      |            |   |                    |           |             |                       |   |    |
| 1. Total Year-Round Individual Transitional Housing Beds:                                       |  | 25              |                                   | 6. Total Year-Round Family Transitional Housing Beds: |                                      |            |   | 34                 |           |             |                       |   |    |
| 2. Number of DV Year-Round Individual TH Beds:  |  | 0               |                                   | 7. Number of DV Year-Round Family TH Beds:            |                                      |            |   | 0                  |           |             |                       |   |    |
| 3. Subtotal, non-DV Year-Round Individual TH Beds   |  | 25              |                                   | 8. Subtotal, non-DV Year-Round Family TH Beds         |                                      |            |   | 34                 |           |             |                       |   |    |

|   |       |  |       |
|---|-------|--|-------|
| (Line 1 minus Line 2):  |       | (Line 6 minus Line 7):   |       |
| 4. Total Year-Round Individual TH Beds in HMIS:   | 25    | 9. Total Year-Round Family TH Beds in HMIS   | 34    |
| 5. HMIS Coverage—Individual TH Beds (Divide Line 4 by Line 3 and multiply by 100. Round to a whole number): | 100 % | 10. HMIS Coverage—Family TH Beds (Divide Line 9 by Line 8 and multiply by 100. Round to a whole number): | 100 % |

## I: CoC Housing Inventory Charts

| <b>Permanent Supportive Housing*: Fundamental Components in CoC System – Housing Inventory Chart</b> |   |                 |                                   |  |                                      |             |   |                           |           |                |                       |             |           |
|--|---|-----------------|-----------------------------------|--|--------------------------------------|-------------|---|---------------------------|-----------|----------------|-----------------------|-------------|-----------|
| Provider Name  | Facility Name<br><small>*Place an asterisk after the facility name if it receives HUD McKinney-Vento dollars.</small> | HMIS Part. Code | Number of Year-Round Beds in HMIS |  | Geo Code<br><input type="checkbox"/> | Target Pop. |   | Year-Round                |           |                | Total Year-Round Beds |             |           |
|  |   |                 |                                   |  |                                      | A           | B | Fam. Units                | Fam. Beds | Indiv./CH Beds |                       |             |           |
| <b>Current Inventory</b><br>(Available for Occupancy on or before January 31, 2006)                  |   |                 | Ind.                              | Fam.   |                                      |             |   |                           |           |                |                       |             |           |
| Worthington HRA  | Shelter Plus Care*  | PA              | 2                                 | 13   | 297105                               | M           |   | 6                         | 13        | 2/0            | 15                    |             |           |
| Willmar HRA  | Country View Place*   | PA              | 0                                 | 18   | 297067                               | FC          |   | 6                         | 18        | 0/0            | 18                    |             |           |
| <b>SUBTOTALS:</b>  |   |                 | <b>2</b>                          | <b>31</b>  | <b>SUBTOTAL CURRENT INVENTORY:</b>   |             |   | <b>12</b>                 | <b>31</b> | <b>2/0</b>     | <b>33</b>             |             |           |
| <b>New Inventory in Place in 2006</b><br>(Available for Occupancy Feb. 1, 2006 – Jan. 31, 2007)      |   |                 | Ind.                              | Fam.   |                                      |             |   |                           |           |                |                       |             |           |
| Salvation Army of Kandiyohi County   | Housing Services of Kandiyohi County*   | PA              | 7                                 | 0  | 297067                               | SMF         |   | 0                         | 0         | 7/7            | 7                     |             |           |
| Willmar HRA  | Shelter Plus Care – Rural Homeless Project*   | PA              | 3                                 | 0  | 297067                               | SMF         |   | 0                         | 0         | 3/0            | 3                     |             |           |
| <b>SUBTOTALS:</b>  |   |                 | <b>10</b>                         | <b>0</b>   | <b>SUBTOTAL NEW INVENTORY:</b>       |             |   | <b>0</b>                  | <b>0</b>  | <b>10/7</b>    | <b>10</b>             |             |           |
| <b>Inventory Under Development</b><br>(Available for Occupancy after January 31, 2007)               |   |                 | Anticipated Occupancy Date        |  |                                      |             |   |                           |           |                |                       |             |           |
| Southwest Minnesota Housing Partnership  | Viking Terrace Apartments   | PA              | 4/01/2007                         |  | 297105                               | M           |   | 2                         | 5         | 2/0            | 7                     |             |           |
| <b>SUBTOTAL INVENTORY UNDER DEVELOPMENT:</b>   |   |                 |                                   |  |                                      |             |   | <b>2</b>                  | <b>5</b>  | <b>2/0</b>     | <b>7</b>              |             |           |
| <b>Unmet Need</b>  |   |                 |                                   |  |                                      |             |   | <b>UNMET NEED TOTALS:</b> |           | <b>7</b>       | <b>29</b>             | <b>19/4</b> | <b>48</b> |
| <b>Total Year-Round Beds—Individuals</b>   |   |                 |                                   | <b>Total Year-Round Beds—Families</b>                                |                                      |             |   |                           |           |                |                       |             |           |
| 1. Total Year-Round Individual Permanent Housing Beds:   |   | 12              |                                   | 6. Total Year-Round Family Permanent Housing Beds:                   |                                      | 31          |   |                           |           |                |                       |             |           |
| 2. Number of DV Year-Round Individual PH Beds:   |   | 0               |                                   | 7. Number of DV Year-Round Family PH Beds:                           |                                      | 0           |   |                           |           |                |                       |             |           |
| 3. Subtotal, non-DV Year-Round Individual PH Beds (Line 1 minus Line 2):                             |   | 12              |                                   | 8. Subtotal, non-DV Year-Round Family PH Beds (Line 6 minus Line 7): |                                      | 31          |   |                           |           |                |                       |             |           |
| 4. Total Year-Round Individual PH Beds in HMIS:  |   | 12              |                                   | 9. Total Year-Round Family PH Beds in HMIS                           |                                      | 31          |   |                           |           |                |                       |             |           |

|   |       |  |       |
|---|-------|--|-------|
| 5. HMIS Coverage—Individual PH Beds (Divide Line 4 by Line 3 and multiply by 100. Round to a whole number): | 100 % | 10. HMIS Coverage—Family PH Beds (Divide Line 9 by Line 8 and multiply by 100. Round to a whole number): | 100 % |
|---|-------|--|-------|

## J: CoC Housing Inventory Data Sources and Methods Chart

|  |   |
|--|---|
| <b>(1) Indicate date on which Housing Inventory count was completed: 1/25/2007</b>                         |   |
| <b>(2) Identify the method used to complete the Housing Inventory Chart (check one):</b>                   |   |
| <input type="checkbox"/>   | <b>Housing inventory survey</b> – CoC conducted a housing inventory survey (via mail, fax, e-mail, web-based, phone or on-site) of homeless programs/providers to update current bed inventories, target populations for programs, beds under development, etc. |
| <input type="checkbox"/>   | <b>HMIS</b> – Used HMIS data to complete the Housing Inventory Chart  |
| <input checked="" type="checkbox"/>  | <b>HMIS plus housing inventory</b> – Used HMIS data supplemented by a survey of providers NOT participating in the HMIS   |
| <b>(3) Indicate the percentage of providers completing the housing inventory survey:</b>                   |   |
| 95.3%  | Emergency shelter providers   |
| 100%   | Transitional housing providers  |
| 100%   | Permanent supportive housing providers  |
| <b>(4) Indicate steps to ensure data accuracy for 2007 Housing Inventory Chart (check all that apply):</b> |   |
| <input checked="" type="checkbox"/>  | <b>Instructions</b> – Provided written instructions for completing the housing inventory survey.  |
| <input checked="" type="checkbox"/>  | <b>Training</b> – Trained providers on completing the housing inventory survey.   |
| <input checked="" type="checkbox"/>  | <b>Updated prior housing inventory information</b> – Providers submitted updated 2006 housing inventory to reflect 2007 inventory.  |
| <input checked="" type="checkbox"/>  | <b>Follow-up</b> – CoC followed-up with providers to ensure the maximum possible response rate and accuracy of the housing inventory survey.  |
| <input checked="" type="checkbox"/>  | <b>Confirmation</b> – Providers or other independent entity reviewed and confirmed information in 2007 Housing Inventory Chart after it was completed.  |
| <input checked="" type="checkbox"/>  | <b>HMIS</b> – Compared HMIS and housing inventory survey data to check for consistency.   |
| <input type="checkbox"/>   | <b>Other</b> – specify:   |
| <b>Unmet Need:</b>   |   |
| <b>(5) Indicate type of data that was used to determine unmet need (check all that apply):</b>             |   |
| <input checked="" type="checkbox"/>  | <b>Sheltered count</b> (point-in-time)  |
| <input checked="" type="checkbox"/>  | <b>Unsheltered count</b> (point-in-time)  |
| <input checked="" type="checkbox"/>  | <b>Housing inventory</b> (number of beds available)   |
| <input checked="" type="checkbox"/>  | <b>Local studies or data sources</b> – specify: Wilder Research Center Statewide Survey of Homeless Persons (October 26, 2006); MN Department of Human Services, Office of Economic Opportunity Shelter Survey (January 25, 2007).                              |
| <input type="checkbox"/>   | <b>National studies or data sources</b> – specify:  |
| <input checked="" type="checkbox"/>  | <b>Provider opinion through discussions or survey forms</b>   |
| <input type="checkbox"/>   | <b>Other</b> – specify:   |
| <b>(6a) Indicate the method(s) used to calculate or determine unmet need (check all that apply):</b>       |   |
| <input type="checkbox"/>   | <b>Stakeholder discussion</b> – CoC stakeholders met and reviewed data to determine CoC's unmet need  |
| <input type="checkbox"/>   | <b>Locally-determined formula</b> – Used locally-determined formula based on local point-in-time (PIT) count data and housing inventory to calculate unmet need   |
| <input type="checkbox"/>   | <b>Applied statistics</b> – Used local PIT enumeration data and applied national or other local statistics  |
| <input checked="" type="checkbox"/>  | <b>HUD unmet need formula</b> – Used HUD's unmet need formula*  |
| <input type="checkbox"/>   | <b>Other</b> – specify:   |
| <b>(6b) If more than one method was used in 6a, please describe how these methods were used.</b>           |   |

\*The HUD Unmet Need Guide and Worksheet can be found by going to:

<http://www.hud.gov/offices/adm/grants/fundsavail.cfm>



## CoC Homeless Population and Subpopulations

### K: CoC Point-in-Time Homeless Population and Subpopulations Chart

| Indicate date of last point-in-time count: 1/25/2007                  |              |              |              |       |
|---|--------------|--------------|--------------|-------|
| Part 1: Homeless Population   | Sheltered    |              | Unsheltered  | Total |
|   | Emergency    | Transitional |              |       |
| 1. Number of Households <u>with</u> Dependent Children:               | 7            | 7            | 16           | 30    |
| 1a. Total Number of Persons in these Households (adults and children) | 20           | 26           | 58           | 104   |
| 2. Number of Households <u>without</u> Dependent Children**           | 14           | 20           | 23           | 57    |
| 2a. Total Number of Persons in these Households                       | 14           | 20           | 31           | 65    |
| <b>Total Persons (Add Lines 1a and 2a):</b>                           | 34           | 46           | 89           | 169   |
|   |              |              |              |       |
| Part 2: Homeless Subpopulations (Adults only, except g. below)        | Sheltered*** |              | Unsheltered* | Total |
| a. Chronically Homeless   | 8            |              | 4            | 12    |
| b. Severely Mentally Ill  | 23           |              | 11           | 34    |
| c. Chronic Substance Abuse  | 7            |              | 4            | 11    |
| d. Veterans   | 2            |              | 0            | 2     |
| e. Persons with HIV/AIDS  | 0            |              | 0            | 0     |
| f. Victims of Domestic Violence                                       | 14           |              | 9            | 23    |
| g. Unaccompanied Youth (Under 18)                                     | 1            |              | 3            | 4     |

\*Optional for unsheltered homeless subpopulations

\*\* Includes single individuals, unaccompanied youth, and other adults (such as a married couple without children)

\*\*\*For "sheltered" chronically homeless subpopulations, list persons in emergency shelter only.

## L: CoC Homeless Population and Subpopulations Data Sources & Methods Chart

### L-1: Sheltered Homeless Population and Subpopulations

|  |  |
|--|--|
| <b>(1a) Check method(s) used to count sheltered homeless persons in the CoC (check all that apply):</b>  |  |
| <input checked="" type="checkbox"/>  | <b>Survey</b> – Providers count the total number of clients residing in their programs during the PIT count.   |
| <input type="checkbox"/>   | <b>HMIS</b> – CoC used HMIS to complete the PIT sheltered count and subpopulation information.   |
| <input type="checkbox"/>   | <b>Other</b> – specify:  |
| <b>(1b) If multiple methods are checked, briefly describe how data collected using the methods were combined to produce the count.</b>   |  |
| <b>(2a) Check the method(s) used to gather the subpopulation information on sheltered homeless persons reported in Part 2: Homeless Subpopulations (check all that apply):</b> |  |
| <input type="checkbox"/>   | <b>Point-in-time (PIT) interviews with each adult and unaccompanied youth</b> – All sheltered adults and unaccompanied youth were interviewed to gather subpopulation information.   |
| <input type="checkbox"/>   | <b>Sample of PIT interviews <u>plus</u> extrapolation</b> – A sample of sheltered adults and unaccompanied youth were interviewed to gather subpopulation information, and extrapolation techniques were applied to produce the total sheltered homeless population. |
| <input type="checkbox"/>   | <b>Non-HMIS client-level information</b> - Providers used individual client records (e.g., case management files) to provide subpopulation data for each adult and unaccompanied youth.  |
| <input type="checkbox"/>   | <b>Provider expertise</b> – Providers estimated the percentage of clients belonging to each subpopulation based on their knowledge of their client population as a whole.  |
| <input type="checkbox"/>   | <b>HMIS</b> – CoC used HMIS to gather subpopulation information on sheltered homeless persons.   |
| <input checked="" type="checkbox"/>  | <b>Other</b> –specify: Extrapolation from detailed point-in-time survey conducted in October 2006. Proportions in each sub-population were taken from October 2006 and applied to the counts gathered in the January 25, 2007 point-in-time survey.                  |
| <b>(2b) If multiple methods are checked, briefly describe how the methods were combined to produce the subpopulation information.</b>  |  |
| <b>(3) Indicate CoC's steps to ensure data quality of the sheltered count (check all that apply):</b>  |  |
| <input checked="" type="checkbox"/>  | <b>Instructions</b> – Provided written instructions to providers for completing the sheltered PIT count.   |
| <input checked="" type="checkbox"/>  | <b>Training</b> – Trained providers on completing the sheltered PIT count.   |
| <input checked="" type="checkbox"/>  | <b>Remind and Follow-up</b> – Reminded providers about the count and followed up with providers to ensure the maximum possible response rate and accuracy.   |
| <input type="checkbox"/>   | <b>HMIS</b> – Used HMIS to verify data collected from providers for the sheltered PIT count.   |
| <input type="checkbox"/>   | <b>Other</b> –specify:   |
| <b>(4) How often will sheltered counts of sheltered homeless people take place in the future?</b>  |  |
| <input type="checkbox"/>   | <b>Biennial (every two years)</b>  |
| <input type="checkbox"/>   | <b>Annual</b>  |
| <input checked="" type="checkbox"/>  | <b>Semi-annual</b>   |
| <input type="checkbox"/>   | <b>Other</b> – specify:  |
| <b>(5) Month and Year when next count of sheltered homeless persons will occur: 11/2007</b>  |  |
| <b>(6) Indicate the percentage of providers providing populations and subpopulations data collected via survey, interview and/or HMIS:</b>                                     |  |
| <b>95.3 %</b>  | Emergency shelter providers  |
| <b>100 %</b>   | Transitional housing providers   |

\*Please refer to 'A Guide to Counting Sheltered Homeless People' for more information on unsheltered enumeration techniques.

**L-2: Unsheltered Homeless Population and Subpopulations\***

|   |  |
|---|--|
| <b>(1) Check the CoC's method(s) used to count unsheltered homeless persons (check all that apply):</b> |  |
| <input checked="" type="checkbox"/>   | <b>Public places count</b> – CoC conducted a point-in-time (PIT) count <u>without</u> client interviews.   |
| <input type="checkbox"/>  | <b>Public places count with interviews</b> – CoC conducted a PIT count and interviewed unsheltered homeless persons encountered during the public places count:<br><input type="checkbox"/> ALL persons were interviewed <b>OR</b> <input type="checkbox"/> Sample of persons were interviewed   |
| <input type="checkbox"/>  | <b>Public places count using probability sampling</b> – High and low probabilities assigned to designated geographic areas based on the number of homeless people expected to be found in each area. The CoC selected a statistically valid sample of each type of area to include in the point-in-time count and extrapolated results to estimate the entire homeless population. |
| <input checked="" type="checkbox"/>   | <b>Service-based count</b> – Interviewed people using non-shelter services, such as soup kitchens and drop-in centers, and counted those that self-identified as unsheltered homeless persons.   |
| <input type="checkbox"/>  | <b>HMIS</b> – Used HMIS for the count of unsheltered homeless people or for subpopulation information.   |
| <input type="checkbox"/>  | <b>Other</b> – specify:  |
| <b>(2) Indicate the level of coverage of the PIT count of unsheltered homeless people:</b>              |  |
| <input type="checkbox"/>  | <b>Complete coverage</b> – The CoC counted every block of the jurisdiction.  |
| <input checked="" type="checkbox"/>   | <b>Known locations</b> – The CoC counted in areas where unsheltered homeless people are known to congregate or live.   |
| <input type="checkbox"/>  | <b>Combination</b> – CoC combined complete coverage with known locations by conducting counts for every block <u>in a portion of the jurisdiction</u> (e.g. central city) AND conducting counts in other portions of the jurisdiction where unsheltered persons are known to live.   |
| <input type="checkbox"/>  | <b>Used service-based or probability sampling</b> (coverage is not applicable)   |
| <input type="checkbox"/>  | <b>Other</b> –specify:   |
| <b>(3) Indicate community partners involved in PIT unsheltered count (check all that apply):</b>        |  |
| <input checked="" type="checkbox"/>   | <b>Outreach teams</b>  |
| <input type="checkbox"/>  | <b>Law Enforcement</b>   |
| <input checked="" type="checkbox"/>   | <b>Service Providers</b>   |
| <input checked="" type="checkbox"/>   | <b>Community volunteers</b>  |
| <input type="checkbox"/>  | <b>Homeless and/or formerly homeless persons</b>   |
| <input type="checkbox"/>  | <b>Other</b> – specify:  |
| <b>(4) Indicate CoC's steps to ensure data quality of the unsheltered count (check all that apply):</b> |  |
| <input checked="" type="checkbox"/>   | <b>Training</b> – Conducted training(s) for PIT enumerators.   |
| <input type="checkbox"/>  | <b>HMIS</b> – Used HMIS to check for duplicate information.  |
| <input type="checkbox"/>  | <b>Other</b> – specify:  |
| <b>(5) How often will CoC conduct PIT counts of unsheltered homeless people in the future?</b>          |  |
| <input checked="" type="checkbox"/>   | <b>Biennial (every two years)</b>  |
| <input type="checkbox"/>  | <b>Annual</b>  |
| <input type="checkbox"/>  | <b>Semi-annual</b>   |
| <input type="checkbox"/>  | <b>Quarterly</b>   |
| <input type="checkbox"/>  | <b>Other</b> – specify:  |
| <b>(6) Month and Year when next PIT count of unsheltered homeless persons will occur: 01/2009</b>       |  |

\*Please refer to 'A Guide to Counting Unsheltered Homeless People' for more information on unsheltered enumeration techniques.

# CoC Homeless Management Information System (HMIS)

## M: CoC HMIS Charts

### M-1: HMIS Lead Organization Information

|  |                                   |
|--|-----------------------------------|
| Organization Name: Amherst H. Wilder Foundation  | Contact Person: Craig Helmstetter |
| Phone: 651-647-4616  | Email: cdh@wilder.org             |
| Organization Type: State/local government <input type="checkbox"/> Non-profit/homeless provider <input checked="" type="checkbox"/> Other <input type="checkbox"/> |                                   |

### M-2: List HUD-defined CoC Name(s) and Number(s) for every CoC in HMIS Implementation:

| HUD-Defined CoC Name              | CoC #  | HUD-Defined CoC Name                 | CoC #  |
|-----------------------------------|--------|--------------------------------------|--------|
| Minneapolis/Hennepin County CoC   | MN-500 | Coon Rapids/Anoka County CoC         | MN-507 |
| Saint Paul/Ramsey County CoC      | MN-501 | Moorehead/West Central Minnesota CoC | MN-508 |
| Rochester/Southeast Minnesota CoC | MN-502 | Duluth/Saint Louis County CoC        | MN-509 |
| Dakota County CoC                 | MN-503 | Scott, Carver Counties CoC           | MN-510 |
| Northeast Minnesota CoC           | MN-504 | Southwest Minnesota CoC              | MN-511 |
| St. Cloud/Central Minnesota CoC   | MN-505 | Washington County CoC                | MN-512 |
| Northwest Minnesota CoC           | MN-506 |                                      |        |

### M-3: HMIS Implementation Status

|  |  |
|--|--|
| HMIS Data Entry Start Date for your CoC <b>OR</b><br>Anticipated Date Entry Start Date for your CoC<br>(mm/yyyy)<br>08/2004  | <b>If no data entry date, indicate reason:</b><br><input type="checkbox"/> New CoC in 2007<br><input type="checkbox"/> Still in planning/software selection process<br><input type="checkbox"/> Initial implementation |
| Briefly describe significant challenges/barriers the CoC has experienced in:<br>1. HMIS implementation:<br><br>The single biggest challenge facing our HMIS implementation continues to be a lack of resources. HMIS staff provide group trainings and user groups, but with additional resources, additional project staff time could be devoted to providing assistance on the agency and program level. Such assistance could include help incorporating HMIS requirements into other data entry forms, help incorporating HMIS into the daily business practices of organizations, and more focused attention on the programs that have data quality programs. HMIS challenges also include implementing a more efficient reporting; some of the state sources that require HMIS participation currently require pulling as many as 7 different reports per quarter. Also, even though several state programs use HMIS as the required reporting tool, many agencies operate parallel data collection tools for reporting to other funding streams. Finally, we have not had the resources to reach out to many service providers that are not mandated to use HMIS. |  |
| 2. HMIS Data and Technical Standards Final Notice requirements:<br><br>As shown in Table M-5 below, the completeness of certain universal variables, especially zip code of last permanent address, continues to be a challenge. Our state-wide HMIS supplements the zip code question with city and state of last permanent address, which helps for local purposes.  |  |

### M-4: CoC Client Records

| Calendar Year  | Number of Client Records Entered in HMIS / Analytical Database (Duplicated) for CoC | Number of Unduplicated Clients Entered in HMIS / Analytical Database for CoC |
|--|---|--|
| 2004   | 66  | 64   |
| 2005   | 578   | 542  |
| 2006   | 684   | 640  |
| Please provide a brief explanation of the reason(s) for any decreases in the number of records |   |  |

(duplicated or unduplicated) from year to year.  
Not applicable.

#### M-5: Data Collection/Completeness and Coverage

(a) Indicate the percentage of unduplicated client records with null or missing values on the date that the point-in-time count was conducted.

| Universal Data Element | % Null/Missing Values | Universal Data Element             | % Null/Missing Values |
|------------------------|-----------------------|------------------------------------|-----------------------|
| Name                   | 0.0%                  | Gender                             | 0.0%                  |
| Social Security Number | 11.7%                 | Veteran Status                     | 15.1%                 |
| Date of Birth          | 2.6%                  | Disabling Condition                | 16.5%                 |
| Ethnicity              | 2.6%                  | Residence Prior to Program Entry   | 23.7%                 |
| Race                   | 0.4%                  | Zip Code of Last Permanent Address | 37.4%                 |

**Briefly describe how the CoC ensures that valid program entry and exit dates are being recorded in the HMIS for persons served.**

To date nearly all participation in Minnesota's HMIS is due to funding requirements; Minnesota's HMIS is the required data reporting tool for several state funding streams related to homelessness. Proper entry and exit dates (or service start and end dates for the programs that do not require formal program entries and exits) are, therefore, ensured by the need for participating agencies to have accurate data in their required reporting. A lack of proper entry and exit dates remains a problem for some participating agencies.

(b) Indicate current OR anticipated HMIS bed coverage of 75% for each housing type.

|                              | 75% bed coverage | Anticipate 75% bed coverage | Date anticipate achieving |
|------------------------------|------------------|-----------------------------|---------------------------|
| Emergency Shelter            | YES*             | NA                          | NA                        |
| Transitional Housing         | YES              | NA                          | NA                        |
| Permanent Supportive Housing | YES              | NA                          | NA                        |

(c) If CoC has not yet achieved or does not anticipate achieving 75% bed coverage for all beds (including DV beds), please explain why.

\* The region's emergency shelter beds are all motel vouchers, except for a domestic violence shelter.

#### M-6: Training, Data Quality and Implementation of HMIS Data & Technical Standards

|  | Y | N | P |
|--|---|---|---|
| <b>1. Training Provided:</b>   |   |   |   |
| Basic computer training  |   | X |   |
| HMIS software training   | X |   |   |
| Privacy / Ethics training  | X |   |   |
| Security Training  | X |   |   |
| System Administrator training  |   | X |   |
| <b>2. CoC Process/Role:</b>  |   |   |   |
| Is the CoC able to aggregate all data to a central location at least annually?     |   |   | X |
| Does the CoC monitor compliance with HMIS Data & Technical Standards Final Notice? | X |   |   |
| <b>3. Security—Participating agencies have:</b>                                    |   |   |   |
| Unique username and password access?   | X |   |   |
| Secure location?   | X |   |   |
| Locking screen savers?   | X |   |   |

|  |   |   |   |
|--|---|---|---|
| Virus protection with auto update?   | X |   |   |
| Individual or network firewalls?   | X |   |   |
| Restrictions on access to HMIS via public forums (e.g. PKI digital certificates or IP filtering)?  |   | X |   |
| <b>4. Security—Agency responsible for centralized HMIS data collection and storage has:</b>  |   |   |   |
| Procedures for off-site storage of HMIS data?  | X |   |   |
| Disaster recovery plan that has been <u>tested</u> ?   | X |   |   |
| <b>5. Privacy Requirements:</b>  |   |   |   |
| If your state has additional confidentiality provisions, have they been implemented?<br><input type="checkbox"/> Check here if there are no additional state confidentiality provisions. | X |   |   |
| Is there a “Purpose for data collection” sign at each intake desk for all participating agencies?  | X |   |   |
| Has each participating agency adopted a written privacy policy, including the uses and disclosures of client information?  | X |   |   |
| Does each participating agency have a privacy policy posted on its website (if applicable)?  | X |   |   |
| <b>6. Data Quality—CoC has process to review and improve:</b>  |   |   |   |
| Client level data quality (i.e. missing birth dates etc.)?   |   | X |   |
| Program level data quality (i.e. data not entered by agency in over 14 days)?  |   | X |   |
| CoC bed coverage (i.e. percent of beds)?   | X |   |   |
| <b>7. Unduplication of Client Records—the CoC:</b>   |   |   |   |
| Uses only HMIS data to generate unduplicated count?  | X |   |   |
| Uses data integration or data warehouse to generate unduplicated count?  |   | X |   |
| <b>8. OPTIONAL: Uses of HMIS Data—CoC uses HMIS data for:</b>  |   |   |   |
| Point-in-Time Count  |   | X |   |
| Project/Program performance monitoring   | X |   |   |
| Program purposes (e.g. case management, bed management, program eligibility screening)   |   | X |   |
| Statewide data aggregation (e.g. data warehouse)   |   |   | X |

## Part III: CoC Strategic Planning

### N: CoC 10-Year Plan, Objectives, and Action Steps Chart

| Objectives to End Chronic Homelessness <u>and</u> Move Families and Individuals to Permanent Housing | 2007 Local Action Steps<br><br>How are you going to do it? List action steps to be completed within the next 12 months.                      | Lead Person<br><br>List name and title or organization of one person responsible for accomplishing each action step. | Baseline<br>(Current Level) | Numeric Achievement in 12 months | Numeric Achievement in 5 years | Numeric Achievement in 10 years |
|--|--|--|-----------------------------|----------------------------------|--------------------------------|---------------------------------|
| 1. Create new PH beds for chronically homeless persons.  | a. Seek funding to expand rental assistance available for the chronic homeless with SHP leasing for 4 beds through Salvation Army.           | Allison Uthke-Scalleta:<br>Government Grants Writer, Salvation Army N. Division                                      | 7 Beds                      | 11 Beds                          | 15 Beds                        | 22 Beds                         |
|  | b. Create a CoC chronic homeless task force to inform location of new units, program outreach strategies, and agency capacity evaluation.    | Harmonie Brown:<br>Program Manager, Salvation Army – Willmar Corps   |                             |                                  |                                |                                 |
|  | c. Implement monthly PH unit-availability updates to improve referrals and access to PH for chronic homeless persons.                        | Jennifer Schuller: SW CoC Coordinator, SWMHP   |                             |                                  |                                |                                 |
| 2. Increase percentage of homeless persons staying in PH over 6 months to at least 71%.              | a. Seek funding for four SRA S+C units in Viking Terrace to complement the supportive services available.                                    | Jennifer Schuller:<br>Supportive Housing Specialist, SWMHP   | 54%                         | 71%                              | 73%                            | 75%                             |
|  | b. Ensure eviction prevention and personal finance training to all persons in PH through Rentwise and financial literacy programs in region. | Angela Larson,<br>Community and Family Support Director, Western Community Action                                    |                             |                                  |                                |                                 |
|  | c. Explore methods of tracking “tenant length of stay” beyond APRs by participating in Performance Measures training.                        | Jennifer Schuller:<br>Chair, CoC Project Performance Committee   |                             |                                  |                                |                                 |

|  |   |  |                              |                              |                              |                              |
|--|---|--|------------------------------|------------------------------|------------------------------|------------------------------|
| 3. Increase percentage of homeless persons moving from TH to PH to at least 61.5%. | a. Seek funding to create 2 new permanent supportive housing units through Lutheran Social Services (LSS) that will create new permanent housing units opportunities for households exiting transitional housing. | Liz Christenson:<br>Program Manager,<br>Lutheran Social<br>Services                      | 92.2%                        | 73%                          | 75%                          | 77%                          |
|  | b. Implement monthly PH unit-availability updates to improve referrals and access to PH for households moving from TH.  | Jennifer Schuller: SW<br>CoC Coordinator,<br>SWMHP                                       |                              |                              |                              |                              |
|  | c. Seek funding in 2008 to expand LSS program to 6 new PH units for households exiting transitional housing.  | Liz Christenson:<br>Program Manager,<br>Lutheran Social<br>Services                      |                              |                              |                              |                              |
| 4. Increase percentage of homeless persons employed at exit to at least 18%.       | a. Provide transportation assistance for all homeless persons in PH to job sites, interviews, and job-training sites.   | Linda Sjoberg:<br>Director, SMAMHC   | 18.2%                        | 20%                          | 23%                          | 26%                          |
|  | b. Create a CoC Sub-committee on Employment with a MN Workforce Center liaison to develop effective employment strategies and partnerships.   | Paula Boehrs: Co-<br>chair, CoC<br>Committee, SMOC                                       |                              |                              |                              |                              |
|  | c. Coordinate with MN Workforce Centers to advertise jobs and job fairs through PH services coordinators.   | Paul Horn: Homeless<br>Service Coordinator,<br>SWMHC                                     |                              |                              |                              |                              |
| 5. Ensure that the CoC has a functional HMIS system.                               | a. Arrange for periodic training for HMIS users through HMIS administrator, Wilder Research Center.   | Lori Raiber: HMIS<br>Implementation<br>Group Liaison, CoC<br>Committee,<br>Heartland CAA | 100%<br>Bed<br>Cover-<br>age | 100%<br>Bed<br>Cover-<br>age | 100%<br>Bed<br>Cover-<br>age | 100%<br>Bed<br>Cover-<br>age |
|  | b. Evaluate HMIS data collection practices periodically for accuracy.   | Lori Raiber: HMIS<br>Implementation<br>Group Liaison, CoC<br>Committee,<br>Heartland CAA |                              |                              |                              |                              |



|  |   |  |  |  |  |  |
|--|---|--|--|--|--|--|
|  | c. Improve reports available to providers using the system. | Craig Helmstetter:<br>Senior Research Scientist, Wilder Research |  |  |  |  |
|  | d. Maintain a high level of bed coverage across Continuum.  | Craig Helmstetter:<br>Senior Research Scientist, Wilder Research |  |  |  |  |

**Barriers: If your CoC will not meet one or more of the above objectives, briefly describe why not (use less than two paragraphs).**  
The Southwest CoC will meet all of the above objectives. However, clarification regarding the baseline of Goal 2 and measurable achievements of Goal 3 may be necessary. Goal 2 Baseline: Two projects reporting data for this baseline began operating in July 2006, only seven months before the reporting period. Given this time-frame, fewer participants could meet the six months of occupancy mark. Since reporting in January, several additional participants have passed the six months of occupancy mark, so the CoC believes that the projects will be extending length of stay and meeting national standards in the next reporting cycle.  
Goal 3 Measurable Achievements: Based on past years' performance, the Southwest CoC believes the baseline is extraordinarily high. Because of lower interest rates in recent years, homeownership has become an option for more households in the region; this in turn has led to more availability of rental units and easier placement of transitional housing residents into permanent housing. For this reason, the CoC has proposed goals for the coming 12 months and future years which, though lower than the baseline, is more in keeping with long-term performance and national standards reported by HUD.

| Other CoC Objectives in 2007 |  |  |  |  |  |  |
|------------------------------|--|--|--|--|--|--|
| 1.                           |  |  |  |  |  |  |
|                              |  |  |  |  |  |  |
| 2.                           |  |  |  |  |  |  |
|                              |  |  |  |  |  |  |

## O: CoC Discharge Planning Policy Chart

| Publicly Funded Institution(s) or System(s) of Care in CoC Geographic Area | None                     | Initial Discussion       | Protocol in Development  | Formal Protocol Finalized | Formal Protocol Implemented         |
|--|--------------------------|--------------------------|--------------------------|---------------------------|-------------------------------------|
| <b>Foster Care</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>  | <input checked="" type="checkbox"/> |
| <b>Health Care</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>  | <input checked="" type="checkbox"/> |
| <b>Mental Health</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>  | <input checked="" type="checkbox"/> |
| <b>Corrections</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>  | <input checked="" type="checkbox"/> |

**Foster Care:** The Minnesota Department of Human Services, through state legislation, has directed counties to develop discharge plans with all youth beginning at age 16. Discharge plans must include housing and employment options and the assigned county case manager is to work closely with the youth and foster provider to implement all discharge plans. Foster care youth may petition to stay in foster care until age 21. State wards stay in foster care until age 21. The State of Minnesota is primarily responsible for the care of individuals within publicly funded institutions and does not use McKinney-Vento funds to assist such persons in lieu of State and local resources. Members of the Southwest Minnesota CoC are participating with counties and other stakeholders in planning forums to better coordinate Foster Care discharges with support services and alternative housing options.

**Health Care:** Each patient will receive appropriate discharge planning and referral assistance, prior to discharge from the hospital, in an effort to ensure a safe living environment. The discharge plan of each patient is considered individually and is to be kept confidential. Discharge planning begins at the time of admission during the completion of the Multi-Disciplinary Assessment and Referral Form. Discharge planning is the joint effort of the patient, family, clinician, and other personnel involved in the patient's plan of care. The patient's physician may request a social work consult to assist with discharge planning needs and concerns. In the absence of the social worker, the Charge Nurse is responsible for discharge planning and psychosocial referrals. Discharge planning services are based on individual patient need, the availability of community resources, and the patient's social support network. The discharge planning process will provide continuing care based on the patient's need at the time of discharge. Discharge plans will be initiated, updated, and reassessed throughout the patient's hospitalization. For some patients, discharge planning will consist of a clear understanding of how to access services in the future should the need arise. Health care providers are involved in several of the planning subcommittees active in the region.

**Mental Health:** No person committed to a state regional treatment center is discharged homeless. All persons committed to any of the state regional treatment facilities are assigned a mental health case manager through the county that pursued the commitment. Discharge planning begins while the commitment process is still occurring. Housing after discharge is part of the treatment plan. Housing financed by HUD McKinney/Vento dollars is not used for people leaving state regional treatment facilities. The State of Minnesota is primarily responsible for the care of individuals within publicly funded institutions and does not use McKinney-Vento funds to assist such persons in lieu of State and local resources. Members of the Southwest Minnesota CoC are participating with counties and other stakeholders in planning forums to better coordinate discharges from mental health facilities with support services and alternative housing options.

Corrections:\* In order to prevent offenders from being released homeless, the State begins the process of discharge planning shortly after the offender begins serving his sentence in the institution. It is done with enough time to adequately prepare for the coordination of all risk and need areas critical to that offender's successful community reentry. This ensures that all services needed and all available entitlements are secured prior to release and that all stakeholders are included in the discharge planning process. At each correctional facility, a release plan is created for every offender released to supervision. The plan includes case management services, assistance in finding housing, employment, adequate medical and psychiatric treatment and aid in his/her readjustment to the community. The State of Minnesota is primarily responsible for the care of individuals within publicly funded institutions and does not use McKinney-Vento funds to assist such persons in lieu of State and local resources. Members of the Southwest Minnesota CoC are participating with counties and other stakeholders in planning forums to better coordinate Corrections discharges with support services and alternative housing options.

\*Please note that “corrections” category refers to local jails and state or federal prisons.

## P: CoC Coordination Chart

|   |                                     |                          |
|---|-------------------------------------|--------------------------|
| <b>1. Consolidated Plan Coordination</b>  | <b>YES</b>                          | <b>NO</b>                |
| a. Do Con Plan planners, authors and other Con Plan stakeholders participate in CoC general planning meetings?  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Do CoC members participate in Con Plan planning meetings, focus groups, or public forums?  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Were CoC strategic plan goals addressing homelessness and chronic homelessness used in the development of the Con Plan?  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <b>2. Jurisdictional 10-year Plan Coordination</b>  |                                     |                          |
| a. Is there one or more formal jurisdictional 10-year Plan(s) being developed and/or being implemented within your CoC geography that are separate from the CoC 10-year plan? (If No, you may skip to Question 3a.) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Do 10-year Plan conveners, authors and other stakeholders participate in CoC general planning meetings?  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Have 10-year Plan participants taken steps to align their planning process with the local CoC plan?  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d. Were CoC strategic plan goals used in the development of the 10-year Plan(s)?  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| e. Provide the number of jurisdictions within your CoC geography that have formally implemented a 10-year plan(s).  |                                     |                          |
| <b>3. Public Housing Agency Coordination</b>  |                                     |                          |
| a. Do CoC members meet with CoC area PHAs to improve coordination with and access to mainstream housing resources?  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

## CoC 2007 Funding Priorities

### Q: CoC Project Priorities Chart

| HUD-defined CoC Name:* Southwest Minnesota CoC                                |   |  |                 |                                       |             | CoC #: MN-511                     |                |            |            |
|---|---|--|-----------------|---------------------------------------|-------------|-----------------------------------|----------------|------------|------------|
| (1)<br>SF-424<br>Applicant Name   | (2)<br>Project Sponsor<br>Name  | (3)<br>Project<br>Name                                 | (4)<br>Priority | (5)<br>Requested<br>Project<br>Amount | (6)<br>Term | (7) Program and<br>Component Type |                |            |            |
|   |   |  |                 |                                       |             | SHP<br>New                        | SHP<br>Renewal | S+C<br>New | SRO<br>New |
| <input checked="" type="checkbox"/> ** The Salvation Army                     | The Salvation Army  | Housing Services of Southwest Minnesota                | 1               | 87,168                                | 3           | PH                                |                |            |            |
| Lutheran Social Services of Minnesota (LSS)                                   | Lutheran Social Services of Minnesota (LSS)                                   | Permanent Supportive Housing                           | 2               | 46,078                                | 2           | PH                                |                |            |            |
| Southwestern Minnesota Opportunity Council                                    | Western Community Action, Inc.; Heartland Community Action Agency             | Rural Housing Assistance and Stability Program (RHASP) | 3               | 95,088                                | 1           |                                   | SSO            |            |            |
| Housing and Redevelopment Authority In and For the City of Willmar, Minnesota | Housing and Redevelopment Authority In and For the City of Willmar, Minnesota | Country View Place Permanent Supportive Housing        | 4               | 23,705                                | 1           |                                   | PH             |            |            |
| Housing and Redevelopment Authority of Worthington, Minnesota                 | Southwest Minnesota Housing Partnership                                       | Viking Terrace Apartments Shelter Plus Care            | 5               | 113,640                               | 5           |                                   |                | SRA        |            |
| The Salvation Army  | The Salvation Army  | Housing Services of Kandiyohi County                   | 6               | 86,596                                | 1           |                                   | PH             |            |            |
| Amherst H. Wilder Foundation  | Amherst H. Wilder Foundation  | Minnesota's HMIS                                       | 7               | 25,000                                | 1           |                                   | HMIS           |            |            |
| <b>(8) Subtotal: Requested Amount for CoC Competitive Projects:</b>           |   |  |                 | <b>\$ 477,275</b>                     |             |                                   |                |            |            |
| <b>(9) Shelter Plus Care Renewals:</b>  |   |  |                 |                                       |             | <b>S+C Component Type</b>         |                |            |            |
| None  |   |  | 8               | 0                                     | 1           |                                   |                |            |            |
| <b>(10) Subtotal: Requested Amount for S+C Renewal Projects:</b>              |   |  |                 | <b>\$ 0</b>                           |             |                                   |                |            |            |
| <b>(11) Total CoC Requested Amount (line 8 + line 10):</b>                    |   |  |                 | <b>\$ 477,275</b>                     |             |                                   |                |            |            |

## R: CoC Pro Rata Need (PRN) Reallocation Chart

|   |                             |                           |                                      |                               |  |
|---|-----------------------------|---------------------------|--------------------------------------|-------------------------------|--|
| <b>1a. Will your CoC be using the PRN reallocation process?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No   |                             |                           |                                      |                               |  |
| <b>1b. If Yes,</b> explain the open decision making process the CoC used to reduce and/or eliminate projects (use no more than one-half page).                                  |                             |                           |                                      |                               |  |
| <b>2. Enter</b> the total 1-year amount of <i>all</i> SHP projects that are eligible for renewal in 2007, which amount you have <u>verified with your field office</u> :        |                             |                           |                                      |                               | \$ NA  |
| <b>3. Starting</b> with the total entered above for question 2, subtract the amount your CoC proposes to use for new permanent housing project, and enter the remaining amount: |                             |                           |                                      |                               | \$ NA  |
| <b>4. Enter the Reduced or Eliminated Grant(s) in the 2007 Competition</b>  |                             |                           |                                      |                               |  |
| <b>(1)<br/>Expiring Grants</b>  | <b>(2)<br/>Program Code</b> | <b>(3)<br/>Component</b>  | <b>(4)<br/>Annual Renewal Amount</b> | <b>(5)<br/>Reduced Amount</b> | <b>(6)<br/>Retained Amount from Existing Grant</b> |
|   |                             |                           |                                      |                               |  |
| <b>(7) TOTAL:</b>   |                             |                           |                                      |                               |  |
| <b>5. Newly Proposed Permanent Housing Projects in the 2007 Competition*</b>  |                             |                           |                                      |                               |  |
| <b>(8)<br/>2007 Project Priority Number</b>   | <b>(9)<br/>Program Code</b> | <b>(10)<br/>Component</b> | <b>(11)<br/>Transferred Amounts</b>  |                               |  |
|   |                             |                           |                                      |                               |  |
| <b>(12) TOTAL:</b>  |                             |                           |                                      |                               |  |

\*No project listed here can be a #1 priority Samaritan Bonus project

## S: CoC Project Leveraging Summary Chart

| Name of Continuum       | Total Value of Written Commitment |
|-------------------------|-----------------------------------|
| Southwest Minnesota CoC | \$449,283.55                      |

## T: CoC Current Funding and Renewal Projections Chart

| Supportive Housing Program (SHP) Projects: |  |  |    |                     |    |          |    |           |    |           |    |           |    |
|--|--|--|----|---------------------|----|----------|----|-----------|----|-----------|----|-----------|----|
| Type of Housing                            |  | All SHP Funds Requested (Current Year) |    | Renewal Projections |    |          |    |           |    |           |    |           |    |
|  |  |  |    | 2007                |    | 2008     |    | 2009      |    | 2010      |    | 2011      |    |
| Transitional Housing (TH)                  |  | 0                                      |    | 0                   |    | 0        |    | 0         |    | 0         |    | 0         |    |
| Safe Havens-TH                             |  | 0                                      |    | 0                   |    | 0        |    | 0         |    | 0         |    | 0         |    |
| Permanent Housing (PH)                     |  | 243,247                                |    | 110,301             |    | 199,963  |    | 153,885   |    | 338,197   |    | 338,197   |    |
| Safe Havens-PH                             |  | 0                                      |    | 0                   |    | 0        |    | 0         |    | 0         |    | 0         |    |
| SSO  |  | 95,088                                 |    | 95,088              |    | 95,088   |    | 95,088    |    | 95,088    |    | 95,088    |    |
| HMIS                                       |  | 25,000                                 |    | 25,000              |    | 25,000   |    | 25,000    |    | 25,000    |    | 25,000    |    |
| Totals                                     |  | 363,635                                |    | 230,389             |    | 320,051  |    | 273,973   |    | 458,285   |    | 458,285   |    |
|  |  |  |    |                     |    |          |    |           |    |           |    |           |    |
| Shelter Plus Care (S+C) Projects:          |  |  |    |                     |    |          |    |           |    |           |    |           |    |
| Number of S+C Bedrooms                     |  | All S+C Funds Requested (Current Year) |    | Renewal Projections |    |          |    |           |    |           |    |           |    |
|  |  |  |    | 2007                |    | 2008     |    | 2009      |    | 2010      |    | 2011      |    |
|  |  | Units                                  | \$ | Units               | \$ | Units    | \$ | Units     | \$ | Units     | \$ | Units     | \$ |
| SRO  |  | 0                                      |    | 0                   |    | 0        |    | 0         |    | 0         |    | 0         |    |
| 0  |  | 0                                      |    | 0                   |    | 0        |    | 0         |    | 0         |    | 0         |    |
| 1  |  | 2 51,360                               |    | 2 9,936             |    | 2 9,936  |    | 5 25,716  |    | 5 25,716  |    | 7 35,988  |    |
| 2  |  | 2 62,280                               |    | 5 30,180            |    | 5 30,180 |    | 5 30,180  |    | 5 30,180  |    | 7 42,636  |    |
| 3  |  | 0                                      |    | 1 8,004             |    | 1 8,004  |    | 1 8,004   |    | 1 8,004   |    | 1 8,004   |    |
| 4  |  | 0                                      |    | 0                   |    | 0        |    | 0         |    | 0         |    | 0         |    |
| 5  |  | 0                                      |    | 0                   |    | 0        |    | 0         |    | 0         |    | 0         |    |
| Totals                                     |  | 4 113,640                              |    | 8 48,120            |    | 8 48,120 |    | 11 63,900 |    | 11 63,900 |    | 15 86,628 |    |

## Part IV: CoC Performance

### U: CoC Achievements Chart

| <b>2006 Objectives to End Chronic Homelessness and Move Families and Individuals to Permanent Housing</b> | <b>12-month Measurable Achievement Proposed in 2006</b><br><br><b>(from Chart N of your 2006 CoC application)</b>   | <b>Accomplishments</b><br><br><b>(Enter the numeric achievement attained during past 12 months)</b>  |
|---|---|--|
| 1. Create new PH beds for chronically homeless persons.   | 1. Begin a permanent supportive housing program at the Salvation Army in Willmar to assist 7 chronically homeless persons.<br>2. Seek funding to expand vouchers available for the chronic homeless with 3 new TRA S+C beds through the Willmar HRA.  | 1. 7 beds opened July 1, 2006 with Salvation Army - Willmar.<br>2. Funding sought for 3 new TRA S+C beds. (HUD did not fund the project.)  |
| 2. Increase percentage of homeless persons staying in PH over 6 months to 71%.                            | 1. Seek funding for 4 SRA S+C beds in Viking Terrace to complement the supportive services available to create affordable permanent supportive housing options.<br>2. Implement 3 new TRA S+C beds through the Willmar HRA in partnership with the Southwest Mental Health Consortium.  | 1. Funding sought for 4 new SRA S+C beds. (HUD did not fund the project.)<br>2. Willmar HRA opened 3 new TRA S+C beds in July 2006.  |
| 3. Increase percentage of homeless persons moving from TH to PH to 61.5%.                                 | 1. Seek funding to create 7 new permanent supportive housing beds through Lutheran Social Services that will create new permanent housing opportunities for households exiting transitional housing.  | 1. Funding for 7 new permanent supportive housing beds sought by Lutheran Social Services. (HUD did not fund the project.)   |
| 4. Increase percentage of homeless persons becoming employed by 11%.                                      | 1. Providers will connect homeless persons with local workforce centers/Motivation, Education and Training (MET) and follow up to ensure they are receiving employment services and/or employment.<br>2. Implementation of Assertive Community Teams that contain Vocational Specialists to coordinate with local workforce centers to provide employment services and vocational rehab as necessary to assist homeless persons gain employment.<br>3. The Southwest Minnesota Opportunity Council will link homeless persons participating in transitional and permanent supportive housing programs to their Employment Program to increase employment. | 1. 5 providers connected homeless persons with employment services and followed up.<br>2. Assertive Community Treatment Teams were implemented in August 2006.<br>3. 5 homeless persons participating in SMOC programs linked to their Employment Program. |



|  |   |  |
|--|---|--|
|  | 4. Implementation of the Rural Housing Assistance and Stability Program (RHASP) to provide supportive services to 94 households per year in obtaining permanent housing and increasing employment.  | 4. 61 households received services through RHASP in first six months. (One-year data not yet available.)   |
| 5. Ensure that the CoC has a functional HMIS system. | 1. Ensure that all existing and new grantees of McKinney Vento funds are trained in a timely manner and begin utilizing HMIS at project start up to continue 100% mandated agency participation that exists in Continuum.<br>2. Support efforts of the Wilder Foundation to seek funding for HMIS implementation. | 1. 5 HMIS trainings were attended by new/current grantees in the past 12 months.<br>2. Renewal funding for HMIS was sought and awarded in the 2006 McKinney-Vento round. |

**Briefly explain the reasons for not meeting one or more of your proposed measurable achievements.**

Goal 4, Action Step 4: One-year data is not yet available for the RHASP program, so this goal cannot be measured accurately at this time. However, as stated above, RHASP served 61 households in the first six months, and is therefore likely to meet the goal of 94 households during the year.

Overall note: Funding sought for new S+C vouchers for chronically homeless and other homeless persons was not awarded to the Continuum by HUD in 2006. Therefore, while the goal of seeking funding was met, the projects themselves have not come to fruition at this time. Two of the three projects are seeking funding again this year.

***OPTIONAL: If desired, you may use this space to describe your CoC's most significant accomplishments over the past 12 months.***

The Continuum implemented its first project dedicated to chronically homeless persons in July 2006 under the SHP program. Six of seven units are occupied at this time, and several participants have passed the six-month occupancy threshold. Expanded outreach is taking place for the remaining unit and for the four additional units proposed in this year's funding round.

## V: CoC Chronic Homeless (CH) Progress Chart

| <b>1. Enter the total number of chronically homeless persons in your CoC and the total number of permanent housing beds designated for the chronically homeless in your CoC for each year.</b>  |                             |                                     |       |       |         |
|---|-----------------------------|-------------------------------------|-------|-------|---------|
| <b>Year</b>   | <b>Number of CH Persons</b> | <b>Number of PH beds for the CH</b> |       |       |         |
| <b>2005</b>   | 3                           | 0                                   |       |       |         |
| <b>2006</b>   | 3                           | 0                                   |       |       |         |
| <b>2007</b>   | 12                          | 7                                   |       |       |         |
| <b>Briefly describe the reason(s) for any increases in the total number of chronically homeless persons between 2006 and 2007:</b><br>Expanded outreach and involvement of service providers not specifically dedicated to serving homeless persons resulted in a larger overall count than those counts conducted in past years. This has predictably resulted in a higher number of chronically homeless persons counted as well. |                             |                                     |       |       |         |
| <b>2. Indicate the number of new PH beds in place and made available for occupancy for the chronically homeless between February 1, 2006 and January 31, 2007:</b>  |                             |                                     |       |       | 7       |
| <b>3. Identify the amount of funds from each funding source for the development and operations costs of the new CH beds created between February 1, 2006 and January 31, 2007.</b>  |                             |                                     |       |       |         |
| Cost Type   | Public/Government           |                                     |       |       | Private |
|   | HUD McKinney-Vento          | Other Federal                       | State | Local |         |
| <b>Development</b>  | \$ 0                        | \$ 0                                | \$ 0  | \$ 0  | \$ 0    |
| <b>Operations</b>   | \$ 37,548                   | \$ 0                                | \$ 0  | \$ 0  | \$ 0    |
| <b>TOTAL</b>  | \$ 37,548                   | \$ 0                                | \$ 0  | \$ 0  | \$ 0    |

## W: CoC Housing Performance Chart

|   |  |          |
|---|--|----------|
| <b>1. Participants in Permanent Housing (PH)</b>    |  |          |
| <input type="checkbox"/>                            | No applicable PH renewals are on the CoC Project Priorities Chart  | APR Data |
| <input checked="" type="checkbox"/>                 | All PH renewal projects with APRs submitted are included in calculating the responses below                                      |          |
| a.  | Number of participants who <b>exited</b> PH project(s)—APR Question 12(a)  | 2        |
| b.  | Number of participants who did <b>not leave</b> the project(s)—APR Question 12(b)  | 6        |
| c.  | Number who <b>exited</b> after staying 7 months or longer in PH—APR Question 12(a)   | 1        |
| d.  | Number who did <b>not leave</b> after staying 7 months or longer in PH—APR question 12(b)  | 4        |
| e.  | Percentage of all participants in PH projects staying 7 months or longer<br>(c. + d. divided by a. + b., multiplied by 100 = e.) | 62.5%    |
| <b>2. Participants in Transitional Housing (TH)</b> |  |          |
| <input checked="" type="checkbox"/>                 | No applicable TH renewals are on the CoC Project Priorities Chart  | APR Data |
| <input type="checkbox"/>                            | All TH renewal projects with APRs submitted are included in calculating the responses below                                      |          |
| a.  | Number of participants who exited TH project(s)—including unknown destination  |          |
| b.  | Number of participants who moved to PH   |          |
| c.  | Percent of participants in TH projects who moved to PH<br>(b. divided by a., multiplied by 100 = c.)                             | %        |

## X: Mainstream Programs and Employment Project Performance Chart

|   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/>  | No applicable renewal projects for the Mainstream Programs and Employment Chart are included in the CoC Priorities Chart.                         |  |  |
| <input checked="" type="checkbox"/>   | All renewal projects on the CoC Priorities Chart that are not exempted from reporting in the APR are included in calculating the responses below. |  |  |
| <b>(1)<br/>Number of Adults<br/>Who Left (Use same<br/>number in each cell)</b> | <b>(2)<br/>Income Source</b>  | <b>(3)<br/>Number of Exiting<br/>Adults with Each<br/>Source of Income</b> | <b>(4)<br/>Percent with<br/>Income at Exit<br/>(Col 3÷Col 1 x 100)</b> |
| 2   | a. SSI  | 0  | 0%   |
| 2   | b. SSDI   | 0  | 0%   |
| 2   | c. Social Security  | 0  | 0%   |
| 2   | d. General Public Assistance  | 0  | 0%   |
| 2   | e. TANF   | 1  | 50%  |
| 2   | f. SCHIP  | 0  | 0%   |
| 2   | g. Veterans Benefits  | 0  | 0%   |
| 2   | <b>h. Employment Income</b>   | <b>0</b>   | <b>0%</b>  |
| 2   | i. Unemployment Benefits  | 0  | 0%   |
| 2   | j. Veterans Health Care   | 0  | 0%   |
| 2   | k. Medicaid   | 0  | 0%   |
| 2   | l. Food Stamps  | 0  | 0%   |
| 2   | m. Other (please specify)   | 0  | 0%   |
| 2   | n. No Financial Resources   | 0  | 0%   |

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## Y: Enrollment and Participation in Mainstream Programs Chart

Check those activities implemented by a **majority** of your CoC's homeless assistance providers (check all that apply):

|                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | A majority of homeless assistance providers have case managers systematically assist clients in completing applications for mainstream benefit programs.                               |
| <input checked="" type="checkbox"/> | The CoC systematically analyzes its projects' APRs to assess and improve access to mainstream programs.  |
| <input checked="" type="checkbox"/> | The CoC has an active planning committee that meets at least three times a year to improve CoC-wide participation in mainstream programs.  |
| <input checked="" type="checkbox"/> | A majority of homeless assistance providers use a single application form for four or more of the above mainstream programs.   |
| <input checked="" type="checkbox"/> | The CoC systematically provides outreach and intake staff specific, ongoing training on how to identify eligibility and program changes for mainstream programs.                       |
| <input checked="" type="checkbox"/> | The CoC or any of its projects has specialized staff whose primary responsibility is to identify, enroll, and follow-up with homeless persons on participation in mainstream programs. |
| <input checked="" type="checkbox"/> | A majority of homeless assistance providers supply transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs.                       |
| <input checked="" type="checkbox"/> | A majority of homeless assistance providers have staff systematically follow-up to ensure that mainstream benefits are received.   |
| <input checked="" type="checkbox"/> | The CoC coordinates with the State Interagency Council(s) on Homelessness to reduce or remove barriers to accessing mainstream services.   |

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## Z: Unexecuted Grants Awarded Prior to the 2007 CoC Competition Chart

| Project Number | Applicant Name | Project Name  | Grant Amount |
|----------------|----------------|---------------|--------------|
| None           |                |               |              |
|                |                | <b>Total:</b> | 0.00         |

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## AA: CoC Participation in Energy Star Chart

Have you notified CoC members of the Energy Star initiative? ☒ Yes ☐ No

Percentage of CoC projects on CoC Priority Chart using Energy Star appliances: 100%

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## AB: Section 3 Employment Policy Chart

|  | YES                      | NO                                  |
|--|--------------------------|-------------------------------------|
| 1. Is any project in your CoC requesting HUD funds for housing rehabilitation or new construction? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |