

## FORM | QUARRY MANAGER CLASS EXEMPTION

# Notification that nominee is a competent person

1 July 2015

## About this form

Under clause 185 of the *Work Health and Safety (Mines) Regulation 2014* (the Regulation), the regulator may exempt a person, or class of persons, from any provision of the Regulation.

The regulator made the *Quarry Manager Instrument of Exemption 2015* to provide an exemption to:

- a mine operator at a mine, other than an underground mine or coal mine, subject to conditions, such that the mine operator can continue to carry out mining operations for short periods of time even though the individual they have nominated to be quarry manager does not meet the qualifications for nomination specified in clause 31 of Schedule 10 of the Regulation; and
- an individual who has been nominated as quarry manager without the qualifications specified in clause 31 of Schedule 10 of the Regulation.

Under clause 8(1) of the *Quarry Manager Instrument of Exemption 2015*, a mine operator must notify a government official of certain information, using this form, to demonstrate that their nominee is a competent person. A competent person is defined in clause 3(1) as “a person who has acquired through training, qualification or experience the knowledge and skills to carry out the task of supervising mining operations at a mine, other than an underground mine or a coal mine, having regard to the location of the mine, the complexity of the mining operations at the mine and the nature of the material mined”.

A government official may require the mine operator to provide further information demonstrating that the nominee is a competent person, as defined in clause 3(1) of the *Quarry Manager Instrument of Exemption 2015*.

The *Quarry Manager Instrument of Exemption 2015* can be found at

[www.resourcesandenergy.nsw.gov.au/\\_\\_data/assets/pdf\\_file/0007/566593/Quarry-Manager-Instrument-of-Exemption-2015.pdf](http://www.resourcesandenergy.nsw.gov.au/__data/assets/pdf_file/0007/566593/Quarry-Manager-Instrument-of-Exemption-2015.pdf)

## 1. Details of mine operator making the notification

Name of mine operator			
ACN if a company or ABN			
Email address			
Postal address			
Suburb		Postcode	
Business address (if different)			
Suburb		Postcode	

## 2. Details of the mine

Name of mine			
Site address			

## 3. Details of the mining operations taking place at the mine

Date of commencement of mining operations at the mine as reported to the regulator (via the <i>Notification of reportable events form</i> )			
Provide details of the mining operations taking place at the mine (include the complexity of the mining operations at the mine and the nature of the material mined).			

## 4. Details of nominee to be a quarry manager

First name		Last name	
Salutation	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/> Other:		
Email address			
Telephone		Mobile	

## 5. Period of nominee supervision

Date the nominee commences supervising the mining operations at the mine	
Date the nominee ceases to supervise the mining operations at the mine	

## 6. Evidence that nominee is a competent person

Provide evidence to demonstrate that the individual nominated to be a quarry manager at the mine is a competent person. Please attach any supporting or additional material.

### 6.1. Period of service at the specific mine or in a similar mine

State the period of service at the mine or in a similar mine, including start and end dates. If the service was carried out in a similar mine, briefly explain how the mines are similar.

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### 6.2. Relevant qualification(s) held

List relevant qualification(s) held by the nominee.

Qualification	Institution/training organisation	Date of issue

### 6.3. Relevant training completed

List relevant training completed by the nominee.

Course	Institution/training organisation	Date of issue

## 6.4. Relevant skills and knowledge

Provide evidence of the nominee's relevant skills and knowledge.

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## 6.5. Relevant experience

Provide details of the nominee's relevant experience.

Dates	Name of mining operation	Details including tasks

## 7. Declaration

I declare that:

- I have authority from the mine operator to complete and submit this form on their behalf, and
- to the best of my knowledge, the information provided in this form, and any attachment to this form, is true and correct in every detail,
- I consent to the NSW Department of Industry Resources and Energy Mine Safety making enquiries and exchanging information with parties mentioned in this notification to verify the accuracy of the information.

**Note:** Giving false or misleading information is a serious offence under section 268 of the *Work Health and Safety Act 2011*, and Part 5A of the *Crimes Act 1900*.

Name			
Position / title			
Email address			
Signature		Date	

## 8. Submitting the form

You must submit this form to a government official in the following manner:

- Mail, fax or email this form to your local office of NSW Department of Industry, Mine Safety from the list below.
- Email notification is preferred

**This form may not be submitted to other offices of NSW Department of Industry.**

## 9. Submitting the form

Email or fax to your NSW Mine Safety office only from the offices identified below.

<p><b>Hunter Region</b> <b>Maitland</b></p> <p>NSW Mine Safety PO Box 344 Hunter Region MC NSW 2310 Phone: (02) 4931 6666 Fax: (02) 4931 6790 <a href="mailto:maitland.coalnotification@trade.nsw.gov.au">maitland.coalnotification@trade.nsw.gov.au</a> <a href="mailto:maitland.metexnotification@trade.nsw.gov.au">maitland.metexnotification@trade.nsw.gov.au</a></p> <p><b>Singleton</b></p> <p>NSW Mine Safety PO Box 51 Singleton NSW 2330 Phone: (02) 6571 8788 Fax: (02) 6572 1201 <a href="mailto:singleton.coalnotification@trade.nsw.gov.au">singleton.coalnotification@trade.nsw.gov.au</a></p> <p><b>Northern Region</b> <b>Armidale</b></p> <p>NSW Mine Safety PO Box 1138 Armidale NSW 2350 Phone: (02) 6738 8500 Fax: (02) 6772 8664 <a href="mailto:armidale.metexnotification@trade.nsw.gov.au">armidale.metexnotification@trade.nsw.gov.au</a></p>	<p><b>Central Western Region</b> <b>Orange</b></p> <p>NSW Mine Safety Locked Bag 21 Orange NSW 2800 Phone: (02) 6360 5333 Fax: (02) 6360 5363 After-hours emergencies only: (02) 6360 5343 <a href="mailto:orange.metexnotification@trade.nsw.gov.au">orange.metexnotification@trade.nsw.gov.au</a></p> <p><b>Western Region</b> <b>Broken Hill</b></p> <p>NSW Mine Safety PO Box 696 Broken Hill NSW 2880 Phone: (08) 8088 9300 Fax: (08) 8087 8005 <a href="mailto:brokenhill.metexnotification@trade.nsw.gov.au">brokenhill.metexnotification@trade.nsw.gov.au</a></p> <p><b>Cobar</b> <b>Cobar</b></p> <p>NSW Mine Safety PO Box 157 Cobar NSW 2835 Phone: (02) 6836 6000 Fax: (02) 6836 4395 <a href="mailto:cobar.metexnotification@trade.nsw.gov.au">cobar.metexnotification@trade.nsw.gov.au</a></p>	<p><b>South Eastern Region</b> <b>Wollongong</b></p> <p>NSW Mine Safety PO Box 674 Wollongong NSW 2500 Phone: (02) 4222 8333 Fax: (02) 4226 3851 <a href="mailto:wollongong.coalnotification@trade.nsw.gov.au">wollongong.coalnotification@trade.nsw.gov.au</a> <a href="mailto:wollongong.metexnotification@trade.nsw.gov.au">wollongong.metexnotification@trade.nsw.gov.au</a></p> <p><b>Lithgow</b></p> <p>NSW Mine Safety PO Box 69 Lithgow NSW 2790 Phone: (02) 6350 7888 Fax: (02) 6352 3876 <a href="mailto:lithgow.coalnotification@trade.nsw.gov.au">lithgow.coalnotification@trade.nsw.gov.au</a></p> <p><b>Lightning Ridge</b></p> <p>NSW Mine Safety PO Box 314 Lightning Ridge NSW 2834 Phone: (02) 6829 9200 Fax: (02) 6829 0825 <a href="mailto:lightningridge.metexnotification@trade.nsw.gov.au">lightningridge.metexnotification@trade.nsw.gov.au</a></p>
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**Privacy statement:** Information from this form is collected for the purpose of managing exemptions for a class of persons under the *Work Health and Safety (Mines) Act 2013* and *Work Health and Safety (Mines) Regulation 2014*. The supply of this information is required by law. If you choose not to provide the requested information we may not be able to process your application. Information will be stored and managed in accordance with provisions under the *Privacy and Personal Information Protection Act 1998*. It will not be given to any other third party except as authorised by law. You may access or correct your personal information by contacting Governance & Information Requests Unit on (02) 9995 0911 or [privacy@industry.nsw.gov.au](mailto:privacy@industry.nsw.gov.au). Further information regarding privacy can be obtained from the NSW Department of Industry, Skills and Regional Development website at [www.resourcesandenergy.nsw.gov.au/miners-and-explorers/safety-and-health](http://www.resourcesandenergy.nsw.gov.au/miners-and-explorers/safety-and-health).

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