

YESHIVAS OHR REUVEN

MESIVTA OHR REUVEN ♦ BEIS MEDRASH HAGADOL OHR REUVEN



OHR REUVEN אור ראוון

Nissan 5776/May 2016

Dear Beis Medrash Parents,

We are pleased to inform you that Yeshivas Ohr Reuven is accepting registration for the upcoming school year. Please read the information below carefully. In order to process your son's registration, the necessary forms need to be filled out, signed and returned to the Business Office as soon as possible. A complete calendar and additional information about the upcoming school year will be available on the yeshiva's website at a later date.

The Beis Medrash fees are based on full year attendance. If you plan on signing up ONLY for a specific zman (3rd year Beis Medrash or higher), please check off the appropriate boxes on the tuition contract.

FACTS/TUITION PAYMENT POLICY: The FACTS payment program has greatly enhanced the financial stability of the Yeshiva and Yeshivas Ohr Reuven is continuing its partnership with the FACTS payment program. This program does not affect the financial aid that will be awarded; it merely establishes a more stable tuition payment plan for parents. Customized or quarterly payments through the FACTS program can be arranged (subject to approval) through the Business Office.

- **If you are a new parent**, you can set up your Yeshivas Ohr Reuven FACTS account by using the following URL: <https://online.factsmgt.com/signin/4HR7Q>. Please note: FACTS has a 2.75% fee for payments made with a credit card. There is no fee for payments made with a checking account. For more information about FACTS, please visit their website or download the FACTS information flyer available at www.ohrreuven.com/forms.php.
- **If you are a returning parent** and already have a FACTS account but would like to make changes to your banking information, you can do so by accessing your FACTS account online or by calling (866) 441-4637.

ADMIT CARDS: The Yeshiva cannot admit any students who have not completed the registration process. In August, admission cards will be mailed to all students whose families have completed the Registration process and are financially clear. These admit cards are needed for the first day of Yeshiva. The tuition policy remains the same: your tuition account must be current at all times. If delinquent, the student/s will not be allowed to attend and grades/transcripts may be withheld.

BREAKFAST/LUNCH/SUPPERS: Breakfast is prepared in-house and the cost is included in tuition. The tuition fees **DO NOT** include the cost of lunches or suppers. The lunch and supper programs are not prepared in-house; please see the separate forms attached for details and to sign up. **There is a *NEW* lunch caterer and reduced lunch program fees for the 16-17 school year.** Suppers are going to continue to be provided by Ephie's Catering. Students who wish to bring their own lunches and suppers from home are welcome to do so; **however, catered meals are mandatory for all students residing in the dorm.**

TUITION ASSISTANCE: Yeshivas Ohr Reuven will only be able to fund a very limited number of tuition scholarships based on both availability and need and scholarships are awarded on a first come – first served basis. To request financial assistance, please download the [Tuition Assistance Application](http://www.ohrreuven.com/forms.php) available on www.ohrreuven.com/forms.php. Tuition Assistance Applications received by the Business Office by May 31st, with the registration fee and all required forms, still qualify for the registration discount.

PLEASE NOTE: Unfortunately, Tuition Assistance Applications received after the May 31st deadline will incur an additional processing fee:

- Tuition Assistance applications submitted after May 31, 2016 must be accompanied with a **\$75.00** late processing fee.
- Tuition Assistance applications submitted after June 19, 2016 must be accompanied with a **\$150.00** late processing fee.

Sincerely,

Mr. Dovid Yoseph Berman
Executive Director

Registration Checklist - The following items are required for Beis Medrash registration to be complete:

- Signed Tuition Contract with Tuition Payment Option selected
- FACTS setup completed or pre-payment
- Registration Fee+ Post-Dated Check for the Annual Dinner - *If no checks are included, these fees will automatically be included into the total on FACTS*
- Student Data & Family Information Form
- Medical Release and Insurance information Form

Registration Forms can be submitted by mail, fax or email: MAIL: YOR, Attn: Business Office, 259 Grandview Ave., Suffern, NY 10901; FAX: [845-354-4830](tel:845-354-4830)– Attn: Business Office; EMAIL: businessoffice@ohrreuven.com.

Business Office Summer Hours: Monday –Thursday: **9:30 – 1:30**. *The Business Office will be CLOSED for two weeks over the summer. Please call the Business Office before stopping by to confirm the office is open.*

Yeshivas Ohr Reuven

259 Grandview Avenue • Suffern, NY 10901 • 845- 362-8362

BEIS MEDRASH TUITION AGREEMENT 5776/77 (2016/17)

Registration:	_____	\$600
Tuition:	_____	\$9,750
Annual Dinner: (per family)	_____	\$500
Total:	_____	\$10,850
Dormitory (if applicable):	_____	\$3,000
<small>The dorm fee is \$300 per month. (If you wish to cancel once the month has begun, you are responsible for the full month's fee..)</small>		
BA Program:	_____	\$3,100
<small>The BA program is only available to 2nd year Beis Medrash and higher. (This fee does not include Excelsior College fees and courses: \$3,600-\$4,000 to attain a degree.)</small>		

*The amounts above **do not** include the cost of lunch and supper. See separate forms attached.*

The non-refundable Registration Fee must accompany this form.

I agree to pay the fees as enumerated :

Total Beis Medrash: \$10,850 Add Dorm Fee: \$3,000 Add BA Program fee

Check off one the options below:

- I have enrolled and entered my banking or credit card info via the **FACTS website:** <https://online.factsmgt.com/signin/4HR7Q> and authorize FACTS to use my banking information to make my payments*
- I hereby RE-authorize **FACTS** to use my banking information to make my payments.
- I will pre-pay the annual tuition prior to the beginning of the school year.

For: (print student's name) _____

IF REGISTERING ONLY FOR A SPECIFIC ZMAN, PLEASE SELECT FROM THE FOLLOWING (3rd year Beis Medrash or higher ONLY):

ELUL ZMAN	WINTER ZMAN	SUMMER ZMAN
(Prepayment <input type="checkbox"/> OR 1 FACTS payment <input type="checkbox"/>)	(Prepayment <input type="checkbox"/> OR 5 FACTS payments <input type="checkbox"/>)	(Prepayment <input type="checkbox"/> OR 3 FACTS payments <input type="checkbox"/>)
TUI: \$1,300 <input type="checkbox"/>	\$6,600 <input type="checkbox"/>	\$2,950 <input type="checkbox"/>
DORM: \$360 <input type="checkbox"/>	\$1750 <input type="checkbox"/>	\$890 <input type="checkbox"/>
LUNCH: \$110 <input type="checkbox"/>	\$575 <input type="checkbox"/>	\$240* <input type="checkbox"/>
SUPPER: \$175 <input type="checkbox"/>	\$905 <input type="checkbox"/>	\$370* <input type="checkbox"/>

*The lunch and supper fees for the summer zman may be adjusted depending on the exact summer zman schedule.

If, for any reason, my son does not complete the school term, I understand that any contract signed remains binding. I will be responsible for any balance due in the tuition and breakfast fees, and any other remaining annual fees. There will be no refunds for any reason. *I understand that registration is not complete unless payment is made in full prior to the beginning of the school year or the FACTS enrollment is complete.*

Father's Signature: _____ DATE: _____ Mother's Signature: _____ DATE: _____

Father's Name: _____ Mother's Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Father's Cell: _____ Mother's Cell: _____

Daytime Phone: _____ Home Phone: _____

Father's Email: _____ Mother's Email: _____

(Please print **clearly!**)

Please Note: Ohr Reuven will only be able to fund a very limited number of tuition scholarships. If you are requesting financial assistance, please check the box below and return this form with the registration fee and the other forms. The tuition assistance application can be downloaded at <http://ohrreuven.com/forms.php>.

- I have attached all required forms.
- We are applying for a tuition scholarship. Note the May 31, 2016 deadline for submission of all data.



YESHIVAS OHR REUVEN

THE LUPIN CAMPUS
259 GRANDVIEW AVENUE
SUFFERN, NY 10901
(845) 362-8362

אור ראובן

New student for
20__ year

Please complete all sections
of the form below.

Existing
student

Please note any changes to existing
information on file below.

STUDENT DATA FORM

Students Name:		
Address:		
City:	State:	Zip:
Phone #:	Fax:	
Email:	Social Security #:	
Date of Birth:	Place of Birth:	

FAMILY INFORMATION

Family Synagogue:	Rav's Name:
Home Address: <i>(if different from above)</i>	
Fathers Title and Name:	Phone #:
Home Address: <i>(if different from above)</i>	
Father's Occupation:	Employed by:
Address:	
Phone:	Cell #:
Mothers Title and Name:	Maiden Name:
Home Address: <i>(if different from above)</i>	
Mother's Occupation:	Employed by:
Address:	
Phone:	Cell #:

GRANDPARENT INFORMATION

Paternal Grandparents			Maternal Grandparents		
Name:			Name:		
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Country:			Country:		
Phone #:			Phone #:		





YESHIVAS OHR REUVEN

THE LUPIN CAMPUS
259 GRANDVIEW AVENUE
SUFFERN, NY 10901
(845) 362-8362

אור ראובן

EMERGENCY PROCEDURE FORM

Students Name: _____

Address: _____

City: _____

State: _____

Zip: _____

Home Phone #: _____

Father's Business #: _____

Cell: _____

Father's Email: _____

Mother's Business #: _____

Cell: _____

Mother's Email: _____

INSURANCE INFORMATION

Insurance Carrier: _____

Policy #: _____

Policy Holder Name: _____

Type of Coverage: _____

Special Medical Information

Allergies: _____

In the event that I cannot be reached, I authorize the following care for my son:

1) Emergency Guardian: _____ Relationship to student: _____ Phone #: _____

2) Emergency Guardian: _____ Relationship to student: _____ Phone #: _____

Hospital: _____

Physician: _____

Phone #: _____

MEDICAL RELEASE

This is to authorize the Administration of Yeshivas Ohr Reuven to take whatever steps they deem appropriate in the event of accident, injury, or illness to my son during the time he is in school. It is understood that every attempt will be made to contact me before the school itself will take action. However, in the event that I or the Emergency Guardian cannot be reached, the Administrative Staff of the Yeshiva is hereby authorized to do whatever is necessary, as the situation warrants. **The Yeshiva cannot assume any responsibility.**

Student Name (Please Print): _____

Parent Signature: _____ **Date:** _____



LUNCH PROGRAM REGISTRATION FORM SCHOOL YEAR 2016-2017

Dear Parents,

We are excited to announce a new venture with the lunch program in Yeshivas Ohr Reuven. **Continental Kosher Catering** will be providing the lunches for the 2016-2017 year and we look forward to a successful, healthy, and nutritious lunch program. The cost for this year's lunch program (for all grades – full year) is **\$925 per student**. Lunch is provided Sunday through Thursday. A sample menu is attached.

Continental Kosher Catering is under the hashgacha of Rabbi Yechiel Steinmetz, shlit'a.

Last Name: _____

Student's Name	Grade	Lunch Program \$925 per student – FULL Year
1.		
2.		

Total Amount: _____

PAYMENT OPTIONS:

Enclosed is a check for the total amount due.

Please make check payable to Yeshivas Ohr Reuven dated by August 26, 2016.
Unfortunately, post-dated checks for later than that date cannot be accepted.

Charge the total amount due to my FACTS account on August 26, 2016.

Alternative date before September 1st: _____

We authorize FACTS to make two equal payments for the total amount due on August 26, 2016 and January 26, 2017.

Please do not assume that your child will be added to the lunch list until you get an email confirmation from the school's Business Office.

Parent's Signature: _____

Date: _____

Please return your completed form to the Yeshivas Ohr Reuven Business Office by **Friday, August 26, 2016.** If you have questions about the lunch program, please contact the Business Office at businessoffice@ohrreuven.com or (845)352-7100, 108.

SAMPLE High School LUNCH MENU

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
		1 BBQ Chicken Rice Hot Vegetables Fresh Fruit	2 Pita Falafel Israeli Salad Techina Charif Fresh Fruit	3 Fish Sticks Orzo Hot Vegetables Fresh Fruit	4
6 Lasagna Mashed Potato Cream of Zucchini Soup Cut Vegetables Dip Fresh Fruit	7 Macaroni and Cheese Noodles Baby Carrots/Grape Tomatoes Salad Dip Fresh Fruit	8 Hot Dogs Buns French Fries Cole Slaw Fresh Fruit	9 Cheese Blintzes Onion Soup Egg Salad Tossed Salad Caesar Dressing Fresh Fruit	10 Sicilian Pizza Corn Tuna* Fresh Fruit	11
13 Grilled Cheese Sandwiches Potato Soup Cut Vegetables Salad Dressing Fresh Fruit	14 Baked Ziti Noodles Baby Carrots/Grape Tomatoes Salad Dip Fresh Fruit	15 Honey Glazed Chicken Rice Hot Vegetables Fresh Fruit	16 Potato Knish Tuna Salad Mushroom Barley Soup Tossed Salad Fresh Fruit	17 French Toast Pancake Syrup Vegetable Soup Tuna Salad Tossed Salad Ceasar Dressing Fresh Fruit	18
20 Assorted Bagels Cream Cheese Lox Spread Butter Cut Vegetables Fresh Fruit	21 Macaroni and Cheese Noodles Baby Carrots/Grape Tomatoes Salad Dip Fresh Fruit	22 Deli Baguettes Pickles Fresh Fruit	23 Pareve Chulent Potato Kugel Pickles Fresh Fruit	24 Pita Falafel Israeli Salad Techina Charif Fresh Fruit	25
27 Eggplant Parmesan Ministrone Soup Cut Vegetables Dip Fresh Fruit	28 Penne ala Vodka Noodles Baby Carrots/Grape Tomatoes Salad Dip Fresh Fruit	29 Chicken Nuggets Rice Hot Vegetables Fresh Fruit	30 Potato Blintzes Onion Soup Egg Salad Tossed Salad Caesar Dressing Fresh Fruit	31 Pizza Bagel Corn Tuna Salad Fresh Fruit	

Milk-Low Fat and Fat Free, and ww bread served daily. Under the Hasgocha of Rabbi Yechiel Steinmetz shlit'a
Menu subject to change





OHREUVEIN אוהר רעוּבֵן

Yeshivas Ohr Reuven SUPPER ENROLLMENT FORM 2016-2017

The supper program continues to be provided by **Mr. Ephraim Bogopulsky** of **Ephi's Catering**. Mr. Bogopulsky has a respected reputation as a caterer for both other yeshivas and events, and we are happy that he is continuing this service.

If you are interested in signing up for the supper program, please see the pricing below for the different grades. Pricing for dorm residents is not grade specific. Please be aware that the Yeshiva is not running the supper program for a profit, the fee goes only to cover the caterer's fee and related expenses. A sample menu is attached.

Last Name: _____

Talmid's First Name	Please select: **FULL YEAR**		
	Grade 9* (M, W, & TH) \$770	Grades 10-12* (Monday-Thursday) \$1,010	DORM (all grades) & BM** (Sunday-Thursday) \$1,450
1.			
2.			
Total Amount Due:			

*Please note that for these grades (non -dorm) supper is served on days with the high school has regular English sessions only.

**This rate is higher because in addition to Sundays it includes days when the high school does not have regular English sessions but supper is still served for the DORM and BM.

Enclosed is a check for the total amount due.

Please make checks payable to Yeshivas Ohr Reuven and dated by August 26, 2016.
Unfortunately, post-dated checks for later than that date cannot be accepted.

Charge the total amount due to my FACTS account on August 26, 2016.

Alternative date before September 1st: _____

We authorize FACTS to make two equal payments for the total amount due on August 26, 2016 and January 26, 2017.

Please DO NOT assume that your son will be added to the supper list until you receive an email confirmation from the school's Business Office.

Parent Signature: _____

Date: _____

Please return your completed form to the Yeshivas Ohr Reuven Business Office by Friday, **August 26, 2016.**

Ephi's Catering

SAMPLE SUPPER MENU

<p>Seasoned Schnitzel Garlic Mashed Potatoes Cole Slaw</p>	<p>Roasted BBQ Chicken Israeli Couscous with Onions Cole Slaw or Caesar Salad</p>	<p>Crumb Chicken Roasted Red Potatoes Cole Slaw or Caesar Salad</p>
<p>Ephi's Signature Fire Poppers White Rice</p>	<p>Sweet & Sour Chicken Spanish Rice Cole Slaw or Caesar Salad</p>	<p>Chicken Nuggets Potato Kugel or Sweet Noodle Kugel</p>
<p>Sesame Chicken Orzo with Sautéed Mushrooms and Onions</p>	<p>Baguettes Assorted Deli Cole Slaw Spicy Aioli Garlic Aioli</p>	<p>Baked BBQ Hot Dogs French Fries or Spicy Fries Cole Slaw</p>
<p>Meatballs Spaghetti</p>	<p>Baked BBQ Burgers Chips Cole Slaw</p>	<p>Chicken Vegetable Stir-Fry</p>

*These are only samples of menu options. Other dishes may be served at the discretion of the caterer. A dairy meal may be served once a week. Soda will be provided.

Ephi Bogopulsky 845-598-1850
ephiscatering@gmail.com

Ephi's Catering
 For all your Catering needs

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Under Hashgacha of  
**RABBI MORDECHAI WOLMARK**  
 Rosh Hayeshiva Yeshiva Shaarei Torah





# FACTS TUITION MANAGEMENT PROGRAM

FACTS is the payment plan provider most widely used by private, faith-based, and public schools nationwide. Since 1986, we have grown to serve more than 5,000 schools and have processed payments for more than two million families.

We help families like yours meet their financial obligations in a simple, convenient way that is completely confidential and secure. Because it is not a loan program, FACTS does not assess any interest or finance charges, and there is no credit check.

Schools using FACTS tell us that our service provides a better way for them to more efficiently manage the fee collection process while offering convenience to their families.

In addition to collecting payments, we provide the schools with a variety of financial and management reports. We also help schools control their costs so that future fee increases are kept at the lowest possible level. This enables schools to focus on the quality of education all students receive.

## YOUR PRIVACY AND SECURITY

At FACTS, we are committed to doing all we can to ensure the privacy and security of the information you provide. To honor that commitment, we have several policies and procedures in place.

- We do not share any nonpublic information with unauthorized third parties.
- To protect the information from access by unauthorized parties, FACTS maintains physical, procedural, and electronic safeguards.
- To help protect your privacy, the Responsible Party will create a username and password, along with identifying security questions and answers. When making inquiries regarding your account online or by phone, the Responsible Party or Additional Authorized Party should have these pieces of information, along with the agreement number.

We have also successfully completed four SAS 70 audits. The SAS 70 is an internationally recognized auditing standard developed by the American Institute of Certified Public Accountants (AICPA). The SAS 70 report is critical to auditors because it means that a service organization has been through an in-depth audit of its control activities, including those relative to security and information technology.

## FACTS CONFIRMATION NOTICE

Once your information is received and processed by FACTS, you will receive a FACTS Confirmation Notice. This notice will confirm your payment plan information. Please check this information for accuracy, and contact your school or FACTS with any discrepancies.

## FACTS CUSTOMER SERVICE

At FACTS, we are committed to doing all we can to provide you with the highest quality customer service in the industry. Whether you want to view your account online or speak with one of our highly trained customer service representatives, FACTS is dedicated to serving you.

To view your account online, simply go to <https://online.factsmgmt.com> and enter your username and password.

To speak with a representative, please call **866.441.4637**, Monday–Thursday, 7:30 a.m. to 7:00 p.m. (Central) or Friday, 7:30 a.m. to 5:00 p.m. (Central).

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## COMMONLY ASKED QUESTIONS

### 1. If payments are made automatically, does that mean FACTS or the school listed on my agreement has direct access to my account?

No. This is a common misconception about automatic payments. No one other than you and your financial institution has access to your account.

### 2. How can I be assured these transactions are secure?

When you consider that bank research shows as many as 10 people handle a check from the time it is written until the funds are deducted from your account, ACH transactions are far more secure than writing checks. With electronic payments, the transactions pass electronically through the banking system.

### 3. May I set up a separate checking or savings account for making my automatic payments?

Many people choose to establish an account separate from their primary checking or savings account for their automatic payments.

**NOTE:** The person authorizing payments must be a signer on the bank account provided. In addition, please check with your financial institution to make certain the account can be used to process automatic payments.

## FACTS FEES

### FACTS Enrollment Fee (if applicable)

The nonrefundable FACTS Enrollment Fee will be automatically processed within 14 days of the agreement being posted to the FACTS system. The amount of the fee is indicated on the agreement.

### FACTS Returned Payment Fee

In the event a payment is returned, a FACTS Returned Payment Fee will automatically be assessed to your account for each payment attempt that is returned. The amount of the fee is indicated on the agreement. More information regarding this fee is also provided on the agreement.

### 4. How do I make changes once my agreement is on the FACTS system?

If you need to change information such as address, phone number, e-mail address, or banking information, visit <https://online.factsmgmt.com> or contact your school or FACTS. If you want to discuss changing the payment date or payment amount, you **must** contact your school, and your school will need to notify FACTS if any such changes are to be made.

**All changes must be received by FACTS at least two (2) business days prior to the automatic payment date in order to affect the upcoming payment.**

### 5. What if my payment date falls on a weekend or holiday?

If the payment date falls on a weekend or holiday, the payment will be attempted the **following** business day.

### 6. When will the funds be withdrawn from my bank account?

Although FACTS specifies the date each payment will occur, it is your financial institution that determines the time of day the payment is debited from your account. FACTS recommends you check with your financial institution to determine how far in advance the funds should be deposited into your account to ensure the automatic payment clears.