

## **BID FORM**

**TO:** City of Suffolk, VA  
Purchasing Division  
Market Street  
P.O. Box 1858  
Suffolk, VA 23439-1858

**BID:** Selective Roof and Wall Panel  
Replacement Human Services 441  
Building

**DUE:** June 2, 2005

**TIME:** 2:00 p.m., Local

**Contractor shall include the following information with the BID FORM:**

\_\_\_\_\_ **Evidence of Class A license**  
\_\_\_\_\_ **Insurance Requirements**  
\_\_\_\_\_ **Non-Collusion Affidavit**  
\_\_\_\_\_ **Contractor Qualification Statement**  
\_\_\_\_\_ **Bid Bond**  
\_\_\_\_\_ **Roof System Manufacturer Approved Applicator Letter**

The undersigned, as Bidder, hereby declares that the only person or persons interested in this proposal as principal or principals are named herein and that no other person than herein mentioned has any interest in this proposal or in the contract to be entered into; that this proposal is made without connection with any other person, company, or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud.

The Bidder further declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done, that he has examined the specifications for the work and contract documents relative thereto, and has read all special provisions furnished prior to the opening of bids; and he has satisfied himself relative to the work to be performed. The Bidder proposes and agrees if this proposal is accepted to contract with the City of Suffolk, Virginia, in the form of contract specified, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, and labor necessary to complete the work in full and complete accordance with the plans, specifications and contract documents, to the full and entire satisfaction of the Owner and/or Consultant, with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and Contract Documents for the sum of:

### **ROOF REPLACEMENT**

**BASE BID:**

\_\_\_\_\_ Dollars (\$\_\_\_\_\_).

(In words)

UNIT PRICES: The following unit prices, representing the total cost of the Owner when the Scope of Work is changed, and when approved by the Owner, are hereby submitted and are guaranteed to remain valid and in force for the during of the Work.

	<u>Unit Price</u>	<u>Base Bid Qty.</u>
1. 2" x 4" Treated Wood Replacement	\$_____/LF	50LF
2. 2" x 6" Treated Wood Replacement	\$_____/LF	50LF
3. 2" x 8" Treated Wood Replacement	\$_____/LF	50LF
4. 2" x 10" Treated Wood Replacement	\$_____/LF	50LF
5. Cost per square foot for Roof Deck Replacement	\$_____/SF	
6. Cost per square foot for 1.5" Polyisocyanurate Insulation Replacement	\$_____/SF	100 SF
7. Cost per square foot for 2" Polyisocyanurate Insulation Replacement	\$_____/SF	100 SF
8. Cost per square foot for .5" Perlite Insulation Replacement	\$_____/SF	100 SF
9. Cost per square foot for ½" Plywood Sheathing Replacement	\$_____/SF	
10. Cost per square foot for ¾" Plywood Sheathing Replacement	\$_____/SF	

Where a Base Bid quantity is shown, the contractor shall include the indicated amount in his base bid. The unit price given shall be used for adding and deducting from the base bid as necessary.

The Bidder further proposes and agrees hereby to commence work under this contract on a date to be specified in a written order from the Owner and shall fully complete all work thereunder within \_\_\_\_\_ consecutive calendar days from and including said date. Applicable liquidated damages shall be as stated in Supplementary General Conditions.

I certify by my signature below that I have received the documents associated with this bid/proposal and understand that the review for completeness of these bid documents and the understanding and comprehension of the bid specifications is solely my responsibility; based on this, by my signature below I waive all rights to future claims against the City of Suffolk that the documents were incomplete or not understandable.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same equipment/materials/service and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of State and Federal law and can result in fines, prison sentences and civil damage awards. I

agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.

I certify that the bidder represented herein is eligible to bid with respect to all applicable sections of State and Local Government Conflict of Interests Act, Code of Virginia, Section 2.1-639.1 et. seq.

The Undersigned further agrees that in the case of failure on his part to execute the said contract and the bond within ten (10) consecutive calendar days after written notice being given of the award of the contract, the check, cash, or bid bond accompanying this bid shall be paid into the funds of the Owner's account set aside for this project as liquidated damages for such failure; otherwise the check, cash or bid bond accompanying this proposal shall be returned to the Undersigned.

Attach certified check, cash or bid bond to this proposal.

Respectfully submitted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

\_\_\_\_\_  
(Name of firm or corporation making bid.)

WITNESS: \_\_\_\_\_

BY: \_\_\_\_\_

(Proprietorship or Partnership)

Title: \_\_\_\_\_  
(Owner/Partner/Pres./V.Pres.)

ATTEST:

Address: \_\_\_\_\_

By: \_\_\_\_\_

License No.: \_\_\_\_\_

Federal ID No.: \_\_\_\_\_

Title: \_\_\_\_\_  
(Corp. Sec. or Asst. Sec. only)

Addendum received and used in computing bid:

Addendum No. 1 _____	Addendum No. 3 _____
Addendum No. 2 _____	Addendum No. 4 _____