

Re: Act 319 Proof of Income for Property Owners with less than 10 acres

Enrollment period January 1, 2016 through June 1, 2016

Dear Property Owner(s),

The Lancaster County Assessment Office implements a standard policy for Act 319 (Clean and Green) enrollees whose applications contain less than ten acres of contiguous land. Pursuant to the regulations for implementation of the Act (published March 31, 2001 by the Pennsylvania Department of Agriculture), such enrollees are required to demonstrate annual gross income of **at least \$2,000** from the production of agricultural commodities. In order to ensure enrollment in Act 319 for **tax year 2017**, proof of income must be shown for **three previous tax years (2015, 2014, and 2013)**.

You may use *any one* of the following three methods:

1. Submit a photocopy of the appropriate Farm Income Schedule (typically Schedule F) from your federal income tax return. Please make note of how many acres are represented by the reported income.
2. Complete the enclosed Proof of Income Worksheets, and have all property owners (or authorized representatives thereof) sign the worksheets in the presence of a notary public.
3. Submit a notarized copy of your sales receipts for three previous tax years. The back of the Proof of Income Worksheet may be attached to the receipts for use by the notary public. Please make note of how many acres are represented by the received income.

Please contact our office at 717-299-8381 with any questions or concerns.

Sincerely,

County of Lancaster
Act 319 Administration

Property Owner(s): _____

Address: _____

City/State/Zip: _____

Tax Parcel/Account no.: _____ Total Acres: _____

Production Year: _____

A. Agricultural commodity	B. Production (units per acre)	C. Acres devoted to commodity	D. Market Price (Dollars per unit)	Total Gross Income (B x C x D)
1.				
2.				
3.				
4.				
5.				

Total:	
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Production Year: _____

A. Agricultural commodity	B. Production (units per acre)	C. Acres devoted to commodity	D. Market Price (Dollars per unit)	Total Gross Income (B x C x D)
1.				
2.				
3.				
4.				
5.				

Total:	
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Production Year: _____

A. Agricultural commodity	B. Production (units per acre)	C. Acres devoted to commodity	D. Market Price (Dollars per unit)	Total Gross Income
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				(B x C x D)
1.				
2.				
3.				
4.				
5.				

Total:	
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The undersigned hereby declares that the contents of this worksheet have been thoroughly examined, and are, to the best of his/her knowledge, true and correct.

Signature (one per line)	Date		Signature (one per line)	Date

Important: This document cannot be accepted unless all signatures are properly notarized.

Commonwealth of Pennsylvania :
 County of Lancaster : ss

On this _____ of _____, 20_____, before me, _____
 the undersigned Notary Public, personally appeared (*please print name(s) here*)_____

known to me or satisfactorily proven to be the person or persons described herein, and whose name(s) is/are subscribed to the within instrument, and acknowledged that they executed the same for the purposes intended.

IN WITNESS THEREOF, I hereunder set my hand and official seal.

 Signature of Notary Public

Notary Stamp: