

## SCHEDULE Y-P – SUMMARY OF ACCOUNTING RECORDS

**WHAT TO REPORT:**

All accounts are summarized and reported here, as described under type of property. See individual schedules for descriptions.

**INCLUDE:** Everything just as it appears in your accounting records, include projects in progress and fully depreciated items still on hand.

\* All property denied exemption as waste treatment facilities should be reported on Schedule O by year acquired.

\*\* Bldg. Components normally assessed as real estate (heating, lighting, plumbing, remodeling, office finish, land improvements, etc.) which you have capitalized as personal property because of investment tax credit or other considerations. Attach an itemized list of the Building Components and related costs included in this figure.

\*\*\* Included here are **all motor vehicles** designed to be used on the roads, i.e., automobile, motor bicycle, motor bus, motorcycle, motor truck, moped, road tractor, snowmobile, station wagon, truck tractor, or trailer or semitrailer used in connection therewith, etc.

\*\*\*\* You must have an approved waste treatment exemption on file (PA-008) or pending. The costs reported on line 23 must match the PA-008.

**HOW TO REPORT (PART 1):**

Col. 2: Enter your balance as of Jan. 1 last year. Refer to last year's Schedule Y-P, Column 5 for this beginning balance.

Col. 3: Enter the costs of additions from Jan. 1, 2000 to Jan. 1, 2001.

Col. 4: Enter the original costs of deletions from Jan. 1, 2000 to Jan. 1, 2001.

Col. 5: Compute the net amount and enter it in Column 5.

Total Column 5 for each grouping. Repeat this process for each type of property.

### PART 1 TOTAL PERSONAL PROPERTY ORIGINAL COSTS FROM YOUR ACCOUNTING RECORDS

	<i>Column 1</i> Type of Property	S C H	<i>Column 2</i> Balance as of January 1, 2000	<i>Column 3</i> Additions During 2000	<i>Column 4</i> Deletions During 2000	<i>Column 5</i> Balance January 1, 2001
1	Machinery, Tools and Patterns	M			(            )	
2	Boilers	N			(            )	
3	Projects in Progress for Above				(            )	
4	<b>TOTAL (balance with Sch. M &amp; N)</b>				(            )	
5	Computers & Software	C			(            )	
6	Copiers, Faxes & Telephone Sys.	D			(            )	
7	Projects in Progress for Above				(            )	
8	<b>TOTAL (balance with Sch. C &amp; D)</b>				(            )	
9	Furniture, Fixtures, Office Equip.	F			(            )	
10	Other:				(            )	
11	Projects in Progress for Above				(            )	
12	<b>TOTAL (balance with Sch. F)</b>				(            )	
13	Boats and Watercraft	B			(            )	
14	Leasehold Improvements	LI			(            )	
15	All Other Listed on Schedule O*	O			(            )	
16	Bldgs on Leased Land	LB			(            )	
17	Mobile Homes	MH			(            )	
18	Other:				(            )	
19	<b>Projects in Progress For Above (13-18)</b>				(            )	
20	<b>TOTAL (13-19)</b> (bal. with Sch. B, LI, O, LB, MH)				(            )	
21	<b>Building Components**</b>				(            )	
22	<b>Vehicles (Over the Road)***</b>				(            )	
23	<b>Waste Treatment - Approved****</b>				(            )	
24	<b>TOTAL OF LINES 4, 8, 12, 20, 21, 22, 23</b>				(            )	

### PART 2 CLASSIFY ITEMS AS REAL ESTATE OR PERSONAL PROPERTY

HELP PREVENT DOUBLE ASSESSMENTS.  
Check the appropriate box for the items listed below.

RE = Real Estate  
PP = Personal Property

Reported as RE (MR-form)	Reported as PP (MP-form)	Not Applicable
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NORMALLY ASSESSED AS RE			
Boilers for building heat			
Building HVAC equipment			
Building electrical service			
Plumbing piping and fixtures			
Sprinkler equipment			
Dock levelers			
Central air conditioning			
Railroad siding			
Elevators			
Truck scales			
Other:			
NORMALLY ASSESSED AS PP			
Process boilers (TAXABLE PP Unless exempt as WT) Report on Schedule N.			
Process power wiring (exempt)			
Process piping (exempt)			
Conveyors			
Moveable office partitions			
Transformers (taxable)			
Machine foundations (exempt)			
Portable air conditioners			
Tanks/Silos			
Cranes and cranesways			
Refrigeration equipment			
Other:			