

**Application for Automatic Extension of Time  
To File U.S. Individual Income Tax Return**



**It's Convenient,  
Safe, and Secure**

IRS e-file is the IRS's electronic filing program. Now you can get an automatic extension of time to file your tax return by filing Form 4868 electronically. You will receive an electronic acknowledgment or confirmation number once you complete the transaction. Keep it with your records. **Do not** send in Form 4868 if you file electronically.

Complete Form 4868 to use as a worksheet. If you think you may owe tax when you file your return, you will need to estimate your total tax liability and subtract how much you have already paid (lines 4, 5, and 6 below).

If you think you may owe tax and wish to make a payment, you may pay by electronic funds withdrawal using option 1 or 2 below or you may pay by credit card using option 3.

**1** **E-file by Phone—February 2–April 15**  
Call toll free **1-888-796-1074**

Anyone who filed a tax return for 2002 can file Form 4868 by phone. The telephone system will accept extensions any time from February 2 through April 15, 2004, and your extension will be good through August 16, 2004. Filing by telephone is advantageous because it is free and you get a confirmation number.

If you wish to make a payment by electronic funds withdrawal, you will be asked for the adjusted gross income (AGI) from your 2002 tax return. Your AGI for that year is located on line 35 of your Form 1040; line 21 of your 1040A; line 4 of your 1040EZ; line 34 of your 1040NR; line 10 of your 1040NR-EZ; or line I of your TeleFile Tax Record. If you choose, you may also file your extension by phone and mail a payment to the address shown in the middle column on page 4.

**2** **E-file Using Your Personal  
Computer or Through a Tax  
Professional**

Refer to your tax software package or tax preparer for ways to file electronically. Be sure to have a copy of last year's tax return

— you will be asked to provide information from the return for taxpayer verification. If you wish to make a payment, you can pay by electronic funds withdrawal (see page 4) or send your payment to the address shown in the middle column on page 4.

**3** **E-file and Pay by Credit  
Card**

You can get an extension if you pay part or all of your estimate of income tax due by using a credit card (American Express® Card, Discover® Card, MasterCard® card, or Visa® card). Your payment must be at least \$1. You may pay by phone or over the Internet through one of the service providers listed below.

Each service provider will charge a convenience fee based on the amount of the tax payment you are making. Fees may vary between service providers. You will be told what the fee is during the transaction and will have the option to continue or cancel the transaction. You may also obtain the convenience fee by calling the providers' toll-free automated customer service numbers or visiting their websites. Do not add the convenience fee to your tax payment.

**Link2Gov Corporation**  
1-888-PAY-1040<sup>SM</sup>  
(1-888-729-1040)  
1-888-658-5465 (Customer Service)  
**www.PAY1040.com**

**Official Payments Corporation**  
1-800-2PAY-TAX<sup>SM</sup>  
(1-800-272-9829)  
1-877-754-4413 (Customer Service)  
**www.officialpayments.com**

**Form 709 or 709-A.** Although an extension of time to file your income tax return also extends the time to file Form 709 or 709-A, you cannot make payments of the gift or GST tax with a credit card. To make a payment of the gift or GST tax, send a check or money order to the Internal Revenue Service Center where the donor's gift tax return will be filed. Enter "2003 Form 709" and the donor's name and social security number on the payment.

**File a Paper Form 4868**

If you wish to file on paper instead of electronically, fill in the Form 4868 below and mail it to the address shown on page 4.

▼ DETACH HERE ▼

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To File U.S. Individual Income Tax Return**  
For calendar year 2003, or other tax year beginning \_\_\_\_\_, 2003, ending \_\_\_\_\_

<b>Part I Identification</b>		<b>Part III Individual Income Tax</b>	
1 Your name(s) (see instructions)		4 Estimate of total tax liability for 2003 \$ _____	
Address (see instructions)		5 Total 2003 payments . . . . . _____	
City, town or post office, state, and ZIP code		6 <b>Balance due.</b> Subtract 5 from 4 . . . . . _____	
2 Your social security number	3 Spouse's social security number	<b>Part IV Gift/GST Tax</b> —If you are <b>not filing</b> a gift or GST tax return, go to Part V now. See the instructions.	
<b>Part II Complete ONLY If Filing Gift/GST Tax Return</b>		7 Your gift or GST tax payment . . . \$ _____	
<b>Caution:</b> Only for gift/GST tax extension! Checking box(es) may result in correspondence if Form 709 or 709-A is not filed.		8 <b>Your spouse's</b> gift/GST tax payment _____	
This form also extends the time for filing a gift or generation-skipping transfer (GST) tax return if you file a calendar (not fiscal) year income tax return. Enter your gift or GST tax payment(s) in Part IV and:		<b>Part V Total</b>	
If you are requesting a <b>Gift or GST tax</b> return extension, check this box <input type="checkbox"/>		9 <b>Total liability.</b> Add lines 6, 7, and 8 \$ _____	
If your spouse is requesting a <b>Gift or GST tax</b> return extension, check this box <input type="checkbox"/>		10 Amount you are paying . . . . . <input type="checkbox"/>	
		<b>Confirmation Number</b>	
		If you file electronically, you will receive a confirmation number telling you that your Form 4868 has been accepted. Enter the confirmation number here and keep it for your records . . . . . <input type="checkbox"/>	