

UNCLAIMED PROPERTY

CLAIM FORM INSTRUCTIONS

If you're an individual claiming property, you must provide the following:

- Photo ID. Examples include a copy of a driver's license, passport, or military ID card.
- Your Social Security number and the account owner's SSN if you're not the owner.
- Documentation of your name change if you've changed your name, and it's different from the name on the claim form. Examples include a copy of a marriage license, divorce papers, or other legal documents.

If you're not the reported owner, and...

- The owner is deceased, you must provide a copy of the owner's death certificate and a copy of one of the following: owner's will, obituary, or probate documents.
- The owner is still living, you must provide a power of attorney.

If you're claiming property for your business, you must provide the following:

- Photo ID of the individual submitting the claim. Examples include a copy of a driver's license, passport, or military ID card.
- The Employer Identification Number of your business or organization.
- Documentation showing your position and authority to make a claim. Examples include an authorization letter on company letterhead or a business card..

We may require other documents to process your claim form.