

**MINUTES**  
**April 8, 2014**  
**Lincoln County Board of Education**

The Lincoln County Board of Education met in regular session on Tuesday, April 8, 2014 at 6:00 p.m. at the county office in Hamlin.

- I. **Call to order** – The meeting was called to order by President Priestley. Those present: Steve Priestley, Larry Wilkerson, Fred Curry, Rodney Baker, Carol Smith, and Superintendent Patricia Lucas.  
Pledge of Allegiance
  
- II. **Approval of minutes** – Motion by Carol Smith, second by Rodney Baker to approve minutes of the April 1, 2014 regular meeting.  
All yes vote.
  
- III. **Presentations:** Jeff Midkiff, Assistant Superintendent, provided information regarding guideline changes resulting in counties being required to make up all lost instructional days beginning with the 2014-2015 school year and the impact on the school calendar. The Board is also required to adopt a policy regarding the scheduling of make up days. Some staff have expressed concern with starting work in mid-August and not being paid until September 15, prompting the Board to direct a plan to establish 24 pays starting with the 2015-2016 school year.
  
- IV. **Public Comments** According to the provisions of W. Va. Code §18-5-45, the floor was opened to receive public comments regarding proposed school calendars for the 2014-2015 school year.  
  
No one signed in to address the Board with comments.
  
- V. **Administrative** – Motion by Fred Curry, second by Larry Wilkerson to approve administrative items as presented:
  - A. The following adult student to ride the school bus:

*Brandon Maynard*

- B. To approve eight (8) additional employment days for JROTC Instructors Dallas Plumley and Craig Adkins, June 13-20, 2014 to attend Cadet Leadership Camp. (salaries paid through cost-share agreement with U.S. Army)
- C. A Memorandum of Understanding with RESA 2 and Leslie K. Tyree to provide general legal services for the 2014-2015 school year, according to the terms of the memorandum and prorated charges chart.
- D. School Volunteers, who on occasion may also serve as bus chaperones or provide transportation for students to and from athletic events, academic competitions or school outings, who have provided proof of private vehicle liability insurance and have completed volunteer orientation.

LCHS

Lisa Chafin  
Crystal Adkins  
William Carpenter  
Ginger Runyon  
Mary Long  
Kristie Tully  
Tessa Cooper  
Joseph McKay  
Rebecca Porter  
Richard Sangregory

Duval PK8

Brian Cyrus  
Maryann Barker  
Tina Stump  
Gary Jarrell  
Jennifer Jarrell  
Melissa Pomeroy

Hamlin PK8

Perry Adkins  
DeAnna Beckett  
Cassandra Michelle Toppins  
Samantha Adkins  
Teresa Tudor  
Kelley Salmons  
Hope Pate  
Christa Adkins  
Cortney Cooper  
Adam Baumgartner

Guyan Valley Middle

Christina Adkins  
Destiny Butcher  
Crystal Campbell  
James Delaney  
Emilee Clay  
Daniel Burton  
Kelly Clay  
Felicia Cook  
Cameron Watts

- E. Adoption of a Resolution to authorize the application for a Governor's Community Participation Program grant for improvements to the softball field at Lincoln County High School.

- F. A Contracted Services Agreement with Glade Springs Resort to provide accommodations for Hamlin PK8 professional development July 27-31, 2014, according to the terms of the contract. (SIG School Improvement Grant)
- G. A Contracted Services Agreement with Stonewall Resort to provide accommodations for West Hamlin Elementary professional development July 28-31, 2014, according to the terms of the contract. (SIG School Improvement Grant)
- H. A Contracted Services Agreement with Glade Springs Resort to provide accommodations for Midway Elementary professional development June 18-20, 2014, according to the terms of the contract. (Title I Support for Priority Schools)

All yes vote.

- VI. **Finance** – Motion by Rod Baker, second by Larry Wilkerson to approve finance items as submitted:

- A. Schedule of invoices totaling \$527,583.92
- B. Budget transfers totaling \$35,745.00

All yes vote.

- VII. **Personnel** – Motion by Fred Curry, second by Carol Smith to approve the personnel schedule as recommended by the superintendent:

**EMPLOYMENT OF SHORT/LONG TERM SUBSTITUTE PROFESSIONAL PERSONNEL**

<u>NAME</u>	<u>CERTIFICATION</u>	<u>EFFECTIVE</u>
Paige Stratton	Autism 5-AD	2014-2015

**TRANSFER OF PROFESSIONAL PERSONNEL**

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>EFFECTIVE</u>
Cory Beck	Hamlin PK8 Teacher Grade 3	Hamlin PK8 Teacher PE K-5	2014-2015
Loren Adkins	Harts PK8 Teacher General Science 6-8	Harts PK8 Teacher Math 6-8	2014-2015
Brittany Rose	Itinerant Counselor PK-8 (.5 GVMS/.5 Ranger)	GVMS Counselor 6-8	2014-2015

John Lambert	Itinerant Counselor PK8 (.5 Hamlin PK8/.5 Duval PK8)	Itinerant Counselor PK5 (.5 West Hamlin/.5 Ranger)	2014-2015
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EMPLOYMENT OF SUBSTITUTE SERVICE PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Aaron Cyfers	Sub Custodian	2014-2015
Adam Rutledge	Sub Mechanic	2014-2015
Herbert Thacker	Sub Mechanic	2014-2015
Heather Sampson	Sub Bus Operator	2014-2015

EMPLOYMENT OF SERVICE PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Chasity Chandler	LCHS Secretary II (for the remainder of the 2013-2014 school Year-position will terminate at the close of the 2013-2014 year)	4/9/14

TRANSFER OF SERVICE PERSONNEL

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>EFFECTIVE</u>
Anita Edmonds	Itinerant Executive Secretary (.5 Central Office/.5 LCHS 200)	LCHS Secretary III 205	2014-2015
Staci Keaton	Hamlin PK8 Secretary II .5 200	GVMS Secretary II .5 200	2014-2015
Melissa Loftis	LCHS Sp Ed Aide III 200	Itinerant Sp Ed Aide III 200 Position to begin at Hamlin PK8	2014-2015
Lora Stapleton	Hamlin PK8 Sp Ed Aide II	Itinerant Sp Ed Aide II 200 Position to begin at Hamlin PK8	2014-2015
Janie McComas	Midway Elem Sp Ed Aide IV 200	Itinerant Sp Ed Aide IV 200 Position to begin at Duval PK8	2014-2015
Debbie Meade	GVMS Sp Ed Aide III 200	Itinerant Sp Ed Aide III 200 Position to begin at Midway Elem	2014-2015
Veronica Lambert	Midway Elem Aide IV K 200	Itinerant Bus/Classroom Aide IV Hamlin area (position to begin at LCHS)	2014-2015
Sherry Adkins	LCHS Sp Ed Aide II 200	Itinerant Sp Ed Aide II 200 Position to begin at Harts PK8	2014-2015
Steve Puckett	Bus Operator Rt 13 200	Bus Operator Rt 06 200	4/9/14
Penny Adkins	Ranger Elem Cook III/ Café Mgr 200	Harts PK8 Cook II .5 200	2014-2015
Ada Adkins	LCHS Cook II 200	Ranger Elem Cook II .5 200	2014-2015
Robin Simpkins	Hamlin PK8 Cook II 8-4 200	Hamlin PK8 Cook II 7-2 200	2014-2015
Tonia Linville	LCHS Cook II 200	Midway Elem Cook II 200	2014-2015

EMPLOYMENT OF EXTRA CURRICULAR PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Robin Toney	County Mentor/Social Studies 103	2013-2014
Michael Curtiss	County Mentor/Math 103	2013-2014
Elizabeth Lucas	Harts PK8 Technology Contact	2013-2014
John Fusek	LCHS Afterschool Detention Teacher	2013-2014
	LCHS Saturday School Detention Teacher	
Brandon McCallister	LCHS Coach Golf	2013-2014

RESIGNATION/RETIREMENT

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Michelle Gibson	Sub Cook	3/10/14 resign
Katrina Lambert	Sub Secretary/Sub Cook	3/31/14 resign
Angela Teitsworth	Sub Teacher	3/26/14 resign
Duane Estep	GVMS Coach Football	3/29/14 resign
	GVMS Coach Basketball Boys	3/29/14 resign
David P. Hart	Duval PK8 Teacher	4/7/14 resign

Abolish Service Personnel Job Description for Coordinator/Facilitator of Medicaid Billing, effective immediately.

All yes vote.

**VIII. Comments/Concerns**

Superintendent Lucas reported that all principals had been told in the regular principals' meeting earlier in the day to present information to the Board regarding any upgrades or additions planned for schools before the project or fund raising begins. This would include playgrounds, athletic fields, and any other projects on school property.

Ms. Lucas also reported that preliminary work has begun on widening of soccer field at LCHS by Maintenance Director Dana Smith. Mr. Smith will complete a timeline for work to be done that includes moving dirt from proposed football field as well as moving the fence.

Discussion held regarding upcoming completion of the superintendent's evaluation to be based on goals that were established earlier in the school year. The Board will establish a date for a work session in the near future with final evaluation complete on June 17, 2014.

On a motion by Larry Wilkerson, and second by Fred Curry the Board met in executive session at 6:55 p.m. to discuss a personnel matter.

All yes vote.

On a motion by Carol Smith, and second by Larry Wilkerson the Board returned to open session at 7:35 p.m. at which time Mr. Priestley stated that no votes were taken or decisions made during the executive session.

All yes vote.

- IX. **Adjournment** – Motion by Rodney Baker, second by Fred Curry to adjourn until April 15, 2014 at 6:00 p.m. at the county office in Hamlin.

All yes vote.

Date Approved \_\_\_\_\_

President \_\_\_\_\_

Secretary \_\_\_\_\_