



ACT
Government



Application for a Replacement Licence or Registration Card

Why do you require a replacement licence or registration card?

Stolen

Lost

Damaged

What type of card do you require to be replaced?

Construction Occupation Licence card issued under the *Construction Occupations (Licensing) Act 2004*

Architects registration card issued under the *Architects Act 2004*.

Please fill in your personal details.*

**Please note, only the individual who holds the licence or registration can request a replacement card. If the replacement card is for a Company, a valid Director or Nominee must apply for the replacement card.*

Section A — Personal Details

Title _____ Surname _____

Given Names _____ Date of Birth ____/____/____

Postal Address _____

Suburb _____ State _____ Postcode _____

Phone Number (Business Hours) _____ Fax _____

Mobile Number* _____ Email* _____

Signature of Applicant _____ Date ____/____/____

**Please ensure that a mobile number and an email address are provided as these will be the primary methods of communication from EPD.*

Section A — Licence/Registration Details

Licence /Registration Number _____ Expiry Date ____/____/____

Individual /Entity Name _____

Section B — Payment Details

Upon lodgement of your application you will be required to pay a fee. View the [Access Canberra Website](#) for licence application fee and charges.

Section C — Lodgement and Contact Information

Access Canberra Environment Planning and Land Shopfront
GPO Box 1908, Canberra City 2601
16 Challis Street, Dickson ACT 2602
Business Hours: 8.30am to 4.30pm weekdays (excluding Public Holidays)
Phone: (02) 6207 8096
Email: cwpl@act.gov.au