

F-1 and J-1 Student Tips for filling out Form 8843

If you were an F-1 or J-1 student in the USA and you are considered exempt from filing resident taxes (meaning you did not meet the requirements of the [Substantial Presence Test](#)) then you must submit a Form 8843.

- Download [Form 8843 with instructions](#).
- Read the instructions on pages 3 and 4 completely before beginning.

Top Section of the 8843

- US taxpayer identification number – if you have a Social Security Number or ITIN, put that here. Otherwise leave it blank
- Fill in your address (only if you are NOT filing a tax return)

Part I – General Information

- 1a Enter your visa type (J or F) and the date you entered the U.S. in that status. Use the date of the first J-1 or F-1 stamp in your passport, and/or the 'Travel History' button on the [Electronic I-94 web page](#) to look this up.
- 1b This should be the same as 1a unless you changed your Visa status after entering the US
- 4a Number of days in the USA during the last 3 years (use entry stamps in your passport, the I-94 website, and airline records/receipts)
- 4b Total of numbers entered in 4a

Part II – Teachers and Trainees (F-1 and J-1 Students should not complete this section. Leave Blank)

Part III – Students

- 9 Georgia Institute of Technology
631 Cherry St. Suite 211
Atlanta, GA.30332
404-894-7475
- 10 Marisa Atencio – same address and telephone as Question 9
- 11 Enter visa type for the years listed. Leave blank for the years you were not in the USA
- 12 Use Glacier to determine whether or not you are a Non-Resident for Tax Purposes or a Resident for Tax Purposes. If you are a Non-Resident, check NO to #12.
- 13 If you have applied for permanent residency check YES. If you have not, check NO
- 14 If you did apply for permanent residency, see Part III on page 4 of the instructions

Parts IV and V (Leave Blank)

Sign and date the bottom of page 2

Mail the form:

- **If you had earnings last year** (funds from U.S. sources) and you are filing a tax return (Form 1040NR or Form 1040NR-EZ) attach Form 8843 to it. Mail your tax return by April 18, 2017 to the address shown in your tax return instructions.
- **If you did not have any earnings last year**, you do not have to file a tax return. Mail Form 8843 to:

Department of the Treasury
Internal Revenue Service Center
Austin, TX 73301-0215

Mail by the due date (including extensions) for filing Form 1040NR or Form 1040NR-EZ. Be sure it is postmarked by June 15th.