

**SECTION 00400
PROPOSAL FORM**

PROJECT: Ann Arbor Transportation Authority
Hydrant Relocation Project

OWNER: Ann Arbor Transportation Authority
2700 South Industrial Highway
Ann Arbor, Michigan 48104

ARCHITECT: DLZ Michigan, Inc.
1425 Keystone Avenue
Lansing, Michigan 48911
Phone: (517) 393-6800
Fax: (517) 272-7390

**CONSTRUCTION
MANAGER:** Spence Brothers
4343 Concourse Drive, Suite 100
Ann Arbor, Michigan 48108
Phone: (734) 213-6033
Fax: (734) 213-6023
Contact: Matt Berg
Mattberg@spencebrothers.com

**BID PROPOSAL
DUE DATE:** Prior to Tuesday, January 15, 2013
at 1:00PM (local time)

PROPOSAL SUBMITTED BY: _____
(Contractor)

The Undersigned has visited the site and familiarized itself with the local conditions under which the Work is to be performed, and correlated its observations with the requirements of the Contract Documents including any applicable law, rules and regulations, without limitation, that may affect the performance of the Work. The Contractor, by careful examination, has satisfied itself as to the nature and location of the Work; the character, quality and quantity of the materials that will be required to be removed, transported, or installed; the character of the equipment and facilities needed preliminary to, and during the prosecution of, the Work; the general and local conditions; and all other matters that in any way can affect the Work .

Bidders may bid only on the work for which they are qualified to bid.

Bids on Proposal Forms identical to the forms included in the bidding documents shall be filled in completely, including any applicable alternate prices and unit prices. Bid amounts must be in words as well as figures. Proposals that are not filled in completely may be rejected.

Proposals may be rejected if they are deemed nonresponsive or not in the Owners best interest, including but not limited to, not including: a bid amount, performance and payment bond, bid bond, noted addendum (if any), noted alternates (if any), signed Certifications, DBE Good Faith Effort Worksheets, percentages for adds and deducts for changes in the work, a signed proposal form.

Proposals that contain qualifications and/or modifications to the base proposal may be rejected.

Signatures must be in long hand and executed by the principal duly authorized to make contracts. The bidder's legal name must be fully stated.

If a contractor elects to bid more than one bid category, then a separate Proposal Form must be submitted for each bid category.

Bid Category Name: Hydrant Relocation Project

Base Bid for the Lump Sum [Including Performance & Payment Bonds] (\$ _____ **)**
_____ Dollars

Approximate number of field labor hours included as part of the Lump Sum Proposal: _____ Hours

UNIT PRICES

Unit Price No. 1: Removal or undercutting of unsuitable material and replacement using On-Site Material (\$ _____) per cu. yd.

Unit Price No. 2: Removal or undercutting of unsuitable material and replacement using Imported Fill Material (\$ _____) per cu. yd.

COMPLETION TIME: The Undersigned agrees to commence submittals and work operations immediately upon notice of award of contract and to substantially complete the work. Work will progress through the winter with pavement being completed in the spring of 2013.

ALTERNATES

Alternate #1 - Provide Add or Deduct to base bid if the Owner postpones start of construction until the asphalt plants re-open in the spring.

Lump Sum Add / Deduct (circle one) [Including Performance & Payment Bonds] (\$ _____)
_____ Dollars

Alternate #2 - Provide Add or Deduct to base bid for work to continue over a weekend, excluding cost for inspections from the City..

Lump Sum Add / Deduct (circle one) [Including Performance & Payment Bonds] (\$ _____)
_____ Dollars

ADDENDA

If any addenda covering changes to the Bidding Documents have been received during the bid period, the bidder shall fill in their numbers and dates. This acknowledges that the Bidder has received same, and has included any effect on the work involved in this proposal.

Dated _____
Dated _____

BID CLARIFICATIONS

If any bid clarifications covering changes to the Bidding Documents have been received during the bid period, the bidder shall fill in their numbers and dates. This acknowledges that the Bidder has received same, and has included any effect on the work involved in this proposal.

Dated _____
Dated _____
Dated _____

TAXES:

All subcontractors and suppliers will be required to pay sales and use tax on any items purchased for this project which shall be included in the above bid(s).

VOLUNTARY ALTERNATES

Bid Category

Written Description of Voluntary Alternate

For the amount of: Add/Deduct _____ Dollars
ADD/DEDUCT---\$ _____

ACCEPTANCE OF PROPOSAL:

The undersigned agrees to execute a contract for Work, covered by this proposal, provided that they be notified of its acceptance, within sixty (60) days after the scheduled closing time for receipt of bids.

The Undersigned hereby declares that it has the legal status checked below:

- () Individual
- () Partnership having the following partner(s):
_____.
- () Corporation incorporated under the state laws of _____.
- () Limited Liability Company (LLC)

This proposal is submitted in the name of and notice of acceptance should be mailed or delivered to:

FIRM NAME _____

ADDRESS _____

BY _____ TITLE _____
(Signature)

(Printed Name)

DATE _____

TELEPHONE () _____

FAX () _____

E-MAIL () _____

IN PRESENCE OF:

_____ TITLE _____

If a corporation, affix corporate seal.

Submit two (2) additional copies along with this original form and retain one copy for your file.

END OF PROPOSAL FORM