



# Employer Job Interview Evaluation Form

*Each interviewer completes this form for each job seeker interviewed.*

**Your name (Interviewer):** \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_

**Organization and Job:** \_\_\_\_\_

Job Interview Criteria	Ranking Circle your response: 1 = Not at all; 5 = Very much so	Notes Add notes to support your rankings.
1. Candidate was prepared for the interview.	1 2 3 4 5	
2. Skills and experience fit the job.	1 2 3 4 5	
3. Education and training fit the job.	1 2 3 4 5	
4. Candidate's attitude and personality fit the job and the organization.	1 2 3 4 5	
5. Candidate was professional in his/her conduct.	1 2 3 4 5	
6. Candidate asked good questions.	1 2 3 4 5	
7. Candidate responded to questions appropriately.	1 2 3 4 5	
8. Candidate explained what he/she could do to further prepare for this job.	1 2 3 4 5	

## Critical Thinking Summary

1. For this job, what are critical skills to look for in an employee?

2. How is this job important in the management and conservation of natural resources?