

MAGRUDER
HOSPITAL



PORT CLINTON
CITY SCHOOL DISTRICT



December 12, 2013

Dear Port Clinton Community Leader:

It is time to prepare the 2014 Guide to Local Activities for the Port Clinton Community. Past guides have been very well received and we hope to include even more events this year. We invite you to be a part of this venture which is FREE!

If your business, group or organization has an activity or event you would like to include in the guide you may do so by completing the enclosed form. There is no cost to list your event. If you are involved in multiple organizations please feel free to copy the enclosed listing form. Not sure of the 2014 date for your event? No problem, we can list the event with contact information. We invite your assistance to help increase the number of programs and events included in the guide. The booklets are distributed to all Port Clinton City School District Children, and available at the Port Clinton Area Chamber of Commerce, Port Clinton City Hall, and distributed to civic groups and organizations. Your information will be included online on our websites and in thousands guides distributed to the community and summer visitors.

If you have any questions about the 2014 Guide to Local Activities please call Jan Gluth at 419-732-2102, ext. 8, Tracy Colston at 419-734-5522 ext. 6, or Rachel Fall at 419-734-3131, ext. 3363 for more information. To be included, simply complete the attached Activity Guide Listing Information and **return the form no later than January 3, 2014**

We hope you will join us in being part of the 2014 Guide to Local Activities!

Sincerely,

Tracy Colston
Port Clinton Recreation

Rachel C. Fall
Magruder Hospital

Jan M. Gluth
Port Clinton City Schools

Laura Schlachter
Port Clinton Area Chamber of Commerce

2014 Activity Guide Listing Information

Yes, please include the following information in the Port Clinton Guide to Activities booklet.

Please complete the following information and return no later than January 3, 2014 to:
Jan Gluth *Email: jgluth@pccsd.net Fax: 419.734.4527 or

Mail: Port Clinton City Schools, Attn: Jan Gluth
811 S. Jefferson Street
Port Clinton, Ohio 43452

**If emailing make sure you put Activity Guide in subject line and receive an email confirmation response*

Business/Organization Name: _____

Activity/Service Provided: _____

Who _____

What _____

When _____

Where _____

Pre-Register: Yes No

If Yes, Dates/Time/Location to pre-register:

Cost: _____

Make check payable to: _____

Contact Information: (to be printed in guide)

Name: _____

Phone Number: _____

Email: _____

Website: _____