

LETTER FORMAT(FOR IT REBATE)

To,

Sr.Accounts Officer Incharge
Ledger Wing – IT Cell,
Office of the PCDA (O),
Golibar Maidan,
Pune 411 001.
Date:- / /2017.

Sub: Forwarding of details i.e. Name and PAN of Bank/Financial Institute from whom housing load is availed.

Details of repayment including interest paid during F.Y. 2016-17 we forwarded vide letter No. _____ dated _____.

Name of the Bank	
PAN	

Signature

Name of the Officer _____

Personal No. _____

CDA A/C No. _____

LETTER FORMAT(FOR HRA REBATE)

To,

Sr.Accounts Officer Incharge
Ledger Wing – IT Cell,
Office of the PCDA (O),
Golibar Maidan,
Pune 411 001.
Date:- / /2017.

Sub: Forwarding of details i.e. Name and PAN of the Landlord/House Owner.

Total rent paid during the financial year 2016-17 is Rs._____.

Name of the Lanlord/ House Owner	
PAN	

Signature

Name of the Officer _____

Personal No. _____

CDA A/C No. _____