

Kalispell City Parks and Recreation

# Activity Guide

November 2016 – April 2017



**Physical Location**

**306 First Avenue East**

**Mailing Address**

**P.O. Box 1997**

**Kalispell, MT 59903**

**Phone Number**

**(406) 758-7718**

## What's Inside?

*Special Events*

*Youth Camps*

*Sports Activities*

*Teen/Adult Activities*

*Garden & Pavilion Rentals*



# City of Kalispell Parks and Recreation

## Our Mission:

To provide recreational opportunities, programs, maintained greenspace and parks that enhance the quality of life for all within our community.

## Contact us at:

Physical Location	306 First Ave. East
Mailing Address	P.O. Box 1997
	Kalispell, MT 59903
Phone Number	(406) 758-7718
E-Mail Address	<a href="mailto:kpr@kalispell.com">kpr@kalispell.com</a>
Web Site	<a href="http://www.kalispell.com/parks_and_recreation">www.kalispell.com/parks_and_recreation</a>



## City Staff:

City Manager .....	Douglas Russell
Parks & Recreation Director .....	Chad Fincher
Administrative Specialist .....	Lisa Simmer
Parks Superintendent .....	Fred Bicha
Parks Foreman .....	Chad Smith
Recreation Superintendent .....	Mark Freidline
Recreation Programmer .....	Emily Trebas
Recreation Programmer .....	Celeste Palmer

## City Council:

Mayor .....	Mark Johnson
Ward I .....	Sandy Carlson
Ward I .....	Kari Gabriel
Ward II .....	Chad Graham
Ward II .....	Wayne Saverud
Ward III .....	Jim Atkinson
Ward III .....	Rod Kuntz
Ward IV .....	Tim Kluesner
Ward IV .....	Phil Guiffrida



306 First Ave. East

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**Program Start Dates - make sure to check the registration deadline dates!**

Afterschool Program	School Year
Cheerleading	TBD
Learn to Ice Skate: Session 1	December 6
Art Walk	December 2
Santa's Calling	December 8
Freeze Out Camp	December 23
Learn to Ice Skate: Session 2	January 3
Learn to Ice Skate: Session 3	January 17
Learn to Ice Skate: Session 4	January 31
Valentine's Dance	February 11
Little Squirts Basketball	February 18
Kalispell Kickers Indoor Soccer	March 4
Little Dribblers Basketball	March 11
Spring Out Camp	March 27
Dodgeball	April 8
Rookie Soccer	April 12
Spring Soccer	April 12
Arbor Day	April 28

## Activity Guide Updates and Changes

The Kalispell City Parks and Recreation Activity Guide is published twice a year; once in April and again in October. Changes may occur after each publication is printed. Please check out our QR code, website or call the number associated with the activity you are interested in for up to date information.



## Parks and Greenspace

- ▶ For **boulevard tree** information call 758-7715.
- ▶ To report **maintenance issues or vandalism** call 758-7849.
- ▶ **Wild birds** found in any city park are wild. We allow nature to take its course however that may be. Therefore we are very reluctant to respond to wild bird issues.
- ▶ **Dog waste** stations have been installed at various city parks. Please be courteous to others and pick up after your pet per city ordinance #1697.
- ▶ Be aware that according to city ordinance #1318A **pets are to be leashed** at all times while in the city parks.
- ▶ Please help keep our parks clean and enjoyable for all.
- ▶ **Comments, suggestions, and inquiries** are always welcome. Please call us at 758-7849 or send an email to [kpr@kalispell.com](mailto:kpr@kalispell.com)

► **Boulevard Tree Cost Share** - Would you like a tree in your boulevard? Kalispell Parks and Recreation would like to share the cost with you. Please check out our QR code or visit Kalispell's Parks and Recreations Urban Forestry website to learn more and apply.



[http://kalispell.com/parks\\_and\\_recreation/parks\\_urban.php](http://kalispell.com/parks_and_recreation/parks_urban.php)

## Group Use Reservations

The City of Kalispell has wonderful gardens & facilities for hosting a group event. Guaranteed use of a facility is obtained through a paid Reservation Permit from the Kalispell City Parks and Recreation.

**For all groups (family gatherings, weddings, company picnics, sports events, booths and vendor set up, music functions and community events) prior approval and a reservation is needed.**

Reservation fees for the following sites are assessed based on event type, group size, and length of time facility is needed. Fees are collected at the time a reservation is made.

**To check availability and make a reservation call 758-7849**

[http://kalispell.com/parks\\_and\\_recreation/parks\\_reservations.php](http://kalispell.com/parks_and_recreation/parks_reservations.php)

### WOODLAND PARK - 705 2<sup>nd</sup> Street East

- ROSE GARDEN will hold approximately 50 people comfortably.
- FORMAL GARDEN will hold approximately 100 people. Electricity upon request.
- MAIN PAVILION will hold approximately 120 people, has electricity, charcoal grill & lights.
- LAGOON PAVILION will hold approximately 80 people, has electricity, grill and year round bathrooms. There is limited parking (15 cars). Cars must not block cul-de-sac.
- MINI-GAZEBOS will hold approximately 15 people each and are utilized on a first come first serve basis only.

### LAWRENCE PARK - 1105 North Main Street

- LARGE PAVILION holds 80 people – has electricity, grill, and lights.
- ROTARY PAVILION holds 30 people \*

*\* (access beyond the gate is limited to one vehicle to drop off supplies or for handicap access)*

### LIONS PARK PAVILION - Hwy 93 S. & 3<sup>rd</sup> Ave. E.

Holds approximately 60 people; electricity available upon request.

### DEPOT PARK PAVILION - Center Street & Main

Has electricity and lights upon request.

### COURTHOUSE PARK - 800 South Main

Courthouse East park does not have facilities. Courthouse West park has a gazebo.



## Volunteers and Partnerships Are What Makes Parks Happen!

**Friends of Lawrence Park** –volunteers working to fundraise for improvements to Lawrence Park. Dave Downey 257-4311 [david356@centurytel.net](mailto:david356@centurytel.net)

*A group of volunteers  
working towards improving  
Lawrence Park since 1985!*

**Paws to Play** – fundraising towards building an off-leash dog park in Kalispell. Volunteers working to create a safe, natural environment for our dogs, where they can experience life off-leash and enjoy the freedom of running and socializing with other canines. <http://www.pawstoplay.org/> PO Box 3571, Kalispell, MT 59903. [pawstoplaydogpark@gmail.com](mailto:pawstoplaydogpark@gmail.com)

How can you help?

- Find and like on Facebook & Twitter!
- Volunteer!! Join the organization!
- Make a monetary donation!
- Follow their progress and attend a fun event where proceeds are donated to the organization.



## Vending Permits

Vending permits are required for vending in the Public Way (including park locations) within the City of Kalispell. Permits are required for both products and services. A vendor must be invited by the event organizer to vend at a special event. There are both annual and community event vending permits available. The vending ordinance and permit application can be found online at:

[http://www.kalispell.com/parks\\_and\\_recreation/vendingpermits.php](http://www.kalispell.com/parks_and_recreation/vendingpermits.php). Please call 758-7849 for additional information, costs and specifics related to the permit process.

## Special Events



### **ART WALK**

Join us for Art Walk!! Flathead High wood shop projects on display, along with Afterschool art projects, children's cookie decorating, raffle prizes, refreshments, and holiday photos!

Date: December 2  
 Time: 5 – 9 pm  
 Location: Kalispell Parks and Recreation, 306 1st Ave East  
 Information: 758-7849

### **SANTA'S CALLING**

The Kalispell City Parks and Recreation Department is currently contracting with Arctic Bell to acquire a direct line to Santa Claus at the North Pole. Moms and Dads, if you want your child/children to receive a personal phone call from Santa, let Santa know by contacting us. Complete one form per child.

#### **Deadline to submit form is Wednesday, December 7**

Age: 3 - 10 years  
 Date: Thursday, December 8  
 Time: 5 - 7 pm  
 Cost: Free  
 Info: 758-7717

## VALENTINE'S DANCE

Great dancing, music, snacks, drinks and door prizes!

Age: All (families are welcome)  
 Date: Saturday, February 11  
 Time: 7 - 9 pm  
 Location: Linderman Education Center  
 Cost: \$5 single, \$15 family of four  
 Info: 758-7848



## ARBOR DAY

Come help Kalispell celebrate Arbor Day! Over 300 Kalispell 3rd graders will spend a day learning about the importance of trees and the environment. Volunteers are needed as well as donations. Email us to get involved or to donate.

Date: Friday, April 28  
 Time: 8 am – 3 pm  
 Info: [kpr@kalispell.com](mailto:kpr@kalispell.com)

## Youth Activities

### AFTERSCHOOL PROGRAM

This program is designed to meet the needs of working parents. We provide a safe and creative environment that includes: healthy snacks, homework time, organized games, arts and crafts, and playground access. Bus transportation from your child's school to Elrod or Russell School can be arranged through School District 5.

Age: Kindergarten - 5<sup>th</sup> grade  
 Date: School days, Monday - Friday  
 Time: 3:30 - 5:45 pm  
 Location: Elrod & Russell School Gym  
 Cost: \$8 per day In-City resident  
 \$10 per day Out-City resident  
 Info: 758-7975

[http://www.kalispell.com/parks\\_and\\_recreation/YouthCampAfterschool.php](http://www.kalispell.com/parks_and_recreation/YouthCampAfterschool.php)



### FREEZE OUT CAMP

Yahoo! School is out for Christmas Break! Pack a lunch and snacks and come on over. Dress for the weather and be ready to play outside.

Age: 5 - 13 years  
 Dates: December 23 & 26-30  
 Time: 7:30 am – 5:30 pm  
 Location: Elrod School Gym  
 Cost: \$30 per day  
 Info: 758-7975

## SPRING OUT CAMP

It's spring break! Come join us! We'll go on awesome field trips, play super fun games, indulge in arts & crafts, and much more!!

Age: 5 - 13 years  
 Dates: March 27 – 31  
 Time: 7:30 am – 5:30 pm  
 Location: Elrod School Gym  
 Cost: \$30 per day  
 Info: 758-7975



## Sports Activities

### KALISPELL KICKERS INDOOR SOCCER

This is a non-competitive indoor introduction to soccer. Games are only once a week (Saturdays) and are played for fun and instructional purposes only, score is not kept. There are no other practices scheduled. Shin guards are mandatory.

**Registration Deadline is February 17.**

Age: (Kindergarten), (1<sup>st</sup> - 2<sup>nd</sup> grade), (3<sup>rd</sup> - 4<sup>th</sup> grade)  
 Dates: Saturdays March 4 - April 8  
 Time: Between 9:00 am and 5:00 pm  
 Location: Flathead High School Small Gym  
 Cost: \$32  
 Info: 758-7848



### ROOKIE SOCCER

Learn basic soccer skills necessary to play organized soccer. This is not a soccer league, but a class where kids learn the fundamentals. Participants rotate between three different stations to focus on kicking/trapping, dribbling, and running skills. A parent is required to participate with their child. Rookie sessions are held once a week.

**Registration deadline is March 31.**

Age: 3 - 4 yrs  
 Date: April 12 through May 19  
 Day: Wednesday or Friday  
 Time: 5:30 pm  
 Location: Kalispell Youth Sports Complex  
 Cost: \$32  
 Info: 758-7848

## SPRING SOCCER

Spring soccer is a non-competitive skill builder program for boys and girls. Game days will be once a week and have two parts; (1) An instructional period and (2) A scrimmage period.

**Registration deadline is March 24.**

Age: (5 yrs - Kindergarten),  
(1st - 2nd grade), (3rd - 4th grade)  
Date: April 12 through May 19  
Time: Between 5:30 and 8:00 pm  
Location: Kalispell Youth Sports Complex  
Cost: \$37  
Info: 758-7848



## FLATHEAD & GLACIER HIGH CHEERLEADING CLINIC

Come learn how to cheer for your favorite sports team with the Kalispell City Parks and Recreation and our local High School Cheerleaders. (A portion of the proceeds go to the cheerleading squad). New cheers, chants, jumps, and stunts will be taught. Participants will be performing at half time during a varsity basketball game.

Ages: 6 and older  
Dates: TBA  
Cost: \$46  
Info: 758-7717

## LITTLE SQUIRTS BASKETBALL

Little Squirts Basketball is a non-competitive introduction to basketball. They will practice basic dribbling, passing, and shooting skills.

**Registration Deadline is February 3.**

Ages: 4-5 year old preschoolers  
Dates: Saturdays, Feb 18 – March 25  
Time: Between 9:00 am and 4:00 pm  
Location: Hedges School Gym  
Cost: \$37  
Info: 758-7717





## **LITTLE DRIBBLERS BASKETBALL**

Little Dribblers is a non-competitive introduction to basketball for boys and girls. Basic dribbling, passing, and shooting skills will be practiced. Games are played for fun and instructional purposes only.

### **Registration Deadline is February 24.**

Age: (Kindergarten), (1<sup>st</sup> and 2<sup>nd</sup> grade boys), (1<sup>st</sup> and 2<sup>nd</sup> grade girls)  
 Date: Saturdays, March 11 – April 15  
 Time: Between 9:00 am and 6:00 pm  
 Location: Russell School Gym  
 Cost: \$37  
 Info: 758-7848

## **Recreation Activities**

### **DISC GOLF**

We have an 18 hole course set up at Lawrence Park. For a map and info call 758-7849 or stop by our office at 306 First Ave. East. [http://kalispell.com/parks\\_and\\_recreation/documents/mapandscoresheet\\_000.pdf](http://kalispell.com/parks_and_recreation/documents/mapandscoresheet_000.pdf)

### **HORSE SHOES**

See how close you can get to tossing a few ringers. There are 3 pits for use at Woodland Park. The pits are located at the left of the East entrance. The East entrance is off of Woodland Park Drive. We also have 2 pits located at Lawrence Park, North Main Street. The pits are across the road from the pavilion. For additional info call 758-7849.

### **ICE SKATING (on Woodland pond)**

The Woodland Park pond will be available for your ice skating pleasure. Grooming and ice conditions will be determined by the weather. For information call 758-7849.

### **DODGEBALL TOURNAMENT**

Gather a team and come "Dip, Dive, Dodge and Duck" your way to the championship. These games will be full of fast, exciting dodgeball action. Space is limited. Teams are Coed. Prizes awarded.

Age: 15 yrs - Adult  
 Date: April 8  
 Time: 9:00 am Start  
 Location: Glacier High School  
 Cost: \$125/team of 10  
 Info: 758-7717

## Woodland Ice Center Activities



### **LEARN TO ICE SKATE**

Please check our website, [www.kalispell.com/parks\\_and\\_recreation](http://www.kalispell.com/parks_and_recreation), for up to date information or call the phone number associated with the activity you are interested in.

\*All lesson schedules are subject to change.

#### **Beginner ice skating lessons**

Session 1: December 6 - 15

Session 2: January 3 - 12

Session 3: January 17 - 26

Session 4: January 31 - February 9

Day: Tuesdays and Thursdays, 4 lessons

Cost: \$51 per session

skate rentals available for additional cost

Info: 758-7717

#### **Ice Cubes: 4-6 years, 4 max per day**

For children who have never had lessons before or who need help marching across the ice

Time: 3:50-4:15 pm

#### **Icebergs: 7+ years, 8 max per day**

For those who have never or are beginning to push, glide and wiggle backwards.

Time: 3:50-4:15 pm

#### **Icicles: 4-6 years, 4 max per day**

For children who are beginning to push, glide and wiggle backwards.

Time: 4:20-4:45 pm

#### **Snowflakes: 7+ years, 8 max per day**

Skaters will practice skills like forward, backward, stopping, swizzles, wiggles, and glides.

Time: 4:20-4:45 pm

### **Rental Equipment**

We have some sports and activity equipment available to rent for family reunions, youth groups, family time, home school groups, company picnics, etc. Call for more information: 758-7849

### **Employment Opportunities**

For more information call 758-7718. An application can be obtained from our office at 306 First Ave. E. or printed from the internet at: [http://kalispell.com/human\\_resources/](http://kalispell.com/human_resources/)

### **Volunteer Opportunities**

Anything from pulling weeds to painting to picking up trash. To volunteer, call 758-7849 or drop by our office at 306 First Avenue East.



## **Sponsorship Opportunities**

Participation in Parks and Recreation activities and events through sponsorship is a great way to connect with our community. We welcome your interest in a sponsorship and look forward to working with you and helping you meet your goals. Please call 758-7849 for more information or go to our website to print a [Sponsorship form](#).

## **City Resident Discount**

City residents contribute directly to the operation of Parks and Recreation programs through payment of their property taxes. A resident discount gives residents a reduced rate on most recreation programs and park reservations. The resident discount is optional. Residents who choose not to take advantage of the discount will pay the regular fee, along with all other participants.

## **Who is a Kalispell City Resident?**

Kalispell City residents live within the city limits proper. The actual boundaries for the City of Kalispell are not the same area as those set by the U.S. Postal Service for mail delivery. Even though you may have a Kalispell mailing address, you might not reside within the city limits. We can help you verify whether your address is within the city limits by calling 758-7849.

## **How do I Get a City Resident Discount?**

If you are a Kalispell City property owner all you need to do is let us know what your address is and we can look you up on our property owner list. If you are a renter we ask that you bring in a current Rental Receipt or Lease Agreement that clearly shows your name, the address, and a recent date. This will prove your residency. Bring proof to 306 First Avenue East. Office hours are Monday through Friday, 8:00 am to 5:00 pm.

## **Registration**

1. You must pre-register for all recreation programs.
2. Class/program sizes are limited & filled on a 1<sup>st</sup> come 1<sup>st</sup> serve basis.
3. **Participants are not registered until all fees are paid or assistance has been arranged.**
4. Complete payment must accompany registration.
5. If financial assistance is needed, limited scholarships are available. (See Scholarships)
6. Registrations received and/or postmarked after the deadline date either by mail or in person will be assessed a \$10 late fee and assigned to the first team with space available.

## **Scholarship Donations**

If you wish to contribute an extra dollar or two, your donation will help a child to participate in a recreation program that could not do so otherwise. Please indicate the amount of your donation on a registration form.

## **Scholarships**

1. Scholarship requests must be made in writing by filling out a scholarship application.
2. Requests must be submitted with sufficient time for review and to meet any deadline.
3. Scholarships are awarded on funds available and on a sliding scale, which is determined by the scholarship application and a scholarship committee.
4. Scholarships are awarded on funds available and determined on an individual need basis. Each scholarship is limited to one program per year (based on the City's fiscal year) and is limited to \$100 per child.
5. The City of Kalispell will not unlawfully discriminate against applicants.

**Refund/Credit Policy**

Not applicable to all programs. Youth camp, afterschool, and reservations have refund policies specific to programs. Please see parent packets or registration forms for further information.

**E-Mail Distribution List**

If you would like, we can add your e-mail address to our distribution list. We will use your e-mail address to send out periodic notices of upcoming activities or special announcements. We will not share your information with others. To utilize this service call 758-7849 or email [kpr@kalispell.com](mailto:kpr@kalispell.com)

# Generic Registration

**Drop off:** 306 First Avenue East, Kalispell

**E-Mail:** [kpr@kalispell.com](mailto:kpr@kalispell.com)

**Mail to:** Kalispell City Parks and Recreation  
P.O. Box 1997  
Kalispell, MT 59903-1997



**Web site:** [www.kalispell.com/parks\\_and\\_recreation/](http://www.kalispell.com/parks_and_recreation/)

**Phone:** 758-7718

**Kindness to Kids Scholarship fund:**

If you wish to contribute an extra dollar or two, your donation will help a child participate in a recreation program that could not do so otherwise.

**Program Information** - All our correspondence about program information will be done through email.

Participants Name	Gender	Age / Birth Date	Grade	Shirt Size	Program

Participant Medical Info (only info we need to know about) \_\_\_\_\_

School \_\_\_\_\_ Special Request \_\_\_\_\_

Parent or Legal Guardian \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Other Phone \_\_\_\_\_

Email \_\_\_\_\_

YES I will be a: Coach  Assistant Coach

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address (if different than above) \_\_\_\_\_

For Office Use Only	
Receipt #	_____
\$ Paid	_____
Receipt Date	_____
By	_____

Participation in Kalispell City Parks and Recreation programs is voluntary. All participants are involved at their own risk and agree to assume the responsibility for any injury or damage to person or property. Any registration fee paid does not provide insurance. Please check the following box if you do not want us to use photographs of you for advertising purposes.

Participant/Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_