

MARILYN BROWN PROFESSIONAL EXCELLENCE AWARD 2008-2009
NOMINATION FORM

The DE-DC-MD ASFAA Executive Board invites nominations for the 2008-2009 Marilyn Brown Professional Excellence Award. We will recognize the awardee at the Fall 2008 DE-DC-MD Conference. Please complete and return the form by **October 3, 2008**.

PLEASE SEND YOUR NOMINATIONS TO:

Ms. Vicki Smith Student Financial Aid Office Allegany College of Maryland 12401 Willowbrook Road Cumberland, MD. 21502 FAX 301-784-5010	Return Date: October 3, 2008
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The administration of financial aid requires the ability to maintain a careful balance among several opposing forces. Mrs. Marilyn Brown was able to maintain this equilibrium in a professional and dedicated manner over a period of 20 years. Mrs. Brown was a member of the core group around which the financial aid program at Montgomery College was formed and coalesced over the years. She also played a major part in the mentoring of the program as it exists today.

Her personal philosophy, which enabled her to meet the constant challenge of her profession, was based on the belief that every right is balanced by a corresponding responsibility. It was her conviction that all financial aid awards should be based on an honest, error free application. In order to achieve this goal, she paid meticulous attention to detail and required the same of the applicants with whom she dealt. Because of her efforts and expertise, students who may have fallen by the wayside received financial aid which enabled them to complete their education. During her illness, she never failed to exhibit the highest quality of service and always put the well-being of the student and the College over the demands of her illness.

In Mrs. Brown's honor, this award is reserved for the individual who is a "behind the scenes" worker and/or an "unsung hero."

This award shall be presented annually to a financial aid professional who meets the following criteria:

1. Tenure of service in Delaware, the District of Columbia, or Maryland in the field of financial aid for at least five (5) years. Nominee does not have to be a member of the DE-DC-MD Association of Student Financial Aid Administrators.
2. Dedication to serving the student and the profession in adverse situations.
3. Professional ethics of the highest caliber.
4. Work and contributions above and beyond the call of duty to the student, the school, and/or the professional association.

SELECTION PROCESS:

Nominated by: Full membership of the DE-DC-MD ASFAA Membership

Selected by: Awards and Scholarships Committee

Approved by: DE-DC-MD Executive Board

Awarded at: DE-DC-MD Fall Conference

MARILYN BROWN PROFESSIONAL EXCELLENCE AWARD NOMINATION FORM - 2008-2009

NAME OF NOMINEE: _____
NOMINEE TITLE: _____ SCHOOL/AGENCY: _____

Please answer the questions below to explain why the nominee is qualified to receive the Marilyn Brown Professional Excellence Award.

1. List the number of years the nominee has worked in the financial aid profession in the DE-DC-MD region. _____
2. Describe in three (3) sentences the nominee's dedication to serving students.
3. Describe in five (5) sentences one adverse student situation where the nominee went above the call of duty to provide exceptional service to the student.
4. Describe in three (3) sentences how the nominee possesses a high caliber of professional ethics and include one example.
5. Describe in three (3) sentences one example of the nominee's contributions to students, his/her institution, or the DE-DC-MD ASFAA.

Thank you for taking the time to nominate a candidate for this award. Please supply the following information about yourself should the committee require additional information.

Name: _____

Institution: _____

Email address: _____

Phone Number: _____

Date: _____