



**Department of General Services
Procurement Division**

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**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)**

**RE: Release of the IT Consulting Services MSA Cloud Assessment and
Migration Services Statement of Work (SOW) Template**

On February 3, 2015, the Department of General Services (DGS) and California Department of Technology (CalTech) issued a Cloud Assessment and Migration Services Statement of Work (SOW) Template to be used by state departments acquiring cloud related technical advisory services through the Information Technology (IT) Consulting Services Master Service Agreements (MSA).

This cloud specific SOW template supports CalTech's "Cloud First" policy (Technology Letter 14-04 and State Administrative Manual (SAM) 4983 and 4983.1). State agencies wishing to acquire Cloud Assessment and Migration Services must work with CalTech to tailor SOW services and deliverables to their specific acquisition.

The SOW template can be found with the IT Consulting Services MSA User Instructions at the link below:

- <http://www.dgs.ca.gov/pd/Programs/Leveraged/masteragreements/InformationTechnologyConsultingServices.aspx>

To engage CalTech's assistance, contact CalTech at: CIOCalCloud@state.ca.gov

Please direct any questions about this bulletin to:

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