

Sample Visa Invitation Letter For Friend

John Smith

Plaza de la Lealtad 5,

Madrid, 28014.

Home: +34 915 666 888

Work: +34 915 677 999

13th of December 2013

Visa Officer,
Visa Section,
Spanish Consulate General,
London,
United Kingdom.

Ref: Visitor's visa to my friend

Dear Sir/Madam,

I, **John Smith**, would like to invite my friend, **Ms Jenny Palmer**, to visit Spain for tourism purposes and to meet me. During her stay in Spain, she will be staying with me at my home which is located at **Plaza de la Lealtad 5, Madrid, 28014**.

I am working as a **supervisor** at **Shell Petroleum** which is situated at **Plaza de la Maria 15, Madrid, 28011** and earn **€60,000** per year.

Whilst **Mr Jenny Palmer** is in Spain, I will bear all responsibilities including, but not limited to, **financial responsibilities, travel expenses within Spain, medical insurance, housing** and **food**. I will personally make sure that she will leave Spain before the expiration of her authorized stay. I will also personally make sure that she will not become a public charge on the part of Spanish government.

So I respectfully request you to grant my friend a visitors' visa.

Thank you,

Yours Sincerely,

John Smith (Mr)

Sample Documents Tips

The sample document offered is only a sample. Sample document is only there to give the guideline on how to make the document.

The Word template has not been purposefully provided as individual situation will vary. You should modify the wording accordingly and make your own document.

It is generally not a good idea to just have the word template with fill in the blanks, as it may create problems and may not even be accepted by the embassy or consulate.

Once again, do not simply copy the document and just fill in your name/address. Please, make your own document for the best results.

Disclaimer: The Author makes no representations or warranties with respect to the accuracy or completeness of the contents of this work. The author is no way associated with any consulates or embassies. This is based on personal research and experiences. No warranties may be created or extended by sales of promotional items. This work is sold with the understanding that the Author is not engaged in rendering legal, consulting or other professional services. If professional assistance is required, the services of a competent professional person should be sought. The Author shall not be liable for damages arising here from.

TravelAdviceForum.com