

**Bank Guarantee request letter**

REQUEST LETTER FOR ISSUING BANK GUARANTEE

Date

To

The Branch Manager,

ICICI Bank Ltd.,

----- Branch

We hereby request you to issue bank guarantee as per format enclosed.

We request you to debit charges and / or margin to our Cash Credit Account / Current Account No..... along with your charges.

The bank guarantee is to be issued against our limit of ₹ -----/ The bank guarantee is against full cash margin provided by us.

Bank Guarantee Amount ₹

Beneficiary Full name and address:(For Bank's Control Purposes):

BG Expiry Date:

BG Claim expiry date (If any):

DECLARATION – CUM – UNDERTAKING (Required in case of foreign bank guarantee only)

I/We hereby declare that the transaction the details of which are specifically mentioned in this request letter does not involve, and is not designed for the purpose of any contravention or evasion of the provisions of the Foreign Exchange Management Act or of any rules, regulation, notification, direction or order made thereunder. I /We also hereby agree and undertake to give such information/documents as will reasonably satisfy you about this transaction in terms of the above declaration. I/We also understand that if I/We refuse to comply with any such requirement or make only unsatisfactory compliance therewith, the bank shall refuse in writing to undertake the

transaction and shall if it has reason to believe that any contravention/evasion is contemplated by me/us report the matter to Reserve Bank of India. I/We further declare that the undersigned has/have the authority to give this declaration and undertaking on behalf of the company.

Yours faithfully,

For.....

AUTHORISED SIGNATORY/IES