

February 11, 2005

Erik Bataille
American Minority Business Forms
2807 Hummingbird Circle
Cedar Park, TX 78613

Re: Solicitation No. SC04300049
Printing; Various Forms, Annual Service Agreement

Dear Mr. Bataille;

The Austin City Council has approved a contract with your company for the above-referenced bid item as follows:

Date of Award:	February 10, 2005
Contract No.:	S050158
Dollar Value:	Not-to-exceed \$73,718.80 per contract term.
Contract Term:	February 11, 2005 thru February 10, 2006 with two 12 month extension options.
Agenda Item No.:	<u>15</u>
Agenda Date:	<u>2/10/05</u>

Invoices shall be sent from American Minority Business Forms, 2807 Hummingbird Circle, Cedar Park, TX 78613. Attached is a copy of the bid submitted by your company including all contract terms and conditions.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact me at 512-974-2035.

Sincerely,

Sydney Ceder, Buyer II
Purchasing Office
Finance and Administrative Services Department