

**FORM OF RENT RECEIPT AND COUNTERFOIL**

Counterfoil Serial No. \_\_\_\_\_

Name of the landlord:- \_\_\_\_\_

Address of the landlord:- \_\_\_\_\_

Received with thanks from \_\_\_\_\_ a sum of Rs. (in figure) \_\_\_\_\_  
(in words) \_\_\_\_\_ only as payment of rent at Rs \_\_\_\_\_ per \_\_\_\_\_ for the period \_\_\_\_\_ for  
the premises of \_\_\_\_\_ this day the \_\_\_\_\_ day of the month of \_\_\_\_\_ in the year. \_\_\_\_\_

Signature or thump impression of the landlord or authorised agent

The rent charged includes:-

(1) Rates, cesses and taxes of the local authority

\*\* (2) Electric charges.

\*\* (3) Water charges.

\*\* (4) \_\_\_\_\_

\*\* (5) \_\_\_\_\_

\*It does not include:

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(1) Rates, cesses and taxes of the local authority.

(2) Electric charges.

(3) Water charges

(4) \_\_\_\_\_

(5) \_\_\_\_\_

Rent Receipt. \_\_\_\_\_

Name of the landlord:- \_\_\_\_\_

Address of the Landlord:- \_\_\_\_\_

Received with thinks from \_\_\_\_\_ a sum of Rs. (in figures) \_\_\_\_\_  
(in words) \_\_\_\_\_ for the premises of \_\_\_\_\_ this day the \_\_\_\_\_ day of the  
month of \_\_\_\_\_ in the year.

Signature of thump impression of the landlord or authorised agent

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The rent charge includes:-

(1) Rates, cesses and taxes of the local authority.

(2) Electric charges.

(3) Water charges.

(4) \_\_\_\_\_

(5) \_\_\_\_\_

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It does not include:-

(1) Rates, cesses and taxes of the local authority.

(2) Electric charges.

(3) Water charges.

(4) \_\_\_\_\_

(5) \_\_\_\_\_

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\*Strike out whatever is inapplicable.

\*\*State the exact charges if possible.