



Instructions for Application for Citizenship and Issuance of Certificate Under Section 322

Department of Homeland Security
U.S. Citizenship and Immigration Services

USCIS
Form N-600K
OMB No. 1615-0087
Expires 12/31/2018

What Is the Purpose of Form N-600K?

This application is for U.S. citizenship (acquisition) and issuance of a Certificate of Citizenship under the Immigration and Nationality Act (INA) section 322 for a child **who regularly resides outside of the United States**.

Who Is Eligible to File Form N-600K?

General Requirements

A child may acquire U.S. citizenship if he or she meets **all** the following criteria to be eligible for citizenship under INA section 322:

1. The child is not married;
2. U.S. Citizenship and Immigration Services (USCIS) must administer the Oath of Allegiance to the child before reaching 18 years of age;
3. The child regularly resides outside the United States;
4. In the legal **and** physical custody of the U.S. citizen parent;
5. The child's U.S. citizen parent has been physically present in the United States for a period or periods totaling at least five years, at least two of which were after 14 years of age. If the U.S. citizen parent does not meet this requirement, the U.S. citizen parent's own U.S. citizen parent (grandparent) has to have been physically present in the United States for a period or periods totaling at least five years, at least two of which were after 14 years of age.

In cases where the U.S. citizen parent died in the preceding five years, and Form N-600K has been properly filed on behalf of the child by the U.S. citizen grandparent or by the U.S. citizen legal guardian, the child does NOT have to be residing in the legal and physical custody of the person as long as the person who has legal and physical custody of the child does not object to the Form N-600K; and

6. The child is temporarily present in the United States at the time of interview in a lawful status pursuant to a lawful admission.

NOTE: It is the responsibility of the individual seeking the child's Certificate of Citizenship under INA section 322 to secure any visa or other document necessary for lawful admission to the United States. USCIS cannot assist in obtaining any necessary visa or other document.

Children of Members of the U.S. Armed Forces

1. The entire process may be completed outside the United States if the child is residing abroad with a U.S. citizen parent who is a member of the U.S. Armed Forces and the child is authorized to accompany and reside abroad with the service member under official military orders. The child does not need to demonstrate the temporary physical presence, lawful admission, and maintenance of status requirements to be eligible for naturalization under INA section 322.
2. A U.S. citizen who is, or was, serving in the U.S. Armed Forces and who seeks to have the child obtain a Certificate of Citizenship under INA section 322 may count any time spent abroad on official U.S. military orders as part of the required five years of physical presence in the United States or its outlying possessions as long as the child is residing abroad with that service member under official military orders at the time of filing.

INA Section 322 For an Adopted Child

An adopted child of a U.S. citizen may acquire U.S. citizenship under INA section 322 only if he or she satisfies the specific provision of the U.S. immigration laws relating to adopted children that applies to Form N-600K.

Hague Convention Adoption Case

If a U.S. citizen parent adopted the child under the Hague Intercountry Adoption Convention, then the person filing this application must submit the child's adoption decree, a copy of the approval notice for Form I-800, Petition to Classify Convention Adoptee as an Immediate Relative, and supporting evidence (other than the home study).

Orphan Case

If the U.S. citizen parent adopted the child as an orphan under INA section 101(b)(1)(F), then the person filing this application must submit the child's adoption decree, a copy of the approval notice for Form I-600, Petition to Classify Orphan as an Immediate Relative, and supporting evidence (other than the home study).

Any Other Adoption Case

If the U.S. citizen parent did not adopt the child under the Hague Intercountry Adoption Convention or as an orphan under INA section 101(b)(1)(F), the child must have:

1. Been adopted before his or her 16th birthday (or before the child's 18th birthday, as specified in INA section 101(b)(1)(E)(ii));
2. Been in the legal custody of the adopting U.S. citizen parent for at least two years; and
3. Resided with the adopting U.S. citizen parent for at least two years.

NOTE: The required two years of residing in the legal and physical custody of the adopting parent does not apply to an adopted orphan as described in INA sections 101(b)(1)(F) or (G).

Who May File Form N-600K?

The following individuals may file this application on behalf of an eligible foreign-born child:

1. U.S. Citizen Parent

A U.S. citizen parent who has legal **and** physical custody of a biological or adopted child under 18 years of age. The U.S. citizen parent must regularly reside outside the United States and seek naturalization for the child under INA section 322.

OR

If the qualifying U.S. citizen parent has died, this form may be filed within five years of the parent's death by the U.S. citizen grandparent or U.S. citizen legal guardian.

2. U.S. Citizen Grandparent

A U.S. citizen parent of the child's U.S. citizen parent (the grandparent).

3. U.S. Citizen Legal Guardian

A child's U.S. citizen legal guardian may file Form N-600K within five years of the death of the child's qualifying citizen parent. The U.S. citizen legal guardian does not have to meet the parental physical presence requirements under INA section 322. Although the physical presence requirements need not be met by the legal guardian, the requirements must have been met by either the deceased U.S. citizen parent or by the U.S. citizen grandparent prior to the U.S. citizen parent's death.

Who Should Not File Form N-600K?

This application should not be filed:

1. If the child has already acquired citizenship **automatically** under INA sections 301, 309, 320 or on or before February 27, 2001, under the repealed INA section 321;
2. By a U.S. citizen whose only relationship to the child, is as a step-parent;
3. By any person other than a U.S. citizen parent of the child, unless that parent has died;
4. By any person once the child is over the age of 18;
5. **If the purpose is** to replace a lost or stolen certificate. Please refer to Form N-565, Application for Replacement Naturalization/Citizenship Document, for information to replace a lost or stolen certificate; or
6. **If USCIS denied a previously filed Form N-600K. USCIS will reject a newly filed Form N-600K. Review the Form N-600K denial notice for more information.**

Required Evidence

Unless specifically noted otherwise, the person filing this application must submit each of the documents listed below for the child, the qualifying parent, and the grandparent (if applicable), through whom the child is claiming U.S. citizenship at the time of filing to avoid delays in processing Form N-600K.

USCIS may require verification for any or all information provided with Form N-600K. The child and the qualifying parent, grandparent or legal guardian must bring documentation to the interview if information has been updated or has changed after filing.

Child's Birth Certificate or Record. Issued and certified by a civil authority in the country of birth.

U.S. Citizen Parent's Birth Certificate or Record. Submit a birth certificate issued and certified by a civil authority in the country of birth.

Marriage Certificates of the U.S. Citizen Parent (if applicable). Issued and certified by a civil authority in the state or country of marriage.

Documents Showing the Marriage Termination of the U.S. Citizen Parent or Child (if applicable). Certified divorce decree, death certificate, or annulment document.

Proof of U.S. Citizenship of Qualifying Parent or Grandparent. Examples of this are a U.S. birth certificate; Form N-550, Certificate of Naturalization; Form N-560 Certificate of Citizenship; Form FS-240, Report of Birth Abroad of United States Citizen; or a valid unexpired U.S. passport.

Proof of Legitimation. If the child was born out of wedlock, submit certified evidence establishing the proper legitimation. Documents must establish legitimation according to the laws of the child's or parent's residence or domicile. The child must have been in the legal custody of the parents at the time of legitimation.

For information regarding legitimation see the USCIS Policy Manual at www.uscis.gov/policymanual/HTML/PolicyManual-Volume12-PartH.html.

Legal Guardianship Evidence (if applicable). Certified evidence of legal guardianship issued by the legal authority of the guardian's residence or domicile.

Proof of Legal and Physical Custody. In cases of divorce, legal separation, or legal adoption, evidence that the qualifying U.S. citizen parent has legal and physical custody of the child.

Evidence of Lawful Admission and Maintenance of Such Lawful Status. Form I-94, Arrival-Departure Record, is required, if available, at the time of interview for all children seeking citizenship under INA section 322, except for eligible children of members of the U.S. Armed Forces.

If U.S. Customs and Border Protection (CBP) or USCIS issued Form I-94, Arrival-Departure Record, to the child, provide Form I-94 number and date that the child's authorized period of stay expires or expired (as shown on Form I-94). The Form I-94 number also is known as the Departure Number on some versions of Form I-94. If the child does not have an I-94 number, one of the following scenarios may apply:

- 1. If CBP or USCIS issued Form I-94 to the child, but it is now lost or destroyed,** he or she may apply for a replacement by filing Form I-102, Application for Replacement/Initial Nonimmigrant Arrival-Departure Document.
- 2. If CBP or USCIS did not issue Form I-94 to the child and he or she believes that Form I-94 should have been issued,** the person filing this form may contact the agency that should have issued it to attempt to resolve the matter.
- 3. If CBP did not issue Form I-94 to the child because it captured arrival information electronically,** type or print "N/A" in the fields that request an I-94 Arrival-Departure Record Number. In this instance, it is important for the child to provide a passport or travel document number where it is requested on the application. (See below.)

NOTE: If you were admitted to the United States by CBP at an airport or seaport after April 30, 2013, you may have been issued an electronic Form I-94 by CBP, instead of a paper Form I-94. You may visit the CBP website at www.cbp.gov/i94 to obtain a paper version of an electronic Form I-94. CBP **does not** charge a fee for this service. Some travelers admitted to the United States at a land border, airport, or seaport, after April 30, 2013 with a passport or travel document, who were issued a paper Form I-94 by CBP, may also be able to obtain a replacement Form I-94 from the CBP website without charge. If your Form I-94 cannot be obtained from the CBP website, it may be obtained by filing Form I-102, Application for Replacement/Initial Nonimmigrant Arrival-Departure Record, with USCIS. USCIS **does** charge a fee for this service.

Passport and Travel Document Numbers. If you used a passport or travel document to travel to the United States, enter either the passport or travel document information in the appropriate space on the application, even if the passport or travel document is currently expired. CBP is exploring automation of Form I-94, Arrival-Departure Record, in order to collect arrival/departure information electronically, streamlining arrival and inspection for travelers. If this occurs, CBP may scan a traveler's electronic passport (or, for travelers who do not have a passport, some other similar "travel document") instead of issuing Form I-94. In these instances, the person filing this form must provide passport or travel document numbers - even if they have expired - instead of a Form I-94 number when filing Form N-600K.

Proof of Required Physical Presence in the United States. Any document that proves the U.S. citizen parent's physical presence in the United States. This pertains to grandparents if the parent does not meet the requirement. For example:

1. School, employment, or military records;
2. Deeds, mortgages, or leases showing residence;
3. U.S. Social Security Administration reports;
4. Attestations by churches, unions, or other organizations; or
5. Affidavits by third parties having knowledge of the parent's (or grandparent's) residence and physical presence.

Current Status of U.S. Citizen Grandparent. The grandparent must be a U.S. citizen, or must have been one at the time of death of the U.S. citizen parent, if the sponsoring U.S. citizen parent is using the grandparent's physical presence in the United States to meet that requirement.

NOTE: For applications filed by the grandparent or legal guardian, evidence must be submitted to prove that the grandparent was a U.S. citizen and still alive at the time of the U.S. citizen parent's death if the U.S. citizen parent has died and the grandparent's physical presence is relied upon. Evidence must also be submitted to prove that the U.S. citizen parent died within the preceding five years.

Copy of Notice of Approval and Supporting Documentation, except home study (if applicable). Provide the following documentation:

1. **Form I-600, Petition to Classify Orphan as an Immediate Relative; or**
2. **Form I-800, Petition to Classify Convention Adoptee as an Immediate Relative.**

NOTE: All adopted children seeking naturalization under INA section 322 must have had either Form I-600 or Form I-800 approved or have complied with the two years of legal custody and joint residence requirement of INA section 101(b)(1)(E).

Copy of Full, Final Adoption Decree (if applicable).

Evidence of All Legal Name Changes. If the child legally changed his or her name, submit evidence of an issued and certified document by the court that authorized the legal name changes.

What If a Document Is Unavailable?

The person filing this form must provide a typed or printed explanation of the reasons why required documents are unavailable and submit secondary evidence to establish eligibility. Secondary evidence must overcome the unavailability of the required documents. USCIS may request an original typed or printed statement from the appropriate government or other legal authority to support the claim that the documents are unavailable.

The following are examples of secondary evidence that may be submitted to establish eligibility.

Baptismal Certificate. Certificate under the church seal where the baptism occurred showing the:

1. Place of birth;
2. Date of birth;
3. Baptism date;
4. Parents' names, and
5. Godparents' names, if known.

School Record. An official letter from school authorities pertaining to the school attended (preferably the first school) showing:

1. Date of admission to the school;
2. Place of birth;
3. Date of birth or age at that time; and
4. The names and residences of the birth parents if shown in the school records.

Census Records. State or Federal census records showing:

1. Name;
2. Place of birth; and
3. Date of birth or age.

Affidavits (if other types of secondary evidence are not available). Typed or printed statements sworn to (or affirmed) by two people who have personal knowledge of the claimed event. Affidavits must overcome the unavailability of both required documents and secondary evidence. Examples of events to submit an affidavit for include the following:

1. Place and date of birth;
2. Marriage; or
3. Death.

The people making these statements are not required to be U.S. citizens and may be relatives. Each affidavit must contain the following information about the person making the affidavit:

1. Full legal name;
2. Address;
3. Place of birth;
4. Date of birth;
5. Relationship; and
6. Detailed information about the event to include how they came to know about its occurrence.

General Instructions

USCIS provides forms free of charge through the USCIS website. In order to view, print, or fill out our forms, you should use the latest version of Adobe Reader, which you can download for free at <http://get.adobe.com/reader/>. If you do not have Internet access, you may call the USCIS National Customer Service Center at **1-800-375-5283** and ask that we mail a form to you. For TTY (deaf or hard of hearing) call: **1-800-767-1833**.

Signature. Each application must be properly signed and filed. For all signatures this application, USCIS will not accept a stamped or typewritten name in place of a signature. If you are under 14 years of age, your parent or legal guardian may sign the application on your behalf. A legal guardian may also sign for a mentally incompetent person.

Filing Fee. Each application must be accompanied by the appropriate filing fee. (See the **What Is the Filing Fee** section of these Instructions.)

Evidence. At the time of filing, you must submit all evidence and supporting documentation listed in the **Specific Instructions** and **Required Evidence** sections of these Instructions.

Copies. You should submit legible **photocopies** of documents requested, unless the Instructions specifically state that you must submit an original document. USCIS may request an original document at the time of filing or at any time during processing of an application, petition, or request. If USCIS requests an original document from you, it will be returned to you after USCIS determines it no longer needs your original.

NOTE: If you submit original documents when not required or requested by USCIS, **your original documents may be immediately destroyed upon receipt.**

Translations. If you submit a document with information in a foreign language, you must also submit a full English translation. The translator must sign a certification that the English language translation is complete and accurate, and that he or she is competent to translate from the foreign language into English. The certification should also include the date, the translator’s signature and printed name, and may contain the translator’s contact information.

How To Fill Out Form N-600K

1. Type or print legibly in black ink.
2. If you need extra space to complete any item within this application, use the space provided in **Part 11. Additional Information** or attach a separate sheet of paper; type or print the child’s name and Alien Registration Number (A-Number) (if any) at the top of each sheet; indicate the **Page Number**, **Part Number**, and **Item Number** to which your answer refers; and sign and date each sheet.
3. Answer all questions fully and accurately. If a question does not apply to you (for example, if you have never been married and the question asks, “Provide the name of your current spouse”), type or print “N/A,” unless otherwise directed. If your answer to a question which requires a numeric response is zero or none (for example, “How many children do you have” or “How many times have you departed the United States”), type or print “None,” unless otherwise directed.
4. **Avoid highlighting, crossing out, or writing outside the area provided for a response.** Do not use highlighters on Form N-600K as our scanners turn highlighted areas black, making them unreadable. If the person filing this form must edit the form, USCIS recommends beginning with a new Form N-600K, rather than trying to white out information. USCIS scanners may see through the white correction tape or fluid and make the form incorrect, possibly leading to processing delays or rejection.
5. **Provide the child’s A-Number on the top right corner of each page** (if applicable). The A-Number is located on the Permanent Resident Card (formerly known as the Alien Registration or “Green” Card). The A-Number on the card consists of seven to nine numbers, depending on when the record was created. If the A-Number on the card has fewer than nine numbers, place enough zeros before the first number to make a total of nine numbers on Form N-600K. For example, type or print number A1234567 as A001234567 or type or print number A12345678 as A012345678.

Specific Instructions

This application is divided into 13 parts.

Part 1. Information About the Child’s Eligibility

Select the box that indicates why the child is eligible for citizenship under INA section 322.

Item Number 1. Child’s Eligibility. Select the box that indicates why the child is eligible for citizenship under INA section 322.

Part 2. Information About the Child (for whom this application is being filed)

Item Number 1. Current Legal Name. Provide the child’s legal name. This should be the name on the birth certificate unless it has been changed after birth by legal action such as marriage, adoption, or court order. **Do not provide a nickname.**

Item Number 2. Name Exactly as it Appears on the Permanent Resident Card (if applicable). Provide the child’s name exactly as it appears on the card even if it is misspelled. Type or print “N/A” if the child does not have a permanent resident card.

Item Number 3. Other Names Used Since Birth (include nicknames, if applicable). Provide any other names you have used since birth. If you need extra space to provide any additional information within this application, use the space provided in **Part 11. Additional Information**.

Item Number 4. U.S. Social Security Number. Type or print the person's U.S. Social Security Number. Type or print "N/A" if the child does not have one.

Item Number 5. USCIS Online Account Number (if any). If you have previously filed an application, petition, or request using the USCIS online filing system (previously called USCIS Electronic Immigration System (USCIS ELIS)), provide the USCIS Online Account Number you were issued by the system. You can find your USCIS Online Account Number by logging in to your account and going to the profile page. If you previously filed certain applications, petitions, or requests on a paper form via a USCIS Lockbox facility, you may have received a USCIS Online Account Access Notice issuing you a USCIS Online Account Number. If you received such a notice, your USCIS Online Account Number can be found at the top of the notice. If you were issued a USCIS Online Account Number, enter it in the space provided. The USCIS Online Account Number is not the same as an A-Number.

Item Numbers 6. Date of Birth. Use eight numbers to show the date of birth. For example, May 1, 1992, must be typed or printed as 05/01/1992.

Item Numbers 7. Country of Birth. Provide the name of the country where the person was born. Type or print the name of the country as it was when the person was born even if the country's name has since changed or the country no longer exists.

Item Number 8. Prior Country of Citizenship or Nationality. Provide the name of the child's Country of Citizenship or Nationality before the child became a U.S. citizen.

NOTE: If the country no longer exists or the child is stateless, provide the name of the Country of Citizenship or Nationality where the child was last a citizen or national.

If the child is a citizen or national of more than one country, provide the name of the country that issued the latest passport.

Item Number 9. Gender. Indicate whether the child is male or female.

Item Number 10. Height. Provide the child's height in feet and inches.

Item Number 11. Mailing Address. Provide the child's mailing address even if it is the same as the home address. Provide "in care of name" information, if applicable. Type or print something in every box, except an apartment number or "C/O" if none, within "Mailing Address."

NOTE: USCIS may not be able to contact the child or the person applying on behalf of the child, if the address is not complete and valid. If USCIS does reject the Form N-600K, USCIS may not be able to return the fee for the Form N-600K if the address is not complete and valid. If USCIS cannot return the fee, USCIS will cash the check.

Item Number 12. Physical Address. Provide the address where the person now resides. **Do not** provide a Post Office (PO) Box number here unless it is the person's **ONLY** address.

If the person resides outside the United States. If the person does not have a State or Province, enter the name of the city again in that box. If the person does not have a ZIP or Postal Code, enter 00000 in the ZIP or Postal Code box.

Item Number 13. Marital Status. Select the marital status of the child as of the date of filing Form N-600K. Select "Other" if the marriage was otherwise legally terminated and explain.

Item Number 14. Information About the Child's Admission Into the United States and Current Immigration Status.

NOTE: Do not complete this Item Number. These questions will be asked and completed at the interview.

Item Number 15 Was there any prior application for citizenship or for a U.S. passport? If the child or someone on behalf of the child previously applied for a Certificate of Citizenship or a U.S. Passport, explain what happened with that application and whether the Certificate of Citizenship or U.S. Passport was or was not issued. If you need extra space to provide any additional information within this application, use the space provided in **Part 11. Additional Information.**

Item Number 16. Information on Adoption. Provide the necessary information requested.

Item Number 17. Were the child's parents married to each other when the child was born (or adopted)? Indicate whether the child's parents were married to each other at the time of the child's birth. If the child was born out of wedlock, indicate "No," even if the parents subsequently married. If the child was adopted, indicate whether the adoptive parents were married to each other at the time of the adoption.

Part 3. Information About the Child's U.S. Citizen Biological or Adoptive Parent

Item Number 1. Current Legal Name of U.S. Citizen Parent. Provide the legal name of the child's U.S. citizen biological or adoptive parent. This should be the name on the U.S. citizen parent's birth certificate, unless it has been changed after birth by legal action such as marriage, adoption, or court order. **Do not provide a nickname.**

Item Number 2. Date of Birth of U.S. Citizen Parent. Use eight numbers to show the date of birth. For example, May 1, 1992, must be typed or printed as 05/01/1992.

Item Number 3. Country of Birth of U.S. Citizen Parent. Provide the name of the country where the person was born. Type or print the name of the country as it was when the person was born even if the country's name has since changed or the country no longer exists.

Item Number 4. U.S. Social Security Number of U.S. Citizen Parent (if applicable). Type or print the U.S. citizen parent's U.S. Social Security Number. Type or print "N/A" if you do not have one.

Item Number 5. Physical Address. Provide the address where the U.S. citizen parent now resides. **Do not** type or print a Post Office (PO) Box number here unless it is the U.S. citizen parent's **ONLY** address.

NOTE: If the U.S. citizen parent resides outside the United States. If the U.S. citizen parent's does not have a State or Province, enter the name of the city again in that box. If the person does not have a ZIP or Postal Code, enter 00000 in the ZIP or Postal Code box.

Item Numbers 6. - 9. U.S. Citizen Parent's Telephone Numbers. Provide the U.S. citizen parent's daytime, work, evening, and mobile telephone numbers.

Item Number 10. U.S. Citizen Parent's Email Address (if any). Provide the U.S. citizen parent's email address, if any.

Item Number 11. U.S. Citizenship. Provide all the requested information regarding how the parent became a U.S. citizen.

Item Number 12. Has the U.S. citizen father or mother ever lost U.S. citizenship or taken any action that would cause loss of U.S. citizenship? If you answered, "Yes," use the space provided in **Part 11. Additional Information** to provide information if the parent ever lost U.S. citizenship regardless of whether it has since been regained.

Item Number 13. Marital History.

- A.** Type or print the number of times the qualifying U.S. citizen parent has been married, including annulled marriages. Count each marriage as separate if the parent married the same person more than one time.
- B.** Select the marital status the U.S. citizen parent has on the date Form N-600K was filed. Select "Other" if the parents' marriage was otherwise legally terminated and explain.

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- C. If the U.S. citizen parent is now married, provide information about the parent's current spouse. Select the appropriate box to indicate the spouse's current immigration status.
- D. Indicate whether the qualifying U.S. citizen parent's current spouse is also the biological or adoptive parent. If "No," USCIS may request information about the U.S. citizen parent's previous spouses.

Item Number 14. Member of U.S. Armed Forces. Provide information if the U.S. citizen parent is a member of the U.S. Armed Forces.

Part 4. Information About the Child's Qualifying U.S. Citizen Grandparent

Complete this part only if the child's U.S. citizen parent **has not** been physically present in the United States for five years, two years of which were after 14 years of age. The child is relying on the physical presence in the United States of the U.S. citizen father or mother of the U.S. citizen parent (the grandparent) to obtain U.S. citizenship. Information about the U.S. citizen parent of the U.S. citizen father or mother (the grandparent) must be provided in the sections noted.

Item Number 1. Current Legal Name of U.S. Citizen Grandparent. Provide the legal name of the child's U.S. citizen grandparent. This should be the name on the U.S. citizen grandparent's birth certificate, unless it has been changed after birth by legal action such as marriage, adoption, or court order. **Do not provide a nickname.**

Item Number 2. Date of Birth of U.S. Citizen Grandparent. Use eight numbers to show the date of birth. For example, May 1, 1992, must be typed or printed as 05/01/1992.

Item Number 3. Country of Birth of U.S. Citizen Grandparent. Provide the name of the country where the person was born. Type or print the name of the country as it was when the person was born even if the country's name has since changed or the country no longer exists.

Item Number 4. U.S. Social Security Number of U.S. Citizen Grandparent (if applicable). Type or print the U.S. citizen grandparent's U.S. Social Security Number. Type or print "N/A" if you do not have one.

Item Number 5. Physical Address. Provide the address where the U.S. citizen grandparent now resides. Do not type or print a Post Office (PO) Box number here unless it is the U.S. citizen grandparent's ONLY address.

NOTE: If the U.S. citizen grandparent resides outside the United States. If the U.S. citizen grandparent does not have a State or Province, enter the name of the city again in that box. If the U.S. citizen grandparent does not have a ZIP or Postal Code, enter 00000 in the ZIP or Postal Code box.

Item Numbers 6 - 9. U.S. Citizen Grandparent's Telephone Numbers. Provide the U.S. citizen grandparent's daytime, work, evening, and mobile telephone numbers.

Item Number 10. U.S. Citizen Grandparent's Email Address (if any). Provide the U.S. citizen parent's email address, if any.

Item Number 11. U.S. Citizenship. Provide all the requested information regarding how the grandparent became a U.S. citizen.

Item Number 12. Has the U.S. citizen grandparent ever lost U.S. citizenship or taken any action that would cause loss of U.S. citizenship? If you answered, "Yes," use the space provided in **Part 11. Additional Information** to provide information if the grandparent ever lost U.S. citizenship regardless of whether it has since been regained.

Part 5. Physical Presence in the United States From Birth Until Filing Form N-600K

Item Number 1. Information About U.S. Citizen Parent or Qualifying Grandparent. Indicate whether the physical presence information relates to the U.S. citizen parent or to the qualifying grandparent.

Item Number 2. Physical Presence. Provide all the dates when the biological or adoptive U.S. citizen father, mother, or grandparent was in the United States in Items **A. - H.** **Include all dates from the parent's or grandparent's birth until the present.**

NOTE: A U.S. citizen parent who is, or was, a member of the U.S. Armed Forces may count any time he or she resided abroad on official military orders towards the physical presence requirements under INA section 322(a)(2) as long as the child was residing abroad with the U.S. citizen parent per official military orders at the time of filing.

Part 6. Information About the Legal Guardian

Complete this part **only** if the child's legal guardian is filing Form N-600K instead of a deceased U.S. citizen parent.

Part 7. Preferred Location and Date for Interview

Provide the preference regarding when and where the child and parent, grandparent or legal guardian would like to be interviewed. USCIS will consider the preference.

Item Number 1. USCIS Office (City or Town and State) for the Interview. If a specific USCIS office is unknown, provide the preferred city or town and state for the interview.

Item Number 2. Date of Interview. The preferred interview date should be at least 90 days after filing this Form N-600K and must be before the child turns 18 years of age.

NOTE: USCIS CANNOT immediately adjudicate the Form N-600K once the application is filed. Processing of Form N-600K must be completed within the United States. The processing includes: interview of the applicant and qualifying relative (parent or grandparent) or guardian (if applicable), taking the Oath of Allegiance (required for 14 years of age or older), and receipt of the Certificate of Citizenship.

Part 8. Applicant's Statement, Contact Information, Certification, and Signature

Item Numbers 1. - 6. Select the appropriate box to indicate whether you read this application yourself or whether you had an interpreter assist you. If someone assisted you in completing the application, select the box indicating that you used a preparer. Further, you must sign and date your application and provide your daytime telephone number, mobile telephone number (if any), and email address (if any). Every application **MUST** contain the signature of the applicant (or parent or legal guardian, if applicable). A stamped or typewritten name in place of a signature is not acceptable.

Part 9. Interpreter's Contact Information, Certification, and Signature

Item Numbers 1. - 7. If you used anyone as an interpreter to read the Instructions and questions on this application to you in a language in which you are fluent, the interpreter must fill out this section, provide his or her name, the name and address of his or her business or organization (if any), his or her daytime telephone number, and his or her email address (if any). The interpreter must sign and date the application.

Part 10. Contact Information, Declaration, and Signature of the Person Preparing this Application, if Other Than the Applicant

Item Numbers 1. - 8. This section must contain the signature of the person who completed the application, if other than you, the applicant. If the same individual acted as the interpreter and the preparer, that person should complete both **Part 9.** and **Part 10.** If the person who completed this application is associated with a business or organization, that person should complete the business or organization name and address information. Anyone who helped you complete this application **MUST** sign and date the application. A stamped or typewritten name in place of a signature is not acceptable. If the person who helped prepare this application is an attorney or accredited representative, whose representation extends beyond preparation of this application, he or she may be obliged to also submit a completed Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative, along with your application.

Part 11. Additional Information

Item Numbers 1. - 6. If you need extra space to provide any additional information within this application, use the space provided in **Part 11. Additional Information**. If you need more space than what is provided in **Part 11.**, you may make copies of **Part 11.** to complete and file with your application, or attach a separate sheet of paper. Type or print the child's name and A-Number (if any) at the top of each sheet; indicate the **Page Number**, **Part Number**, and **Item Number** to which your answer refers; and sign and date each sheet.

NOTE: Do not complete Parts 12. and 13. until a USCIS Officer instructs you to do so at the interview.

Part 12. Affidavit (At the time of Interview)

Do not complete this part. This part will be completed at the interview.

Part 13. USCIS Officer Report and Recommendation

Do not complete this part as it is for USCIS use only.

We recommend that you print or save a copy of your completed application to review in the future and for your records.

What Evidence Must You Submit?

You must submit all evidence requested in these Instructions with your application. If you fail to submit required evidence, USCIS may reject or deny your application for failure to submit requested evidence or supporting documents in accordance with 8 CFR 103.2(b)(1) and these Instructions.

Photographs. The applicant **must** submit two identical color passport-style photographs of **the child** taken within 30 days of filing this application. The photos must have a white to off-white background, be printed on thin paper with a glossy finish, and be unmounted and unretouched.

The two identical color passport-style photos must be 2 by 2 inches. The photos must be in color with full face, frontal view on a white to off-white background. Head height should measure 1 to 1 3/8 inches from top of hair to bottom of chin, and eye height is between 1 1/8 to 1 3/8 inches from bottom of photo. The child's head must be bare unless wearing headwear as required by a religious denomination of which he or she is a member. Using a pencil or felt pen, lightly print your name and Alien Registration Number (A-Number) (if any) on the back of the photo.

What Is the Filing Fee?

The fee for filing Form N-600K is **\$1,170**.

NOTE: The filing fee is not refundable, regardless of any action USCIS takes on this application. **DO NOT MAIL CASH.** You must submit all fees in the exact amounts.

Use the following guidelines when preparing the check or money order for the Form N-600K filing fee:

1. The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency; and

2. Make the check or money order payable to **U.S. Department of Homeland Security**.

NOTE: Spell out U.S. Department of Homeland Security; do not use the initials “USDHS” or “DHS”.

3. If outside of the United States, contact the nearest U.S. Embassy or U.S. Consulate for instructions on the method of payment.

Notice to Those Making Payment by Check. If you send us a check, USCIS will convert it into an electronic funds transfer (EFT). This means we will copy the check and use the account information on it to electronically debit the account for the amount of the check. The debit from the account will usually take 24 hours and the bank will show it on the regular account statement.

You will not receive the original check back. We will destroy the original check, but will keep a copy of it. If USCIS cannot process the EFT for technical reasons, you authorize us to process the copy in place of your original check. If your check is returned as unpayable, USCIS will re-submit the payment to the financial institution one time. If the check is returned as unpayable a second time, we will reject your application and charge you a returned check fee.

If you receive an insufficient funds notice, USCIS will send you instructions on how to submit your penalty fee. **Do not** send a check for the penalty fee to the address where you filed your Form N-600K; your form will be returned to you.

How To Check If the Fees Are Correct

Form N-600K’s filing fee is current as of the edition date in the lower left corner of this page. However, because USCIS fees change periodically, verify that the fees are correct by following one of the steps below.

1. Visit the USCIS website at www.uscis.gov, select “FORMS,” and check the appropriate fee; or
2. Call the USCIS National Customer Service Center at **1-800-375-5283** and ask for fee information. For TTY (deaf or hard of hearing) call: **1-800-767-1833**.

Fee Waiver

You may be eligible for a fee waiver under 8 CFR 103.7(c). If you believe you are eligible for a fee waiver, complete Form I-912, Request for Fee Waiver (or a written request) and submit it and any required evidence of your inability to pay the filing fee with this application. You can review the fee waiver guidance at www.uscis.gov/feewaiver.

Where To File?

Please see our website at www.uscis.gov/N-600K or call our National Customer Service Center at **1-800-375-5283** for the most current information about where to file this application. For TTY (deaf or hard of hearing) call: **1-800-767-1833**.

Form Revision Date

If filing Form N-600K more than 30 days after the latest revision date shown in the lower left corner, please visit the USCIS website at www.uscis.gov before filing, and check the “FORMS” page to confirm the form version currently in use. If the revision date on Form N-600K matches the revision date listed for Form N-600K on the online “FORMS” page, the version is current. If the revision date on the online version is more recent, download a copy and use it. If you do not have Internet access, call the USCIS National Customer Service Center at **1-800-375-5283** to verify the revision date. For TTY (deaf or hard of hearing): **call 1-800-767-1833**.

NOTE: USCIS will reject forms with the wrong revision date and return the fee with instructions to resubmit the entire filing using the current form.

When To File

In order for a child to obtain U.S. citizenship through this Form N-600K:

1. All the required evidence must be received and verified; and
2. USCIS must administer the oath of allegiance to the child **before** he or she reaches **18 years of age**.

Form N-600K should be filed **at least 90 days prior to the requested interview date**, allowing USCIS time to review the Form N-600K as well as schedule the interview and send a timely appointment notice to the foreign address. USCIS will not schedule an interview date until it has determined that the Form N-600K is complete. **Therefore, Form N-600K processing may be further delayed if any of the required information and evidence is missing from Form N-600K. Requests for a change in the designated local USCIS office may also delay processing.**

NOTE: USCIS advises you to wait for the appointment notice from USCIS before traveling to the United States with the understanding that USCIS cannot assist in obtaining a visa to enter the United States.

Address Change

An applicant who is not a U.S. citizen must notify USCIS of his or her new address within 10 days of moving from his or her previous residence. For information on filing a change of address go to the USCIS website at www.uscis.gov/addresschange or contact the USCIS National Customer Service Center at **1-800-375-5283**. For TTY (deaf or hard of hearing) call: **1-800-767-1833**.

NOTE: Do not submit a change of address request to the USCIS Lockbox facilities because the Lockbox does not process change of address requests.

Processing Information

Initial Processing. Once USCIS accepts the application we will check it for completeness. If this application is not completely filled out, the child will not establish a basis for his or her eligibility and USCIS may reject or deny the application.

Requests for More Information. We may request that you provide more information or evidence to support your application. We may also request that you provide the originals of any copies you submit. If USCIS requests an original document from you, it will be returned to you after USCIS determines it no longer needs your original.

Requests for Interview. We may request that child and the parent (or grandparent or legal guardian) appear at a USCIS office for an interview based on the application. At the time of any interview or other appearance at a USCIS office, we may require that you provide your fingerprints, photograph, and/or signature to verify your identity and/or update background and security checks.

Decision. The decision on Form N-600K involves a determination of whether the child has established eligibility for the immigration benefit sought. USCIS will send a notification of the decision in writing.

NOTE: Any Form N-600K that is not signed will be rejected. If Form N-600K is not completed according to these Instructions, is missing pages or otherwise not executed in its entirety, or is not accompanied by the required initial evidence it may be rejected or delayed. If USCIS rejects Form N-600K for any of the reasons above, the application and any fees will be returned to the applicant if a complete and valid mailing address was provided. USCIS will send a notification if the form is considered deficient. The applicant may correct the deficiency and refile Form N-600K. An application or petition is not considered properly filed until accepted by USCIS.

USCIS Forms and Information

To ensure use of the latest version of this application, visit the USCIS website at www.uscis.gov where the latest USCIS forms and immigration-related information are available. If no Internet access, order USCIS forms by calling the Forms Request Line at **1-800-870-3676**. Forms and information can be obtained by calling the USCIS National Customer Service Center at **1-800-375-5283**. For TTY (deaf or hard of hearing) call: **1-800-767-1833**.

Instead of waiting in line for assistance at your local USCIS office, you can schedule an appointment online at www.uscis.gov. Select "Schedule an appointment online" and follow the screen prompts to set up your appointment. Once you finish scheduling an appointment, the system will generate an appointment notice for you.

Penalties

If the applicant knowingly and willfully falsifies or conceals a material fact or submits a false document with Form N-600K, we will deny Form N-600K and may deny any other immigration benefit. In addition, the applicant will face severe penalties provided by law and may be subject to criminal prosecution.

USCIS Compliance Review and Monitoring

By signing this application, the person has stated under penalty of perjury (28 USC section 1746) that all information and documentation submitted with this application are complete, true, and correct. The person has also authorized the release of any information from records that USCIS may need to determine eligibility for the immigration benefit the child is seeking and consent to USCIS verifying such information.

The Department of Homeland Security has the authority to verify any information submitted to establish eligibility for the immigration benefit sought at any time. USCIS' legal authority to verify this information is in 8 USC sections 1103, 1155, and 1184, and 8 CFR Parts 103, 204, 205, and 214. To ensure compliance with applicable laws and authorities, USCIS may verify information before or after the case has been decided.

Agency verification methods may include, but are not limited to: review of public records and information; contact via written correspondence, the Internet, facsimile, or other electronic transmission, or telephone; unannounced physical site inspections of residences and locations of employment; and interviews. USCIS will use information obtained through verification to assess the compliance with the laws and to determine eligibility for an immigration benefit.

Subject to restrictions under 8 CFR 103.2(b)(16), USCIS will provide an opportunity to address any adverse or derogatory information that may result from a USCIS compliance review, verification, or site visit after a formal decision is made on the case or after the agency has initiated an adverse action which may result in revocation or termination of an approval.

USCIS Privacy Act Statement

AUTHORITY: The information requested on this application, and the associated evidence, is collected under INA section 322.

PURPOSE: The primary purpose for providing the requested information on this application is to determine if the child has established eligibility for naturalization. DHS will use the information provided to grant or deny the immigration benefit sought.

DISCLOSURE: The information provided is voluntary. However, failure to provide the requested information, and any requested evidence, may delay a final decision in your case or result in denial of the application.

ROUTINE USES: DHS may share the information provided on this application with other Federal, state, local, and foreign government agencies and authorized organizations. DHS follows approved routine uses described in the associated published system of records notices [DHS/USCIS-007 - Benefits Information System and DHS/USCIS-001 - Alien File, Index, and National File Tracking System of Records] which can be found at www.dhs.gov/privacy. DHS may also share the information, as appropriate, for law enforcement purposes or in the interest of national security.

Paperwork Reduction Act

An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 2 hours 5 minutes per response, including time for reviewing instructions, gathering the required documentation and information, completing the application, preparing statements, attaching necessary documentation, and submitting the application. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy and Strategy, 20 Massachusetts Ave NW, Washington, DC 20529-2140; OMB No. 1615-0087. **Do not mail the completed Form N-600K to this address.**