



DEFINITION OF CONCURRENT ENROLLMENT

Concurrent enrollment is the process by which a student who is taking classes at BOTH FAU (FAU is referred to as the **home school**) AND another eligible institution (referred to as the **host school**) in the same semester may have their financial aid disbursement from FAU based on their total combined enrollment (FAU + Host Institution) for the semester.

DEFINITION OF CONSORTIUM STUDENT

A Consortium Student is a student who:

1. Has been admitted to a degree seeking program at FAU.
2. Has historically attended FAU as their primary institution of higher education.
3. Is scheduled to receive financial aid from FAU (home school).
4. For a particular term, wishes to receive their scheduled FAU financial aid award while enrolled exclusively at another institution (host school). Exclusively means, for that term, the student will be enrolled in ZERO CREDITS AT FAU (including co-op credits).

Below are the steps which must be followed to receive your financial aid as a transient student:

1. Read, initial, and sign the attached **Transient Terms and Conditions Form**. It is strongly advised that you make a copy of this document for your own records.
2. Return the **Transient Terms and Conditions Form** to the FAU Office of Student Financial Aid along with the following items:
 - a. **Concurrent Enrollment:** All documents must be submitted **AFTER** drop/add date of Host Institution.
 - b. **Consortium Student:** All documents must be submitted **BEFORE** FAU term drop/add date.
 - An Approved Transient Student Form online through www.flvc.org (Please PRINT out Online Transient form)
 - A copy of your **paid in full receipt** from the Host Institution.
 - A copy of class scheduled.

CONCURRENT ENROLLMENT - HOST SCHOOL DROP/ADD DATES

	FALL 2013	SPRING 2014	SUMMER 2014
BROWARD COLLEGE	8/30/13	1/13/14	6/30/14
INDIAN RIVER STATE COLLEGE	8/30/13	1/14/14	6/26/14
MIAMI DADE COLLEGE	8/30/13	1/13/14	6/25/14
PALM BEACH STATE COLLEGE	8/28/13	1/10/14	6/24/14

Please do not submit the Transient Terms and Conditions Form without ALL of the items listed above. Incomplete documentation will be mailed back to the student in it's entirety.

3. Upon receipt of the above items, and assuming the student meets the qualifying criteria to receive financial aid as a transient student:
 - a. **Concurrent Enrollment:** The FAU Office of Student Financial Aid will process and disburse your financial aid.
 - b. **Consortium Student:**
 - i. The FAU Office of Student Financial Aid will request Cost of Attendance and Enrollment verification from school.
 - ii. Aid will not disburse until all student courses have begun
 - iii. Upon receipt of the Cost of Attendance and Enrollment verification from the Host Institution, the FAU Office of Student Financial Aid will process and disburse your financial aid.



**Florida Atlantic University
Office of Student Financial Aid
Transient Terms and Conditions Form**

Boca Campus

777 Glades Road
Building SU 80, Room 233
Boca Raton, FL 33431-0991
Tel: (561) 297-3530

Davie Campus

3200 College Avenue
Building LA 122
Davie, FL 33314
Tel: (954) 236-1229

Jupiter Campus

Office of Financial Aid - SR 134
5353 Parkside Drive
Jupiter, FL 33458
Tel: (561) 799-8697

Please make a photocopy of this page for your own records.

_____ <u>Z</u> _____		
Student Name	Student Z Number	FAU Email Address

Please Indicate which transient student you are enrolled as: Concurrent Consortium

Please Indicate Term and Year Requested as a transient student: Fall ____ Spring ____ Summer ____

TRANSIENT TERMS AND CONDITIONS TO RECEIVE FINANCIAL AID

Below are the Terms and Conditions to receive financial aid as a transient student. After reading each item, please **INITIAL** on the line to left to signify that you understand and comply with the criteria.

The only federal, state, or institutional aid program which will be disbursed to a transient student based on their EFC (Expected Family Contribution) and who are enrolled less than 6 credits is the Federal Pell Grant program. Federal Pell Grant recipients must be classified as Pell Grant eligible by the US Department of Education.

- _____ I am a degree seeking student at FAU.
- _____ I am registered for the approved courses appearing on the online [Florida Virtual Campus Transient](#) Form.
- _____ I understand that ALL FAU Institutional Grants and FAU Scholarships will **ONLY** disburse for FAU enrolled credits.
- _____ I understand that, to be eligible to receive financial aid as a transient student, I must be in good academic standing at FAU, and that I am ineligible to receive aid as a transient student if I am suspended for the term indicated above.
- _____ I understand that I may be required to repay certain financial aid programs should I drop or withdraw from any classes at the Host Institution. This especially applies to Bright Futures disbursement.
- _____ Student is responsible to request host institution final transcript sent to FAU after transient final grades are posted. If FAU does not receive the final grades in a timely manner, the transient student will be considered non-attended and will be billed back.
- _____ I understand that **ALL REPEATED COURSES** taken at FAU and/or the host school, which **EXCEED** the limited eligibility of repeated course(s), will not be counted towards receiving Title IV Aid. If at the end of the transient term I have violated the limited eligibility of repeated course(s), I will be billed back.
- _____ I understand that FAU Institutional Scholarships and Florida Bright Futures will not pay for any **remedial and/or not required courses** taken.
- _____ I understand that if the Transient Terms and Condition Form is turned in **AFTER** the specified term, only Federal Pell Grant and/or Bright Futures funding may be increased based on transient enrolled hours and based on the availability of funds.
- _____ I have read and understand the Processing Instructions For Transient Students detailed on the previous page of this packet.
- _____ I am returning this form along with a PRINT out copy of my:
 - Approved Transient Student Form Class schedule from Host Institution A paid receipt from the Host Institution
 - **If paid receipt has an amount under "Scheduled Paid by Financial Aid", please identify the source of payment _____**

*****Concurrent Terms and Conditions (if concurrent you must initial the terms and conditions below)*****

- _____ I must be enrolled in a minimum of 6 credits at FAU for financial aid consideration. Only exception may be Pell grant based eligibility
- _____ All required documents must be submitted **AFTER** drop/add date for **ALL** courses taken at the HOST Institution.

*****Consortium Terms and Conditions (if consortium you must initial the terms and conditions below)*****

- _____ I am taking zero (0) credits at FAU for the term specified above.
- _____ I understand that I **CANNOT** be processed for financial aid for consortium study for more than two consecutive semesters.
- _____ I understand that the financial aid I receive as a consortium student will be based on educational costs as determined by the Host Institution I am attending, and that my current financial aid award may be reduced if these costs are reported as lower than those at FAU.
- _____ I understand that I can be processed for financial aid for consortium study for enrollment at ONE and **ONLY ONE** Host Institution (cannot combine credits at two different schools).
- _____ I understand I must be enrolled in a minimum of six (6) credit hours at the Host Institution as a consortium student to be considered for most types of financial aid.
- _____ I understand that, to be eligible to receive financial aid for consortium study, I must have successfully completed/earned 6 degree-seeking credits at FAU in the previous TWO FAU calendar terms.
- _____ All documents must be submitted **BEFORE** FAU term drop/add date.

Student Signature

Date