



**North Carolina A&T State University
Office of Student Financial Aid
2014-2015 Verification Worksheet**

Your 2014–2015 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a parent whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

Student Last Name _____ Student First Name _____ MI _____ 950 _____ Banner ID _____
 _____ / _____ / _____
 Email Address _____ Date of Birth _____
 Permanent Address (include apt #) _____ City _____ State _____ Zip Code _____
 Home Telephone Number (include area code) _____ Student Cell Number (include area code) _____ Parent Cell Number (include area code) _____

- What you should do:**
1. You are encouraged to use the **IRS Data Retrieval Tool** to transfer information to your FAFSA. If you do not use the IRS Data Retrieval, you **MUST** submit a Federal tax transcript from IRS by visiting www.irs.gov or calling **1-800-908-9946**.
 2. **Complete all applicable sections and sign this worksheet** (you and at least one parent (if dependent) or your spouse (if married)).
 3. Your financial aid administrator will compare information on these documents and make corrections if necessary. If there are differences between your FAFSA information and your financial documents, the Office of Student Financial Aid will send corrections electronically to have your information reprocessed.

STEP 1: Please check the appropriate box and include only the information for the checked box.

- Dependent Students** (List yourself first under “Self”)
 Independent Students (List yourself first.)
- ❖ Include yourself, your parent(s) including step-parent, parents’ dependent children, and other people living in the household, if your parent(s) will provide more than half of their support from July 1, 2014 through June 20, 2015.
 - ❖ Write in the name of the college for any family member (excluding your parent(s) who will be attending college in a degree program at least half-time between July 1, 2014 and June 30, 2015
- ❖ Include yourself, your spouse (if married), your children and any other individuals that you will provide more than half of their support from July 1, 2014 through June 20, 2015.
 - ❖ Write in the name of the college for any family member who will be attending college in a degree program at least half-time between July 1, 2014 and June 30, 2015.

List the names of all family members who reside in the household.

Full Name	Age	Relationship	College Attending for 2014-15	Date of Birth
		Student	NC A&T State University	

***If additional space needed, please attach separate sheet.**

Name _____

Banner# _____

STEP 2: Tax Forms and Income Information

SECTION 1 - (Tax Filers)

Instructions: Complete this section if the student filed or will file a 2013 income tax return with the IRS. **Copies of tax returns (1040, 1040A & 1040EZ) are not acceptable documentation for verification purpose. (MUST BE A TAX RETURN TRANSCRIPT FROM IRS)**

To Be Completed by STUDENT (Dependent/Independent): (Please check all boxes that apply.)

- I filed a 2013 Federal Income Tax Return and used the IRS Data Retrieval or I am attaching a copy of my 2013 IRS Tax Return Transcript.
- My spouse and I filed a separate 2013 Federal Income Tax Return. (A copy of the spouse 2013 IRS Tax Return Transcript must be submitted.)
- I was not employed and will not file and am not required to file a 2013 Federal Income Tax Return.
- I was employed in 2013 and not required to file a Federal tax return. **(SUBMIT all W2's if earned income and not required to file)**

Name of Employer	Student/Spouse
Source of Income: Aggie Depot (EXAMPLE)	\$2,000.00

To Be Completed By PARENT(S) (Please check all boxes that apply.)

- I filed a 2013 Federal Income Tax Return and used the IRS Data Retrieval or I am attaching a copy of my/our 2013 IRS Tax Return Transcript.
- My spouse and I filed a separate 2013 Federal Income Tax Return. (A copy of the spouse 2013 IRS Tax Return Transcript must be submitted.)
- I/We were not employed and will not file and am not required to file a 2013 Federal Income Tax Return.
- I/We were employed in 2013 and not required to file a Federal tax return. **(SUBMIT all W2's if earned income and not required to file)**

Name of Employer	Parent
Source of Income: Aggie Depot (EXAMPLE)	\$5,000.00

Name _____

Banner# _____

STEP 3: Student and Parent's 2013 Untaxed Income

Independent Student: Please indicate below any of the following that apply to **you (and your spouse)** for the 2013 tax year.

Dependent Student: Please indicate below any of the following that apply to you and **your parent(s)** for the 2013 tax year.

Name of Employer or Sources of Untaxed Income	Student/Spouse	Parent
Payments to tax-deferred pension and retirement savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 forms in Boxes 12a through 12d, codes D, E, F, G, H and S. Don't include amounts reported in code DD (employer contributions toward employee health benefits).	\$	\$
IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans from IRS Form 1040—line 28 + line 32 or 1040A—line 17.	\$	\$
Child support received for any of your parents' children. (yearly amount) Do not include foster care or adoption payments.	\$	\$
Tax exempt interest income from IRS Form 1040 - line 8b or 1040A - line 8b.	\$	\$
Untaxed portions of IRA distributions from IRS Form 1040 - lines (15a minus 15b) or 1040A - lines (11a minus 11b). Exclude rollovers. If negative, enter a zero here.	\$	\$
Untaxed portions of pensions from IRS Form 1040 - lines (16a minus 16b) or 1040A - lines (12a minus 12b). Exclude rollovers. If negative, enter a zero here.	\$	\$
Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits). Don't include the value of on-base military housing or the value of a basic military allowance for housing. (yearly amount)	\$	\$
Veterans' non-education benefits, such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances. (yearly amount)	\$	\$
Other untaxed income not reported in items 45a through 45h, such as workers' compensation, disability, etc. Also include the untaxed portions of health savings accounts from IRS Form 1040—line 25. Don't include extended foster care benefits, student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, on-base military housing or a military housing allowance, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	\$	\$
Earnings from work under a cooperative education program offered by a college. (yearly amount)	\$	\$
Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form (yearly amount) . Combat pay or special combat pay. Only enter the amount that was taxable and included in your parents' adjusted gross income. Do not enter untaxed combat pay.	\$	\$
Education credits (American Opportunity, Hope or Lifetime Learning tax credits) from IRS Form 1040—line 49 or 1040A—line 31.	\$	\$
Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment.	\$	\$
Taxable student grant and scholarship aid reported to IRS in your parents' adjusted gross income . Includes AmeriCorps benefits (awards, living allowances and interest accrual payments), as well as grant and scholarship, portions of fellowships and assistantships.	\$	\$

Name _____

Banner# _____

STEP 4: SNAP (Food Stamps)

- **SNAP** - Please indicate if any of the following in the household received Food Stamps, Food Share or Supplemental Nutrition Assistance Program (SNAP) food benefits during 2013 or 2014.

Student Yes No

Spouse of Student Yes No

Parent Yes No

STEP 5: Child Support Paid

- **Child Support** - Did you, one or both of your parents listed in the household pay child support in 2013? Yes No
(If yes, complete the section below.)

Name of Person Who Paid Child Support	Name of Person to Whom Child Support Was Paid	Name of Child for Whom Support Was Paid	Yearly Amount of Child Support Paid in 2013
			\$
			\$
			\$
			\$

STEP 6: Required Signatures

Certification

By signing below, each person certifies that all the information reported on this form is complete and correct.

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student Signature _____ Date _____

Parent Signature _____ Date _____
(For dependent students) *Relationship to Student*

Mail or Fax completed form to:

*North Carolina A&T State University
Office of Student Financial Aid Office
1601 E. Market Street, Room 100
Greensboro, North Carolina 27411*

*Telephone #: 336-334-7973
Fax #: 336-334-7954*

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3/2014**