



2014-2015 Verification Worksheet

Independent Student

Student Records and Financial Services
 Office of Financial Aid
 PO Box 2010
 Niagara University, NY 14109

Butler Building
 Phone: (716) 286-8686
 Fax: (716) 286-8678
finaid@niagara.edu

Your Free Application for Federal Student Aid (FAFSA) was selected for a process called "Verification." In this process, Niagara University will compare information from your FAFSA with information provided on this worksheet, as well as other financial documents that will be requested. If there are any differences between your FAFSA information and your financial documents, our office will make corrections electronically to your application. The law states that we have the right to ask you for this information before disbursing any of your Federal Aid.

Please complete this form in its entirety and submit it to the Financial Aid Office as soon as possible. Your financial aid administrator will help you if you have any questions.

A. Independent Student's Information

Student's Last Name	First Name	M.I.	NU ID Number (or Social Security Number)
Street Address (include apt. no.)			Date of Birth
City	State	Zip Code	Email Address
Phone Number (include area code)			

B. Family Information

List below the people in your household. **Include:**

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2014, through June 30, 2015, or if the child would be required to provide your information if they were completing a FAFSA for 2014–2015. Include

children who meet either of these standards, *even if they do not live with you.*

- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2014.

Include the name of the college for any household member who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2013, and June 30, 2014. *If more space is needed, attach a separate page with your name and Social Security Number at the top.*

Full Name	Age	Relationship	University/College (At least half-time)
Missy Jones (example)	34	Wife	N/A
		Self	Niagara University

C. Income Information Verification

The best way to verify income is by using the IRS Data Retrieval Tool when completing *or updating* your FAFSA on the web. You can do this by visiting www.fafsa.ed.gov and select “Make FAFSA Corrections,” and select the Financial Information section. If you do not use this method while completing or updating your FAFSA, then you **MUST** submit a copy of your *IRS Tax Return Transcript*. **PLEASE NOTE:** According to Federal Regulations, we are unable to accept photocopies of tax returns (1040). To request an IRS Tax Return Transcript please visit www.irs.gov and click “Order a Transcript” or call 1-800-908-9946. Please contact the Financial Aid Office if you had a change in income that is not reflected on your FAFSA.

D. Student’s Income Information

Check only one box below. Please see the “Income Information Verification” section on instructions on how to request your IRS Tax Return Transcript or use of the Data Retrieval Tool (*preferred*).

- Check here if you did file a 2013 Federal Tax Return and you used the IRS Data Retrieval Tool when completing and/or updating your 2014-2015 FAFSA in order to transfer your (and your spouse’s, if married) income information to the FAFSA. (*Please attach copies of your, and your spouse’s (if married) 2013 W-2(s) to this worksheet*)
- Check here if you did file a 2013 Federal Tax Return and your 2013 Federal Tax Return Transcript is attached. (*Please also attach copies of your, and your spouse’s (if married) 2013 W-2(s) to this worksheet*).
- Check here if you did NOT file a 2013 Federal Tax Return and were not required to.
If you did not file a 2013 Federal Tax Return but did work in 2013 and had earnings please attach copies of your W-2(s) and/or yearly income statements and write the amount of income you, and/or your spouse (if married) earned in 2013 on the line below:

\$ _____

E. Food Stamps/Supplemental Nutrition Assistance Program (SNAP)

Complete this section if someone in your household (listed in Section B) received Food Stamp/SNAP Benefits in the 2012 and/or 2013 calendar year. Check only **ONE** box below.

- YES, one of the persons listed in Section B of this worksheet received Food Stamp/SNAP benefits in 2012 and/or 2013
- NO, none of the persons listed in Section B of this worksheet received Food Stamp/SNAP benefits in 2012 and/or 2013

F. Child Support Paid

Did you or your spouse (if married) **PAY** child support for the year of 2013?

YES

NO

If YES, please complete the following chart:

Name of Person Who <u>Paid</u> Child Support	Name of Person to Whom Child Support was <u>Paid</u> to	Name of Child for Whom Support Was <u>Paid</u>	Amount of Child Support <u>Paid</u> in 2013
<i>(example) Robert Jones</i>	<i>Mary Smith</i>	<i>Terry Jones</i>	<i>\$6,000.00</i>

G. Untaxed Income

Did you (the student) and/or your spouse listed in Section B of this worksheet receive any untaxed income during the year of 2013?

YES

NO

If YES, please complete the following chart:

For the student's column, enter the amount for the student (and his or her spouse).

2013 Additional Financial Information

Student's (Q44)

Education credits (Hope and Lifetime Learning tax credits) from IRS Form 1040-line 49 or 1040A-line 31	\$
Child support paid because of divorce or separation. Do not include support for children in your (or your parents') household, as reported in question 95 (or question 73 for your parents)	\$
Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	\$
Student grant and scholarship aid reported to the IRS in your (your parents') adjusted gross income. Includes AmeriCorps benefits (award, living allowances, and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.	\$
Combat pay or special combat pay. Only enter the amount that was taxable and included in the adjusted gross income. Do not enter untaxed combat pay.	\$
Earnings from work under a cooperative education program offered by a college	\$

H. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct.

The student must sign and date this worksheet.

If married, your spouse's signature is optional.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Spouse's Signature (Optional)

Date

REMINDER: Until this form and the requested verification documentation are received and reviewed, no federal aid can be disbursed to the student's account. If corrections are necessary upon completion of verification, an award letter will be sent after the corrections have been made.

**Return within 14 days of receipt of this request to: Student Records and Financial Services: Financial Aid Office
Butler Building
PO Box 2010
Niagara University, NY 14109**

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EMAIL: finaid@niagara.edu