FY 2018-FY 2019 Executive Resources Biennial Allocation(s) Request Template

					(°) 1	,, _ , .		
Agency N	ame:							
examine its Office of P each of the requiremer Scientific a Instruction sections, ob and return have any qu Phyllis.Pro	st is in response as Senior Executiversonnel Manage succeeding fiscent to simultaneous and Professional as to Agencies: A state of the Agencies: A state of the Agencies at Control of the Agencies at SERS at	ve Service (SES gement (OPM) for all years (FY) (5 asly submit our (ST) allocation allocation are signatures between the contact Phyllis Proumay also contact and signatures are signatured by the signature of th	S) position need for a specific number of U.S.C. § 3133 request for any (s). The table below the Agency Han December proctor by telephatect the SERS in the table than the table server of ta	ds and submit a number of SES p. We are also changes in our and address ea lead/Inspector 230, 2016, to Othone at (202) 66 main telephone	on written requestionsition authors of responding to responding to responding to the follow of the f	st to the U.S. izations for OPM's (SL) and ving three ther designee, opm.gov. If you -mail at		
	CURI	RENT	REQU	ESTED	TOTAL			
Allocation	Permanent	Temporary	Permanent	Temporary	Permanent	Temporary		
Type	(#)	(#)	(#)	(#)	(#)	(#)		
SES								
SL ST								
Section 1 -	est is a conversion - Existing Alloc the biennial properties the current	eations Review	cy has review	ed its existing		locations and		
Initial here		The agency has confirmed its existing allocations are still required.						
In addition or will not	- Changes in Al n to reviewing i request addition	ts existing SES	s or a conversi	on of its existi	ing allocations			
	Initial here The agency can continue to work within its existing allocation(s) and is <u>not</u> requesting new additional allocations during the FY 2018-FY 2019 biennial allocations process.							

In	itial here	The agency is requesting additional executive allocations as noted in the table above.					
In	itial here	The agency is requesting to convert existing executive allocations, as noted in the table above (e.g., from SES to SL).					
In	itial here	The agency expects to reduce its number of existing allocations, not already captured with a request for a conversion, as noted in the table above.					
Section 3 – C	hanges in Po	sition Designations					
-		eview process, the agency should n designations (e.g., from Career		<u>-</u>			
Please initial	below the ap	propriate situation applying to y	our agency.				
Ini	tial here	The agency will request to have SES positions re-designated (e.g., from Career Reserved to General) during the FY 2018-FY 2019 executive resources biennial allocation process.					
Initial here		The agency will not request to re-designate any existing SES positions during the FY 2018-FY 2019 biennial allocation process.					
Signature:	(Agency Head	l or Designee, or Inspector General)	_ Date:	(Type/Print)			
Name:		,	(C	,			
Title:	(Type/Print name of Agency Head or Designee, or Inspector General)						
11616	(Type/Print title of Agency Head or Designee, or Inspector General)						
POC 1:			Phone No:	()			
POC 2:			Phone No:	()			