



## HOW TO APPLY

Return this completed application along with the following required items:

1. \$50 nonrefundable application fee. (Paper application form only. Online undergraduate application is free.)
2. Official high school or university transcripts. (Original transcripts in languages other than English must be accompanied by English translations.)
3. Copy of your TOEFL score card. (Not required for ESL)
4. Copy of your passport
5. Financial Declaration. (Official document showing us that you have the necessary funds to attend Saint Martin's. Amount should cover the cost of tuition, room, board and fees.)
6. Completed Housing Contract or Housing Waiver Form. (If you choose to complete the housing waiver form, you also need to submit an essay explaining your need to live off campus.)
7. \$40 international express courier fee for I-20 visa documents (This fee is optional, but will ensure faster delivery of your visa documents.)

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Make checks or international money orders payable to Saint Martin's University.

Scan and e-mail your application and all required documents to [intl admissions@stmartin.edu](mailto:intladmissions@stmartin.edu) or fax to 360-438-4359. Send documents by mail to:

**Office of International Programs and Development**  
Saint Martin's University  
5000 Abbey Way SE  
Lacey, WA 98503

If you are an undergraduate applicant and wish to apply online with the Common Application, please visit [www.stmartin.edu/ApplyIntl](http://www.stmartin.edu/ApplyIntl)

For questions and additional information, please contact the Office of International Programs and Development at 360-438-4504.

### **Saint Martin's University is an equal opportunity institution**

Saint Martin's University does not discriminate in the delivery or administration of its educational programs, policies, scholarship and loan programs, athletic or other University programs on the basis of sex, race, color, creed, marital status, religious persuasion, national or ethnic origin, handicap or sexual orientation.

The University accords all rights and privileges, programs and activities to all of its students.

### **Disability accommodation**

It is the intent of Saint Martin's University that all otherwise qualified people have equal access to and benefit from the participation in all programs and activities operated by the University. The disability support services coordinator is responsible for providing services and programs to students with disabilities. For more information, contact:

Office of Disability Support Services  
Telephone/voicemail: 360-438-4580  
Website: [www.stmartin.edu/DisabilitySupport](http://www.stmartin.edu/DisabilitySupport)

### **Student Right-to-Know Act**

Saint Martin's University adheres to the requirements of the Federal Student Right-to-Know Act in providing certain information about the University. Information on the institution, academics, financial assistance, graduation rates, institutional security policies and crime statistics, athletic program participation rates and financial support data is available on the University website. For questions or additional information, contact:

Office of Admissions  
Telephone/voicemail: 360-438-4596 or  
[admissions@stmartin.edu](mailto:admissions@stmartin.edu).

### **Public security information**

Saint Martin's University is required to publish and distribute an annual report of campus crime statistics and security policies in compliance with the federal Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This information is tabulated daily and published in a report each fall that is widely distributed. The report includes incidents of federal offenses reported for the past three years on the Saint Martin's campus subdivided by geographic location. Included in the annual report are policy statements and program descriptions pertaining to the University's campus security. The report is available by request from:

Office of Public Safety  
Telephone: 360-438-4555  
Website: [www.stmartin.edu/security](http://www.stmartin.edu/security)

**ABOUT YOU** (REQUIRED)Do you have a Social Security Number? ☐ Yes \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ ☐ No, I do not have a Social Security Number

Family name \_\_\_\_\_ Given name \_\_\_\_\_

☐ Female ☐ Male ☐ Single ☐ Married

Date of birth (required for 1-20) Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ Primary language \_\_\_\_\_

City and country of birth \_\_\_\_\_ Country of citizenship \_\_\_\_\_ Visa type \_\_\_\_\_

Country of permanent legal residence \_\_\_\_\_

**Home country address**

Street \_\_\_\_\_

City/town \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_ Country \_\_\_\_\_

Home country telephone \_\_\_\_\_ E-mail \_\_\_\_\_

**Local (US) address**

Street \_\_\_\_\_

City/town \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Home country telephone \_\_\_\_\_ E-mail \_\_\_\_\_

How long do you plan to live at this address? \_\_\_\_\_

**Emergency contact in US**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

**Emergency contact in home country**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

How did you hear about Saint Martin's University? \_\_\_\_\_

**FAMILY INFORMATION** (REQUIRED OF ALL APPLICANTS UNDER THE AGE OF 21)

Please list the adults who have legal rights and responsibilities toward you. For minors, this is usually one or both biological parents, if living. If you wish, you may list on an attached sheet step-parents and/or other adults with whom you reside, or who otherwise help care for you.

*Parents' marital status (relative to each other):* ☐ Never married ☐ Married ☐ Widowed ☐ Separated ☐ Divorced*With whom do you make your permanent home:* ☐ Both ☐ Parent/Guardian 1 ☐ Parent/Guardian 2 ☐ Other*Parent/Guardian 1:*☐ Mother ☐ Father ☐ Legal Guardian \_\_\_\_\_*Relationship to you*

Last/Family First/Given Middle Title (Mr., Mrs., Dr., etc.)

Home address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_

Work telephone (for emergencies only) \_\_\_\_\_

E-mail \_\_\_\_\_

*Parent/Guardian 2:*☐ Mother ☐ Father ☐ Legal Guardian \_\_\_\_\_*Relationship to you*

Last/Family First/Given Middle Title (Mr., Mrs., Dr., etc.)

Home address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_

Work telephone (for emergencies only) \_\_\_\_\_

E-mail \_\_\_\_\_



## UNIVERSITY PLANS

TOEFL score, if available \_\_\_\_\_ Test date \_\_\_\_\_

If TOEFL score is not available, when do you plan to take the exam? \_\_\_\_\_

IELTS, TOEIC, or Cambridge Exam score, if available \_\_\_\_\_

Do you plan to live on campus? ☐ Yes ☐ No\*

\* All new students are required to live on campus for their first 2 terms at Saint Martin's University. If you wish to apply for a housing waiver, please send your completed housing waiver form and an essay explaining why you need to live off campus.

Are you interested in meeting an American host family? ☐ Yes ☐ No

Are you an exchange student from a sister university? ☐ Yes, I am from \_\_\_\_\_ University  
☐ No

I wish to be admitted for (check one):

☐ **Undergraduate Degree Program**

☐ Fall Semester (August) Year \_\_\_\_\_

☐ Spring Semester (January) Year \_\_\_\_\_

☐ Summer session I (May) \_\_\_\_\_

☐ Summer session II (June) \_\_\_\_\_

☐ **ESL Program**

☐ Fall Semester (August) Year \_\_\_\_\_

☐ Spring Semester (January) Year \_\_\_\_\_

☐ 4-week Summer Session A (May/June) Year \_\_\_\_\_

☐ 4-week Summer Session B (June/July) Year \_\_\_\_\_

☐ 4-week Summer Session C (July/August) Year \_\_\_\_\_

How long do you intend to study at Saint Martin's University?

☐ One semester

☐ Two semesters

☐ \_\_\_\_\_ Years

Do you plan to study ESL at Saint Martin's University during the summer?

☐ Yes, I will study during Session ☐ A (May/June) Year \_\_\_\_\_ ☐ B (June/July) Year \_\_\_\_\_ ☐ C (July/August) Year \_\_\_\_\_

☐ No, I will not take ESL classes in the summer.

Planned arrival date \_\_\_\_\_ Planned departure date \_\_\_\_\_

## ACADEMIC INTERESTS

☐ Accounting

☐ Biology

☐ Business administration

☐ Concentrations:

☐ Economics

☐ Finance

☐ Information systems  
Management

☐ Chemistry

☐ Community service

☐ Computer science

☐ Criminal justice

☐ Education:

☐ Elementary education

☐ Secondary education

☐ Special education

☐ Engineering:

☐ Civil engineering

☐ Mechanical engineering

☐ English

☐ History

☐ Humanities

☐ Japanese studies

☐ Management

☐ Marketing

☐ Mathematics

☐ Music

☐ Political science

☐ Psychology

☐ Religious studies

☐ Social studies

☐ Sociology and cultural  
anthropology

☐ Theatre arts

☐ Pre-professional programs:

☐ Pre-dentistry

☐ Pre-law

☐ Pre-medicine

☐ Pre-pharmacy

☐ Pre-physical therapy

☐ Undecided

If you decide not to attend Saint Martin's University after you have been accepted, please notify the Office of International Programs and Development as soon as possible, so we can cancel your application. Please contact us by e-mail at [intladmissions@stmartin.edu](mailto:intladmissions@stmartin.edu).

## EDUCATION

Are you attending or have you attended an American college or university? ☐ Yes ☐ No

If yes, specify below (attach a separate sheet if necessary).

Name and location of college/university \_\_\_\_\_

Type of degree \_\_\_\_\_ Date degree received or expected \_\_\_\_\_

Have you attended a college or university in your home country? ☐ Yes ☐ No

If yes, specify below (attach a separate sheet if necessary).

Name and location of college/university \_\_\_\_\_

Type of degree \_\_\_\_\_ Date degree received or expected \_\_\_\_\_

Beginning with the most recent, list all high schools, colleges and universities that you have attended.

Name of school \_\_\_\_\_ City/town, state, county \_\_\_\_\_

Dates attended \_\_\_\_\_ Year of graduation \_\_\_\_\_ Diploma? ☐ Yes ☐ No

Name of school \_\_\_\_\_ City/town, state, county \_\_\_\_\_

Dates attended \_\_\_\_\_ Year of graduation \_\_\_\_\_ Diploma? ☐ Yes ☐ No

Name of school \_\_\_\_\_ City/town, state, county \_\_\_\_\_

Dates attended \_\_\_\_\_ Year of graduation \_\_\_\_\_ Diploma? ☐ Yes ☐ No

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## EXTRACURRICULAR INTERESTS (OPTIONAL)

☐ Campus ministry

☐ Women's athletics

☐ Men's athletics

☐ Clubs

☐ Basketball

☐ Baseball

☐ Drama

☐ Cross-country

☐ Basketball

☐ Fraternity/Sorority

☐ Track and Field

☐ Cross-country

☐ Intramural sports

☐ Softball

☐ Track and Field

☐ Music

☐ Golf

☐ Golf

☐ University newspaper

☐ Volleyball

☐ Soccer

☐ Student government

☐ Soccer

☐ Other \_\_\_\_\_

☐ Yearbook

## ESSAY TOPICS (ESSAY NOT REQUIRED FOR ESL APPLICATION)

Your personal essay helps us become acquainted with you as an individual and student. It will also demonstrate your ability to organize your thoughts and express yourself. Please prepare a 250-500 word essay on one of the following prompts:

- Evaluate a significant experience, achievement, risk you have taken, or ethical dilemma you have faced and its impact on you.
- Discuss some issue of personal, local, national, or international concern and its importance to you.
- Indicate a person who has had a significant influence on you and describe that influence.
- Describe a character in fiction, a historical figure, or a creative work (as in art, music, science, etc.) that has had an influence on you, and explain that influence.
- A range of academic interests, personal perspectives, and life experience adds much to the educational mix. Given your personal background, describe an experience that illustrates what you would bring to the diversity in a university community or an encounter that demonstrated the importance of diversity to you.
- Choose a topic of your own.