

2016 SUMMER/FALL JOB OPPORTUNITIES
with the INGHAM COUNTY SHERIFF'S OFFICE
AND INGHAM COUNTY PARKS DEPARTMENT

Located within Ingham County

SEASONAL PARKS DEPUTIES

Pay: 2016 Pay rate per hour is \$17.95

Required Documents:

Application, cover letter, resume, transcripts, copy of Driver's License (front and back), Release Form (located at the end of this page.)

Application Instructions: Applicants should complete and sign the **Release Form** and **attach it** along with your Driver's License to the online application form.

Application Deadline:

Applications will be accepted "Online" through the Ingham County Human Resources Website till positions are filled.

(Must pass an extensive background investigation, including taking a police physical, a TB test (paid for by Ingham County and must pass a psychological police examination. Those selected will also be required to join the F.O.P union.)

Responsibilities:

Park Deputies patrol the county parks on foot, in a marked police vehicle and on mountain bikes in order to enforce park rules and regulations; and to assist county park visitors. Park Deputies must be physically able to walk various types of terrain, handle exposure to all types of weather, walk and stand for long periods of time.

Essential Job Functions:

Applicants must be at least 21 years of age and be willing to work evenings, weekends and holidays. Applicants must have a valid Driver's License and dependable transportation. An excellent driving record is preferred. Applicants must be able to pass a physical exam with a back exam. Must have no prior felony convictions (includes expunged convictions). Must have valid Michigan driver's license and satisfactory driving record at time of selection.

Must be capable to communicate verbally and effectively by listening to people and by giving information, directions and commands to park visitors. Must be capable of performing tasks which require lifting, carrying, or dragging people or heavy objects to assist park visitors in emergency needs.

Must be able to complete the basic functions of a Deputy Sheriff, including but not limited to, conducting police investigations, preparing proper written reports, attend police training sessions when directed, have a thorough understanding of Community Policing, and protecting and serving the citizens of Ingham County.

Degree/Experience:

Criminal Justice background preferred. Must be MCOLES Licensable. Prior law enforcement experience preferred.

Employment Season:

Applications being taken now for current temporary seasonal positions. Seasonal time frames are from Mid-May through the end of September.

Shifts:

Schedules will be prepared and structured by the Ingham County Sheriff's Office. Park Deputies will be required to work overtime, holidays, weekends, and varied shifts.

RELEASE FOR CRIMINAL HISTORY AND DRIVING RECORD

I acknowledge and understand that as an applicant for the Ingham County Register of Deeds, that the Ingham County Sheriff's Office will run a criminal history and driving record check on my background. I authorize the Sheriff's Office to conduct this background investigation and release them from any liability in running these reports. These reports are to be used for employment/appointment consideration where security is a requirement of the position. All information obtained under these background checks is to be held in strict confidence and handled under the conditions of the law governing its appropriate use.

Signature

Date

(Please Print Your Full Name)