



## Requirements for the vehicle application

(Please note: Only fully completed applications will be considered.)

- 1 A copy of your ID and driver's licence must be attached.  
( Photocopy the ID and driver's licence on 1 page)
- 2 A copy of your most recent maroon salary slip must be attached, or an 'Oracle printout' which shows us the monthly pension base (look under Fringe benefits & additional info)
- 3 The dealer/seller must give you a copy of the registration document. This enables us to check whether the year of the vehicle is correct and that the vehicle has not been built up.  
**The University does not finance built-up vehicles.**
- 4 Ask the dealer to give you a quote on the delivery price of the vehicle, i.e. what the vehicle would cost if you took it that day.
- 5 Points 2, 3 and 4 of the application form must be completed by the Dealer or Private Seller.
- 6 If married in community of both you and your spouse's income and expenses must be shown under point 5.
- 7 Make an appointment with Lincoln Achilles - 021 8084939 / 083 382 1523, to evaluate the vehicle if it is a second-hand vehicle.
- 8 Confirmation of marital status must be signed on page 9 if married in community of property.

## If the application is ACCEPTED, you must do the following before payment can be made:

- 1 1. Contract must be signed
- 2 Proof of insurance must be faxed to  
Fax: 086 630 4850 - for attention: Lelanie Langford, or  
**E-mail: llang@sun.ac.za**  
Fax: 086 502 9552 - for attention: Khanita Rhode, or  
**E-mail: krhode@sun.ac.za**
- 3 The deposit must be paid to the dealer, or if it is a private sale, the deposit must be paid in the US bank account. The account number is available from the Vehicle Fleet.
- 4 The vehicle must be registered as follows:
  - a Title holder: University Stellenbosch
  - b Owner: Name of applicant
- 5 The US does not pay until after delivery. We first want to make sure that the client is satisfied with need to be sure that the client is satisfied with his/her vehicle.
- 6 The original invoice and registration papers must be submitted to the Vehicle Fleet and payment will be made within two working days after delivery.



CONTRACT SIGNED	<input type="checkbox"/>
INSURANCE	<input type="checkbox"/>
INVOICE	<input type="checkbox"/>
PRIVAT SALE	<input type="checkbox"/>
DEPOSIT	<input type="checkbox"/>
REGISTRATION DOC	<input type="checkbox"/>
TRADE-IN SETTLED	<input type="checkbox"/>

**MOTOR VEHICLE FINANCE SCHEME (FOR PRIVATE USE ONLY): APPLICATION FORM**

**1. PERSONAL DETAILS**

ID NO: \_\_\_\_\_ UT NO: \_\_\_\_\_

LANG PREFERENCE: E  A  PERMANENTLY EMPLOYED:  YES  NO

SURNAME AND FULL NAMES: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

DEPT. / DIV. \_\_\_\_\_ OCCUPATION: \_\_\_\_\_

CONTACT NUMBER: (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

MARITAL STATUS S  M  D  W  ANC  COP  OTHER

(IF YOU ARE MARRIED WITHIN COP AND/OR YOUR SPOUSE'S INCOME IS USED IN NO 5, PLEASE COMPLETE NO 9 )

(ATTACH A COPY OF YOUR ID, DRIVER'S LICENCE AND YOUR LATEST SALARY SLIP)

**2. PARTICULARS OF VEHICLE**  
(To be completed by the seller/dealer)

MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_

YEAR OF FIRST REGISTRATION: \_\_\_\_\_ ENGINE NO: \_\_\_\_\_

KILOMETRES TRAVELLED: \_\_\_\_\_ km VIN NO: \_\_\_\_\_

PURCHASE PRICE (including delivery cost and VAT): R \_\_\_\_\_

(ATTACH A COPY OF THE REGISTRATION CERTIFICATE AND OFFER TO PURCHASE)

**3. BANK DETAILS OF SELLER / DEALER**  
(To be completed by seller/dealer)

ACCOUNT HOLDER: \_\_\_\_\_

BANK: \_\_\_\_\_ TYPE OF ACCOUNT: SAVINGS  CHEQUE

ACCOUNT NO: \_\_\_\_\_ BRANCH CODE: \_\_\_\_\_

**4. DECLARATION BY SELLER/DEALER OF THE VEHICLE**  
(To be completed by seller/dealer)

I, the undersigned hereby declare that:

4.1 The information in 2 is true and correct

4.2 I am the owner of the said vehicle and that no other person or body has any instalment sale, lease or other claim to the vehicle in question

4.3 I undertake, should the contrary of 4.2 above appear at any time to be true, to repay the full purchase sum to the applicant in 1 above.

SALES PERSON: \_\_\_\_\_ TELEPHONE NO: \_\_\_\_\_

DEALER (in block letters please): \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

ADDRESS OR STAMP: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF SELLER  
(OR PROXY IN THE CASE OF A CAR DEALER)

**5. FINANCIAL DETAILS**

**TOTAL HOUSEHOLD INCOME:**

NETT TAKE-HOME PAY		<input type="text"/>	
OTHER INCOME	(PLEASE GIVE PROOF)	<input type="text"/>	(IF YOU USE YOUR SPOUSE'S INCOME PLEASE COMPLETE NO 9)
OTHER INCOME	(PLEASE GIVE PROOF)	<input type="text"/>	
OTHER INCOME	(PLEASE GIVE PROOF)	<input type="text"/>	

**TOTAL EXPENSES:**

**MONTHLY DEDUCTIONS:**

**INSURANCE:**

HOUSEHOLD	<input type="text"/>
HOUSE	<input type="text"/>
MOTOR VEHICLE(S)	<input type="text"/>
LIFE INSURANCE/ANNUITY	<input type="text"/>
DONATIONS	<input type="text"/>

**MONTHLY CREDIT EXPENSES:**

HOME LOAN/RENT	<input type="text"/>
EXPOSURE ON HOME LOAN	<input type="text"/>
VEHICLE FINANCING	<input type="text"/>
FURNITURE	<input type="text"/>

CLOTHING	LIMITS	CURRENT BALANCE	<input type="text"/>
1	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>

CELL PHONE	<input type="text"/>
TELEPHONE - LANDLINE	<input type="text"/>

PERSONAL LOANS	<input type="text"/>
1	<input type="text"/>
2	<input type="text"/>

OVERDRAFT	LIMITS	CURRENT BALANCE	<input type="text"/>
1	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>

CREDIT CARDS	LIMITS	CURRENT BALANCE	<input type="text"/>
1	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>

CREDIT CARD BUDGET FACILITIES	LIMITS	EXPOSURE	<input type="text"/>
1	<input type="text"/>	<input type="text"/>	<input type="text"/>

**MONTHLY HOUSEHOLD EXPENSES:**

VEHICLE MAINTENANCE	<input type="text"/>
PETROL	<input type="text"/>
TRANSPORT COSTS	<input type="text"/>
EDUCATION/SCHOOL FEES	<input type="text"/>
GROCERIES	<input type="text"/>
WATER & LIGHTS	<input type="text"/>
RATES & TAXES	<input type="text"/>
DSTV/TV	<input type="text"/>
DOMESTIC HELP	<input type="text"/>
MAINTENANCE/ALIMONY	<input type="text"/>
OTHER :	<input type="text"/>
1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>

**EXPOSURE: SURETY OBLIGATIONS**

**DISPOSABLE INCOME**

### 6. PARTICULARS OF LOAN

6.1 PURCHASE PRICE OF VEHICLE (inclusive of VAT): R \_\_\_\_\_

MARKET VALUE: R \_\_\_\_\_

LESS: COMPULSORY CONTRIBUTION (10 % OF MARKET VALUE R \_\_\_\_\_

LESS: VOLUNTARY PERSONAL CONTRIBUTION (OPTIONAL) R \_\_\_\_\_ R \_\_\_\_\_ -

AMOUNT OF LOAN BEING REQUESTED R \_\_\_\_\_ -

TERM					
12	24	36	48	60	72

6.2 MONTHLY REPAYMENT PERIOD (Please mark your choice with an X):

**The lending term of 72 months will only apply to vehicles younger than two years and with mileage of less than 40000 km**

### 7. FINANCING COSTS/QUOTATION

TRADE VALUE: \_\_\_\_\_ RETAIL VALUE: \_\_\_\_\_

EVALUATION NEEDED:  Yes  NO \_\_\_\_\_

LOAN AMOUNT R \_\_\_\_\_ PERIOD: \_\_\_\_\_ MONTHS LINKED INTEREST RATE: \_\_\_\_\_ % / YEAR  
(1,25% below prime)

7.1 INTEREST & AMORTISATION PAYMENT: R \_\_\_\_\_ P/M

7.2 PROCESSING FEE (1,5% OF 7.1): R \_\_\_\_\_ P/M

7.3 INSTALMENT (7.1 + 7.2): R \_\_\_\_\_ PM

CURRENT INSTALMENT: R \_\_\_\_\_ PM

**TOTAL:** R \_\_\_\_\_ PM

7.4 **TOTAL INSTALMENTS, INCLUDING INTEREST & FEES:** R \_\_\_\_\_

TOTAL INSTALMENTS AS PERCENTAGE OF GROSS MONTHLY PENSION-BEARING SALARY: \_\_\_\_\_ % (MAX. 25%)

THIS QUOTATION IS VALID FOR FIVE BUSINESS DAYS

### 8. AUTHORISATION AND SWORN STATEMENT

I confirm that:

- A I am not a minor.
- B I have never been declared mentally unfit by a court.
- C I am not subject to an administration order.
- D I do not have any current application pending for debt restructuring or alleviation.
- E I do not have any current debt re-arrangement.
- F I have not previously applied for a debt re-arrangement.
- G I am not under sequestration.
- H I do not have applications pending for credit, nor open quotations as envisaged in section 92 of the National Credit Act.

If any of the above is incorrect, state which and give details: \_\_\_\_\_

I would like to be included in any telemarketing campaign. Y  N

I would like to be included on any marketing list that you may sell or distribute. Y  N

I would like to be included in any mass distribution of e-mails or SMS messages. Y  N

I understand that I will be liable for a monthly service fee.

I hereby consent to this credit provider making enquiries regarding my credit history with any credit bureau.

I consent to this credit provider reporting the conclusion of any credit agreement with me to the National Loans Register in compliance with this credit provider's obligation under the National Credit Act.

I hereby declare that the information provided by me is true and correct.

\_\_\_\_\_  
APPLICANT

APPLICATION		CONTRACT
RECOMMENDED	APPROVED	SIGNED
_____ ADMIN. OFFICIAL	_____ FLEET MANAGER / DIR. COMM. SERVICES	_____ CHIEF DIR. FINANCE
DATE : _____ // 20	DATE : _____ // 20	DATE : _____ // 20

**9. PERSONAL DETAILS OF SPOUSE**

ID NO: \_\_\_\_\_

SURNAME AND FULL NAMES: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

PERMANENTLY EMPLOYED:  **YES**  **NO** EMPLOYER'S NAME: \_\_\_\_\_

DEPT/ DIV \_\_\_\_\_ OCCUPATION: \_\_\_\_\_

CONTACT NUMBER: (Work) \_\_\_\_\_ (Cell): \_\_\_\_\_

I hereby consent to this credit provider making enquiries regarding my credit history with any credit bureau.  
I hereby declare that the information provided by me is true and correct.

\_\_\_\_\_

**SPOUSE**

**(ATTACH A COPY OF YOUR ID, DRIVER'S LICENCE AND YOUR LATEST SALARY SLIP)**



**CONFIRMATION OF MARITAL STATUS AND SPOUSE'S CONSENT**

**Section A**

**Consent of spouse (married in community of property)**

**Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

I, the undersigned (full name), \_\_\_\_\_ declare that

- 1 I was married in community of property to \_\_\_\_\_ at (town) \_\_\_\_\_ on  
(date) \_\_\_\_\_
- 2 I undertake to advise the Stellenbosch University immediately of a change to my matrimonial property status.
- 3 I hereby consent to my spouse entering into an instalment sale / lease agreement / suretyship with the Stellenbosch University.

\_\_\_\_\_  
**Credit receiver/surety**

\_\_\_\_\_  
**Spouse**

\_\_\_\_\_  
**Witness1**

\_\_\_\_\_  
**Witness 1**

\_\_\_\_\_  
**Witness 2**

\_\_\_\_\_  
**Witness 2**

**Section B**

**Confirmation of marriage out of community of property**

**Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

I, the undersigned (full name), \_\_\_\_\_ declare that

- 1 I was married out of community of property to \_\_\_\_\_ at (town) \_\_\_\_\_ on  
(date) \_\_\_\_\_
- 2 I undertake to advise the University Stellenbosch immediately should my status regarding my matrimonial property system change.

\_\_\_\_\_  
**Credit receiver/surety**

\_\_\_\_\_  
**Witness 1**

**Section C**

**Confirmation of marital status**

**Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

I, the undersigned (full name), \_\_\_\_\_ hereby confirm that I am not married.

\_\_\_\_\_  
**Credit receiver/surety**

\_\_\_\_\_  
**Witness 1**