Business Name:				Week 1 Ending:				
DAILY:	_				_	_		
*includes sanitising	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	
Floors								
Walls near food								
prep. area								
Waste Bins								
Bench Tops*								
Microwave								
Cooktops								
Handbasins*								
Sinks*								
Door Handles -								
Coolroom								
Bain Marie								
Display Cabinet*								
Checked by:								
WEEKLY			·					
WEEKLY								
	Mon	Tues	Wed	Thurs	Fri			
	Dry							
	Goods	Staff	Exhaust	Coolroo	Light			
	Store	Toilets	Canopy	m &	Fittings			
Checked by:				Fridges				
MONTHLY								
Grease Traps		Checked by:						
Check Regularly:	Ceilings Shelving	Exterior Grease Drums						

Business Name: Week 2 Ending:								
DAILY: *includes sanitising	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	
Floors								
Walls near food								
prep. area								
Waste Bins								
Bench Tops*								
Microwave								
Cooktops								
Handbasins*								
Sinks*								
Door Handles -								
Coolroom								
Bain Marie								
Display Cabinet*								
Checked by:								
WEEKLY								
	Mon	Tues	Wed	Thurs	Fri			
	Dry	~ ~						
	Goods Store	Staff Toilets	Exhaust	Coolroom	Light			
Checked by:	Store	Tollets	Canopy	& Fridges	Fittings			
MONTHLY			1			J		
Cupboards & Cabinets		Checke	d by:					
Check Regularly:	Ceilings Shelving							

Business Name:			Week 3 Ending:						
DAILY: *includes sanitising	Mon	Tues	Wed	Thurs	Fri	Sat	Sun		
Floors									
Walls near food									
prep. area									
Waste Bins									
Bench Tops*									
Microwave									
Cooktops									
Handbasins*									
Sinks*									
Door Handles - Coolroom									
Bain Marie									
Display Cabinet*									
Checked by:									
WEEKLY									
	Mon	Tues	Wed	Thurs	Fri				
	Dry					-			
	Goods	Staff	Exhaust	Coolroom	Light				
Chaolad by:	Store	Toilets	Canopy	& Fridges	Fittings	_			
Checked by:									
MONTHLY									
Freezers	Checked by:								
Check Regularly:	Ceilings Exterior Grease Drums Shelving								

Business Name:			Week 4 Ending:						
DAILY: *includes sanitising	Mon	Tues	Wed	Thurs	Fri	Sat	Sun		
Floors									
Walls near food									
prep. area									
Waste Bins									
Bench Tops*									
Microwave									
Cooktops									
Handbasins*									
Sinks*									
Door Handles - Coolroom									
Bain Marie									
Display Cabinet*									
Checked by:									
WEEKLY									
	Mon	Tues	Wed	Thurs	Fri				
	Dry					-			
	Goods	Staff	Exhaust	Coolroom	Light				
Charles d by	Store	Toilets	Canopy	& Fridges	Fittings	_			
Checked by:									
MONTHLY									
Exhaust Canopy F	ilters	Checke	d by:						
Check Regularly	Ceilings Exterior Grease Drums Shelving								