



CLEANING SCHEDULE - 2015

(month)

Clarence... a brighter place

Business Name:.....

Week 1 Ending:

DAILY: *includes sanitising	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Floors							
Walls near food prep. area							
Waste Bins							
Bench Tops*							
Microwave							
Cooktops							
Handbasins*							
Sinks*							
Door Handles - Coolroom							
Bain Marie							
Display Cabinet*							
Checked by:							
WEEKLY							
	Mon	Tues	Wed	Thurs	Fri		
	Dry Goods Store	Staff Toilets	Exhaust Canopy	Coolroom & Fridges	Light Fittings		
Checked by:							
MONTHLY							
Grease Traps			Checked by:				
Check Regularly: Ceilings Shelving				Exterior Grease Drums			



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Business Name:

Week 2 Ending:

DAILY: *includes sanitising	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Floors							
Walls near food prep. area							
Waste Bins							
Bench Tops*							
Microwave							
Cooktops							
Handbasins*							
Sinks*							
Door Handles - Coolroom							
Bain Marie							
Display Cabinet*							
Checked by:							

WEEKLY

	Mon	Tues	Wed	Thurs	Fri
	Dry Goods Store	Staff Toilets	Exhaust Canopy	Coolroom & Fridges	Light Fittings
Checked by:					

MONTHLY

Cupboards & Cabinets	Checked by:
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Check Regularly: Ceilings Shelving	Exterior Grease Drums
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CLEANING SCHEDULE - 2015

(month)

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Business Name:

Week 4 Ending:

DAILY: *includes sanitising	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Floors							
Walls near food prep. area							
Waste Bins							
Bench Tops*							
Microwave							
Cooktops							
Handbasins*							
Sinks*							
Door Handles - Coolroom							
Bain Marie							
Display Cabinet*							
Checked by:							

WEEKLY

	Mon	Tues	Wed	Thurs	Fri
	Dry Goods Store	Staff Toilets	Exhaust Canopy	Coolroom & Fridges	Light Fittings
Checked by:					

MONTHLY

Exhaust Canopy Filters	Checked by:
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Check Regularly: Ceilings Shelving	Exterior Grease Drums
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