

PAYCHECK CALCULATOR TIPS FOR CSU EMPLOYEES

Print this guide and follow the instructions on how to calculate your estimated net pay.

The Paycheck Calculator is an excellent resource for CSU employees to estimate their net pay and can also be used to simulate scenarios for possible additional Tax or Voluntary deductions or tax shelters that are available to CSU employees such as 401K (Savings Plus Program , 403B (TSA), 457 (Deferred Compensation Plans), Union Duties, Commuter Checks, etc.. *Note: Voluntary Deductions are Taxable Income - Tax Deferred / Tax Shelters are Non-Taxable Income.*

Before you access the Paycheck Calculator, make sure you have the following information available:

- most recent pay warrant

Access the Paycheck Calculator by clicking on this link:

- http://www.sco.ca.gov/ppsd_se_paycheck_calc.html

Locate the column headed MONTHLY VERSION and click on the most recent version by TAX YEAR (column to the left)

- Click OPEN to view file
- Create a copy of the document for your records by selecting the SAVE AS function in Excel

NOTE: You may receive this security warning at the top of the spreadsheet "Macros have been disabled". Click on OPTIONS box and click ENABLE THIS CONTENT and OK

You will need the following information from your pay warrant to compute your net pay. Enter the information in the Paycheck Calculator:

- GROSS PAY – Located on pay warrant under the Earnings section
- COLLECTIVE BARGAINING UNIT – enter C
- RETIREMENT CATEGORY – Review categories below and enter applicable category:
 - MIS (CalPERS) – Information can be located under the Deductions field of your pay warrant. Enter MIS if your deductions include Retirement, Social Security and Medicare.
 - TM (Part-time, Temporary, Seasonal) – Information can be located under the Deductions field of your pay warrant. Enter TM if your deductions include Retirement and Medicare only.
 - N (None) – Information can be located under the Deductions field of your pay warrant. Enter N if you do NOT have any deductions under Retirement, Social Security, or Medicare.
 - POZ (Equivalent to 00 for CSU employees-Survivors-Noncitizens) – Information can be located under the Deductions field of your pay warrant. Enter POZ if you deductions include Retirement only.
 - RETIREMENT TIER– Select 1

- SOCIAL SECURITY/MEDICARE– Refer to your RETIREMENT CATEGORY.
 - If you selected MIS enter YES
 - If you selected TM enter MED
 - If you selected N enter NO
 - If you selected POZ enter NO

- MARITAL STATUS AND EXEMPTIONS – Both State and Federal marital status and exemptions can be found on the pay warrant below Tax Year

- SDI– Select NO

- Complete the remaining fields and enter any standard deductions that may apply to you in order to finalize the information entered into the Paycheck Calculator to calculate your estimated net pay