



### 2014-2015 Hazlewood Statement of Understanding

STEP 1: Indicate below that you understand and you are responsible for the following statements:

- I must complete the required Texas Hazlewood Act Exemption Application and provide required documentation by Census Date each academic year that I wish to receive the exemption.
After submitting an application for the academic year, I must request Hazlewood for terms within that year in which I want to use the the exemption.
If the Hazlewood eligible veteran served after 9/11/2001, I must submit proof of eligibility or ineligibility for the GI Bill benefits.
I must ensure that the exemption is posted to my tuition bill before the last day of that semester and resolve any issues within that semester.
My Hazlewood application/request will not be processed until I have enrolled for courses for the specified term.
I am responsible for payment of my tuition and fees by the tuition payment deadline each semester. Failure to make arrangements can result in the cancellation of my registration.

I understand that the Hazlewood Exemption does not cover the following:

- Student Services Fees
General Property Deposit
Three-Peat Charges
Credit Limitation Fees
Tuition and Fee Loan Interest
Room and Board
Parking Permits

- I am eligible for a maximum of 150 credit hours (or the number of hours transferred to me under the Legacy Act) at Texas public institutions.

I understand that I must meet the following requirements to maintain eligibility for the exemption:

- GPA of 2.0 for undergraduates; GPA of 3.0 for graduates
Cannot "excessively exceed" hours required for degree - Undergraduate Credit Limitation
- Initially enrolled prior to Fall 1999 - no maximum
- Initially enrolled Fall 1999 - Summer 2006 - cannot exceed by 45 hours
- Initially enrolled Fall 2006 - Present - cannot exceed by 30 hours
Complete 67% of all attempted credit hours (Legacy students only)

- The veteran and dependent (if applicable) understand that if they are found to be in default on a student loan made or guaranteed by the state of Texas after the Hazlewood Exemption has been applied to their account, it will be cancelled and tuition and fee charges for the term will be added. The student will be left with a balance for which they are responsible.

\*\*\*\*\*CONTINUE TO NEXT PAGE\*\*\*\*\*

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**STEP 2: Requesting Hazlewood Exemption for the following terms**

Spring 2015       Summer 2015

**STEP 3: Expected Enrollment (List number of hours below)\***

Spring 2015       Summer 2015

\*The cost of attendance for undergraduate students is based on full-time enrollment (12+ hours) and part-time enrollment (4-8 hours) for graduate students. Your cost of attendance must match your actual enrollment and will be updated with this form.

**STEP 4: Hazlewood Documentation**

Based on the exemption for which you are applying, submit complete paperwork indicated below. For information on required applications and documentation, visit <http://www.utsa.edu/financialaid/military/hazlewood.html>.

**Hazlewood Veteran**

**Hazlewood Legacy**

**Hazlewood Dependent/Spouse**

- Texas Hazlewood Act Exemption Application\*
- Veteran DD214 (Member 4 or 2) Proof of Ineligibility for GI/
- Montgomery Benefits (Chapter 31 & 33/Post 911)  
-Only applicable if discharged from the military after September 11, 2001
- Hazlewood Database printout for Veteran\*

- Texas Hazlewood Act Exemption Application\*
- Veteran DD214 (Member 4 or 2) Proof of Ineligibility for GI/
- Montgomery Benefits (Chapter 31 & 33/Post 911)  
-Only applicable if discharged from the military after September 11, 2001
- Proof of dependency on the veteran (e.g. birth certificate, tax return, etc.)
- Hazlewood Database printout for Veteran
- Hazlewood Database printout for Student\*
- Revocation of Previously Assigned Texas Hazlewood Act Exemption Hours

- Texas Hazlewood Act Exemption Application\*  
Proof of dependency on the veteran (e.g. birth certificate, tax return, marriage certificate, etc.)
- Rating Decision Letter if disabled due to service-related injury **OR**
- DD1300 if parent or spouse died while on active duty.
- Proof of Ineligibility for GI/
- Montgomery Benefits (Chapter 31 & 33/Post 911)  
-Only applicable if discharged from the military after September 11, 2001
- Hazlewood Database printout for Student\*

\* If you have previously received the Hazlewood exemption at UTSA, only submit the asterisk documents. Students must submit a Texas Hazlewood Act Exemption Application for Continued Enrollment for subsequent years.

**STEP 5: Certification Statement**

Your signature on this document confirms your acknowledgement of the following:

- You understand the required documents needed to certify the Hazlewood Legacy Exemption.
- You understand that failure to submit complete paperwork will delay certification.
- You understand the requirements to maintain eligibility.
- You must be enrolled in order for your exemption to be processed.
- You understand that during peak season, processing times increase.

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

With a few exceptions, you are entitled on your request to be informed about the information U.T. San Antonio collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review this information. Under Section 559.004 of the Texas Government Code, you are entitled to have U.T. San Antonio correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in the University of Texas System Business Procedures Memorandum 32. The information that U.T. San Antonio collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the Texas Government code) and rules. Different types of information are kept for different periods of time.

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