



Northern Illinois  
University  
*Learning Today, Leading Tomorrow*

HLC Accreditation

# Evidence Document

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**Title:** IRB Inquiry Form

**Office of Origin:** Graduate School

## Document Summary

This form must be completed by all NIU graduate students embarking on thesis or dissertation research. Students who propose to undertake research involving human subjects, animal subjects, or recombinant DNA are required to obtain standard university approval through the IRB for their projects before the data collection phase begins.

**IRB Inquiry Form  
The Graduate School  
Northern Illinois University**

Any NIU graduate student who proposes to undertake research involving human subjects, animal subjects, or recombinant DNA is required to obtain university approval for the project **before the data collection phase begins**. Forms requesting approval for such research may be obtained from most departmental offices or from the Office of Research Compliance. A thesis/dissertation will not be reviewed until all necessary approvals are on file in the Graduate School.

The inquiry form, submission of which clears a milestone in the Degree Progress Report, is designed to ensure that students and mentors consider IRB requirements early, and it permits the Graduate School to monitor compliance. The form should be submitted immediately after a thesis/dissertation topic receives formal approval.

**Student**

**ID**

**Program**

**Level**

**Proposed thesis/dissertation topic:**

**Tentative thesis/dissertation title:**

The research necessary to complete the proposed thesis/dissertation ☐ does ☐ does not require IRB approval

*If the student changes his/her topic, a new IRB Inquiry Form must be filed.*

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**Signatures:**

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Thesis/Dissertation Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair/Director or Director of Graduate Studies

\_\_\_\_\_  
Date

\_\_\_\_\_  
Graduate School

\_\_\_\_\_  
Date