

SAMPLE RESUME #1

Name

email

Current

Street
City, State, Zip
Phone

Permanent

Street
City, State, Zip
Phone

Objective

To obtain a substitute teaching position with XYZ Central School District.

Profile

- Effective communicator with ability to create and sustain trusting and open relationships with students and staff
- Confident, positive, organized individual able to manage stressful situations in professional manner
- Flexible team player with willingness to learn and adapt quickly to classroom and school settings

Education

State University of New York at Potsdam (SUNY), Potsdam, NY

Masters of Science in Teaching, Childhood 1-6

December 2010

Bachelors of Arts in Communications, Cum Laude

December 2009

Certifications

New York State Teaching Certification Childhood 1-6, expected December 2010

New York State Coaching Certification

Teaching Experience

Student Teacher, Banford Elementary School, Canton, NY

10/10-12/10

- Instructed 18 grade two students in daily lessons during eight-week placement
- Worked with several students requiring additional assistance through individual tutoring and small group work
- Partnered with teacher to oversee classroom and assess student learning and understanding

Student Teacher, Brushton-Moira Central School, Brushton, NY

9/10-10/10

- Completed eight-week student teaching placement in grade six classroom
- Taught Science and Social Studies to 62 students daily
- Integrated classroom management techniques with those of host teacher to provide positive, structured learning environment

Practicum Participant, E.R. Andrews Elementary School, Morrisville, NY

1/07-5/07

- Observed in grade five classroom while assisting teacher with daily activities
- Assisted with seat work and bell ringers; graded quizzes

Supporting Experience

Summer Camp Counselor, Beaver Valley Parks Program, Fruitvale, BC,

Summer 2010

- Directed summer program for children ages of 6-13
- Organized daily activities for 20 campers; planned events and field trips offering social interaction opportunities

Camp Counselor, Home of Champions Hockey School, Trail, BC,

Summer 2008

- Created and oversaw on and off ice activities to develop and strengthen skills for youth ages 8-13

Student Ambassador, Office of Admissions, SUNY Potsdam

9/09-5/10

- Interacted with prospective students and families; answered questions regarding campus life, activities, and services

Library Supervisor, Crumb Library, SUNY Potsdam

10/09-5/10

- Acted as night-time supervisor; provided help to students while enforcing rules and regulations

Extra-Curricular Activities

Team Member, Men's Hockey, SUNY Potsdam

9/07-12/09

Member, Student Judicial Board, SUNY Morrisville

9/06-5/07

Assistant Captain and Team Member, Men's Hockey, SUNY Morrisville

9/05-5/07