

**Moberly Middle School  
Faculty Handbook Sign Off Sheet**

I have received a copy of the Faculty Handbook for the 2013-2014 school year. I have read all sections of the Handbook related to:

Building-wide Procedures  
Common Assessment Outcomes and Format  
Data Analysis and Smart Goals  
Department Chairs and Committees  
Faculty Meeting Expectations  
General Information  
Grade-Level Collaboration Expectations  
Important Grade Reporting Dates  
Intervention/Enrichment Guidelines  
Meeting Norms  
Mission/ Vision Statement  
Positive Behavior Support  
Professional Dress  
Professional Learning Communities  
Teaching Standards  
Team Time Expectations

Faculty Name (Please Print): \_\_\_\_\_

Signature of Faculty Member: \_\_\_\_\_

Date: \_\_\_\_\_

Please return this form to administration by August 21, 2013.