

CREDIT APPLICATION

The undersigned is applying for credit with Service Concepts (the "Company") and agrees to abide by the terms and conditions of the Company's standard contract.

1. Company Name
and Address

2. Phone () _____ Fax () _____

3. Federal Tax ID or Social Security No. _____

4. Type of Business _____ No. of Employees _____

5. Date Business Established _____

6. Types of Products You Will Purchase _____

7. Amount of Credit Requested \$ _____

8. Check which is applicable to you:

Corporation

General Partnership

Limited Partnership

LLC

Sole Proprietorship

Other : _____

9. State where your company was organized : _____

10. Have you or any of your affiliates ever had credit with us before or purchased from us before? Yes ___ No ___

If yes, under what name? _____

11. Name or title of persons authorized to act on your behalf : _____

12. Trade References

Reference #1 Name and Address : _____

Phone () _____

Fax () _____

Reference #2 Name and Address : _____

Phone () _____
Fax () _____

Reference #3 Name and Address : _____

Phone () _____
Fax () _____

13. Bank References

Bank #1 Account # _____ Phone () _____
Contact Person _____
Name of Bank _____
Address _____

Bank #2 Account # _____ Phone () _____
Contact Person _____
Name of Bank _____
Address _____

14. Financial Information about your Company :

Assets : \$ _____
Liabilities: \$ _____
Approximate Annual
Net Income: \$ _____

15. Have you or your officers or affiliates ever filed a petition in bankruptcy? _____

16. Are you subject to any litigation? _____ If so, describe here : _____

17. Are you current in meeting your other financial obligations? _____

We declare that the above information is true, correct and complete and is given to induce the Company to extend credit. We authorize the Company to make such credit investigation as the Company sees fit, including contacting the above trade references and banks and obtaining credit reports. We authorize all trade references, banks and credit reporting agencies to disclose to the Company any and all information concerning the financial and credit history of my company:

GENERAL TERMS AND CONDITIONS

1. All bills become payable in full **20** days after Invoice Date. If not paid by such time, bills are considered past due.
2. A service charge of 5% per monthly will be added to all amounts billed if not paid by the end of the month, together with interest at the rate of 1½% per month.

CUSTOMER RETURN POLICY

1. Returned items must be received by Service Concepts in new condition and in the original packaging to be eligible for a credit.
2. RMA documentation must be included with shipment in order for returned material to be received at Service Concepts.
3. A 20% re-stocking charge will be assessed on all returns unless the return is a result of an error made by Service Concepts.
4. Return freight cost is the responsibility of the customer unless the return is a result of an error made by Service Concepts.
5. Items must be returned within 45 days of invoice to be eligible for credit.
6. Customized and discontinued items are non-returnable.
7. Drop ship sales order returns are subject to the vendor's return policy.
8. Shipments that arrive to the customer short or damaged in transit must be signed for as short or damaged upon receipt.
9. Deviations from this policy must be approved by the VP of Sales

Name of Company _____

Authorized Signature : _____

Printed Name : _____

Title : _____ Date : _____

Please e-mail completed credit application to Jill Punkosdy at jpunkosdy@serviceconcepts.coop

Or fax to 843-971-1472 Attn: Jill Punkosdy, Accounting Manager.